

Central Nine Career Center Governing Board Meeting

James Hixson Board Room
Thursday, December 12, 2013
7:30pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Chris Wood, Franklin Township Community School Corporation; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Nick Schwab, Greenwood Community School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation; Dr. David Edds, Director, Central Nine Career Center

1 Pledge and Welcome

Mr. Bill Maschmeyer

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

Minutes

The meeting was called to order at 7:48 p.m. by Mr. Bill Mashmeyer, President. Mr. Mashmeyer welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Nicole Otte, Curriculum Director; Michelle Davis, Adult Education Director; Mike Paprocki, representing C9TA; and Laura Showalter, Executive Assistant.

2 Request for Additions or Amendments to Agenda

Minutes

None presented.

3 Approve Consent Agenda Items

Minutes

Chris Wood moved to approve the Consent Agenda Items as presented. Gwen Freeman seconded the motion. Motion passed 8-0.

3.1 Financial Report and Claims

 [Payroll 11813.pdf](#)

 [Payroll 112213.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3.pdf](#)

3.2 Personnel Recommendations

 [Adult Education Personnel Report for December 2013.pdf](#)

3.3 Minutes for Approval

 [Ex. Session Minutes 11.14.13.pdf](#)

 [Minutes 11.14.13.pdf](#)

 [Ex. Session Minutes 11.26.13.pdf](#)

4 Retirement of Executive Director

Minutes

Mr. Mashmeyer stated that Dr. Stephen Hagen had submitted his request to retire as Executive Director effective Dec. 31, 2013. Mr. Mashmeyer and the Board thanked Dr. Hagen for his service to Central Nine and wished him well in the future.

Gwen Freeman moved to accept the retirement of Dr. Hagen as Executive Director. Greg Waltz seconded the motion. Motion passed 8-0.

Mr. Mashmeyer reminded the Board that at the November 26, 2014 Regular Session Board meeting they had approved to continue Dr. Hagen be on paid leave until further action by the Board contingent that he attend the December 12, 2013 meeting. He stated that due to the fact that Dr. Hagen was not present, he would entertain a motion to terminate the paid leave previously granted by the Board.

Beth Prindle moved to terminate the paid leave for Dr. Hagen effective immediately. Nick Schwab seconded the motion. Motion passed 8-0.

5 Request Approval of Board Policy

Dr. Edds

 [24 2 Guidelines.pdf](#) [24 2 Policy.pdf](#) [25 1 Guidelines.pdf](#) [25 1 Policy.pdf](#)

6 Consideration of Contract with ESC

Minutes

Dr. Edds addressed the Board and stated that he and Mr. Mashmeyer had met with the Superintendents at the November meeting and discussed contracting with Educational Services Company (ESC) to come in and do a study of the financial make up of Central Nine Career Center to determine how the budgets are created, the way the sending schools are assessed and the way the formula is applied to each sending school corporation. He reminded the Board that the current formula is based on assessed evaluation and student ADM count and is billed four times per year. He stated that with the change in Superintendents and Business Managers it is important to review the formula periodically and address any other questions that may come up that would require consulting from ESC. Dr. Edds stated that the Superintendents were told tentatively that a meeting would be scheduled on February 10, 2013 for Tim Armstrong from ESC to present the financial study to a group consisting of the Superintendents, Business Managers and Central Nine Governing Board members. He stated that in order to do that, he is requesting approval to enter into the contract with ESC. He assured the Board that their concerns with the contract regarding the conclusion date had been addressed and a conclusion date had been set on the scope of the project. The project will conclude at the end of February and ESC will be paid accordingly. A discussion occurred regarding the scheduling of the presentation by ESC. It was determined that a working lunch would be scheduled on February 10, 2014 from 12:00 p.m. to 1:30 p.m. at Central Nine Career Center. All Superintendents, Business Managers and Central Nine Governing Board Members would be invited to attend. Dr. Edds stated that the meeting would be posted to the public as a work session.

Gwen Freeman moved to approve the ESC contract with the stipulation that payment be made in full upon receipt of the product. Beatrice Dunn seconded motion. Motion passed 8-0.

7 Director's Comments and Items of Information

Dr. Edds

7.1 Policy Review - 1st Reading



Minutes

Dr. Edds presented the Board with the 1st reading on Policy 1230 regarding the responsibilities of the Director. He stated that the policy had been reviewed and approved by Beatrice Dunn. It will be brought back to the Board for approval at the January 9, 2014 meeting.

7.2 Adult Education Policy

Minutes

Dr. Edds stated that there is little, if any, policy regarding Adult Education. Dr. Edds believes it to be in the best interest of Central Nine to adopt policies regarding Adult Education to legally protect the school. It was the consensus of the Board to allow Dr. Edds to move forward with compiling such policies for Board approval.

7.3 Superintendent Meeting Notes

- Meeting canceled due to State Superintendent's Meeting

7.4 National Technical Honors Society



[December NTHS.pdf](#)

Minutes

Dr. Edds presented the Board with the list of students selected to be on the National Technical Honors Society. He stated that this is the first year for the NTHS and commended Mr. Tom Jacobs, Master Teacher, for spear heading the project. He also invited the Board to attend the NTHS Induction Ceremony that will be held on January 15, 2014 at 7:00 p.m.

7.5 Students of the Month



[December 13-14.pdf](#)

Minutes

The Board was presented with the December students of the month.

7.6 New Central Nine Website

www.central9.k12.in.us

Minutes

Mrs. Otte stated that the new website had been launched and invited the Board to view it at www.central9.k12.in.us

7.7 Upcoming Events and Dates

The December 5, 2013 Open House for Prospective Students was canceled due to inclement weather. Rescheduled for Tuesday, December 17, 2013 from 6:30 p.m. to 8:00 p.m.

December 23, 2013 - Winter Break Begins

January 3, 2014 - Teacher In-Service

January 4, 2014 - Classes Resume


January 9, 2014 - Next Governing Board Meeting - Program Showcase: Electronics Technology & Advanced Manufacturing

January 15, 2014 - National Technical Honors Society Induction Ceremony - 7:00 p.m.

Minutes

Dr. Edds presented the Board with upcoming events.

8 High School Division Update

 [HS monthly report for Board December 13 2013.pdf](#)

Minutes

Mrs. Otte shared the High School Division monthly update. (see attached)

9 Adult Education Division Update

 [AE monthly report for Board 12-12-13.pdf](#)

Minutes

Michelle Davis gave the Board her monthly Adult Education Update.

9.1 Approval of Agreement between Vincennes University and Central Nine Career Center

 [VU Agreement.pdf](#)

Minutes

Michelle Davis requested approval to enter into an agreement between Vincennes University and Central Nine. She stated that the agreement is needed in order for Vincennes University to use our facility for Adult Education classes.

Chris Wood moved for approval of the agreement between Vincennes University and Central Nine Career Center. Gwen Freeman seconded the motion. Motion passed 8-0.

9.2 Approval of Central Nine Adult Education Employment Notification

 [AE Employment Notification.pdf](#)

Minutes

Michelle Davis presented the Board with the Central Nine Adult Education Employment Notification. She stated that Mr. Basile, Legal Counsel, had reviewed and approved the document used with Adult Education employees.

Beth Prindle moved to approve the Adult Education Employment Notification. Carol Tumey seconded the motion. Motion passed 8-0.

9.3 Request Approval of Adult Education Job Title Change

 [AE Job Titles.pdf](#)

Minutes

Mrs. Davis requested approval of the Adult Education job title change from GED instructors to ABE instructors. She stated that due to the change from the former GED test to the new TASK test this request was made by the State.

Gwen Freeman moved for approval of the Adult Education Job Title Change. Greg Waltz seconded the motion. Motion passed 8-0.

10 Board Member Comments

Minutes

Greg Waltz requested that at all Governing Board meetings the Curriculum Director, Principal and Adult Education Director be in attendance in order to present the monthly reports and address any questions that the Governing Board may have for them.

11 Public Comments

Minutes

None presented.

12 Adjournment**Minutes**

With no further business, Chris Wood moved for adjournment at 8:37 p.m.

Bill Mashmeyer, President

Date

Carol Tumey, Secretary

Date