

To: Central Nine Governing Board

From: Dr. Stephen Hagen, Executive Director

Date: August 5, 2011

RE: Personnel Recommendations:

REVISED

Employment:

I am recommending hiring the following:

- 1.) Sherrill Kotter for the position of Instructional Assistant. Ms. Kotter will be hired at an hourly rate of \$10.10. This is a non-certified position for 180 days at 6.5 hours per day. No benefits package available.
- 2.) Billy Ross for the position of Instructional Assistant. Mr. Ross will be hired at an hourly rate of \$10.10. This is a non-certified position for 2 days a week at 6.5 hours per day. No benefits package available.
- 3.) Kim Reinhart for the position of Instructional Assistant. Ms. Reinhart will be hired at an hourly rate of \$10.10. This is a non-certified position for 4 days a week at 6.5 hours per day. No benefits package available.
- 4.) Neil Trisler for the position of temporary Recreational Portable Power Equipment Instructor. Mr. Trisler is a former student in the Building Trades program and holds an Associate Degree from Vincennes University. He will be required to plan the curriculum and prepare lesson plans. Mr. Trisler will be hired at the daily rate of \$100 per day. No benefits package available.
- 5.) Adam Sturm for the position of temporary Pre-Engineering Instructor. Mr. Sturm graduated from Ball State University and holds a Bachelor of Science Degree in Telecommunications. He will be required to plan the curriculum and prepare lesson plans. Mr. Sturm will be hired at the daily rate of \$100 per day. No benefits package available.

Resignation:

- 1.) Tammy Overstreet, Instructional Assistant, took a teaching position with Greenwood Schools.
- 2.) Stacy McGaha, Instructional Assistant, accepted another position.
- 3.) Chris Bronson, Instructional Assistant, not invited to return.
- 4.) Beth Zorman, School Secretary/Receptionist, resigned unexpectedly citing personal reasons.
- 5.) Cory Cooper, PLTW/Advanced Manufacturing Instructor submitted his resignation effective 8/8/11. Mr. Cooper accepted a position to teach at Washington Community School.

Central Nine Adult and Continuing Education - Employment:

I am supporting the recommendation from Sherene Donaldson to hire the following:

ADULT BASIC ED Name	Position	Class Dates	Contract Hours	Total Contract Amount
Souder, Marsha	GED Instructor			\$ 35.00 / hr
Dirks, Connie	GED Instructor			\$45.00 / hr
Gunn, Katie	GED Instructor			\$45.00 / hr
Starks, Tony	GED Instructor			\$40.00 / hr
Wheeler, Nancy	GED Instructor			\$45.00 / hr
Barnett, Marlene	GED Instructor			\$45.00 / hr
Crosby, Linda	GED Instructor			\$45.00 / hr
NEW HIRE				
Manning, Marsha	ESL Instructor	Pay rate: \$12.00 / hr.		
CONTINUING ED				
Brooks, Kyle	Firefighter Program Coordinator	Aug 15 – Dec 16, 2011		\$300.00
Burbrink, Dee	ICD-9-CM Medical	Aug. 25 – Dec 8,	45.0	\$1,350.00

Coding		2011		
Dan McDaniel	Quickbooks Instructor	Aug 29 – Sept 26, 2011	35.0	\$948.15
Frey, Amy	Excel Instructor	Aug 29 – Sept 26, 2011	24.0	\$650.16
Brandau, Kathryn	Beginning Computer Skills	Aug 30 – Oct 18, 2011	42.0	\$1,158.36
Zimmer, Julia	EMT Coordinator	Aug 15 – Dec 12, 2011		\$300.00
Zimmer, Julia	EMT Coordinator	Aug 16 – Dec 15, 2011		\$300.00
Carie, James	Welding All Skill Levels	Aug 22 – Oct 10, 2011	35.0	\$1,078.30
Carie, James	Welding All Skill Levels	Aug 30 – Oct 18, 2011	35.0	\$1,078.30
Paprocki, Mike	Computer Tech Analyst	Aug 29 – Jan 23, 2011		
Griffin, David	Computer Tech Analyst	Aug 29 – Jan 23, 2011		