

**BOARD OF SCHOOL TRUSTEES**  
\_\_\_\_\_ **SCHOOL CORPORATION**

SUPPORT STAFF  
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**NEW POLICY - VOL. 27, NO. 1**

EMPLOYMENT OF PERSONNEL FOR  
EXTRACURRICULAR ACTIVITIES

| The ~~School~~**Governing** Board may find it necessary to employ on a part-time basis, coaches or activity sponsors who are not members of the professional staff. Such part-time employees

|           ( **X** )    may be members of the Corporation's

|           ( **X** )    classified staff

|           ( **X** )    support staff

|           ( **X** )    or individuals from the community or nearby areas.

| The Board authorizes the ~~Superintendent~~**Executive Director** to recommend candidates for employment by the Board.

All part-time employees selected as coaches or activity sponsors who are not members of the professional staff are "at-will" employees. Their employment can be terminated with or without cause at any time. No other representative of the Corporation has the authority to enter into any agreement for employment for any specified period of time with such an employee.

All coaches and athletic activity sponsors shall receive training about concussions and sudden cardiac arrest. All football coaches shall also complete a certified coaching education course that is sport specific; contains player safety content on concussion awareness, equipment fitting, heat emergency preparedness, and proper technique; requires the football coach to complete a test demonstrating comprehension of the content of the course; and awards a certificate of completion to a football coach who successfully completes the course. The certification course must be completed prior to coaching. The course must be approved by the Indiana Department of Education, and each football coach must complete a course not less than once during a two (2) year period. However, each football coach must complete instruction and successfully complete a test if s/he receives notice that new information has been added to the course prior to the end of the two (2) year period.

~~[ ] All coaches and athletic activity sponsors, other than football coaches, shall be required to complete a coaching education course that should contain player safety content on concussion awareness, equipment fitting, heat emergency preparedness, and proper technique. The course must be completed prior to coaching or serving as an athletic activity sponsor. Each coach and athletic activity sponsor must complete a course not less than once during a two (2) year period.~~

The ~~Superintendent~~Executive Director shall establish administrative guidelines to ensure that each person employed as a coach or activity sponsor has the appropriate qualifications, has been properly interviewed, has cleared a criminal background check, and has received the required training. The guidelines shall also provide the conditions of employment and compensation.

I.C. 20-34-7  
I.C. 20-34-8