

To: Central Nine Governing Board

From: Dr. Stephen Hagen, Executive Director

Date: January 6, 2012

RE: Personnel Recommendations:

**Request for Family/Medical Leave:**

1. Erin Dietrich, Counselor, has submitted the Family & Medical Leave Act Form for her maternity leave. Her anticipated leave begins approximately March 12, 2012 through June 4, 2012.

**Central Nine Adult and Continuing Education - Employment:**

I am supporting the recommendation from Sherene Donaldson:

NAMES	POSITION	CLASS DATES	TOTAL HOURS / UNITS	CONTRACT PAY RATE / HR or UNIT	TOTAL CONTRACT AMT / HRLY RATE
ABE STAFF					
CONTRACTS					
Ruth Olson	ABE Coordinator	REVISED *	628.0	\$25.00	\$15,700.00
Ruth Olson	ABE Coordinator		548.0	\$25.00	\$13,700.00

\* Revision made to number of hours worked, making changes to total \$ amount.