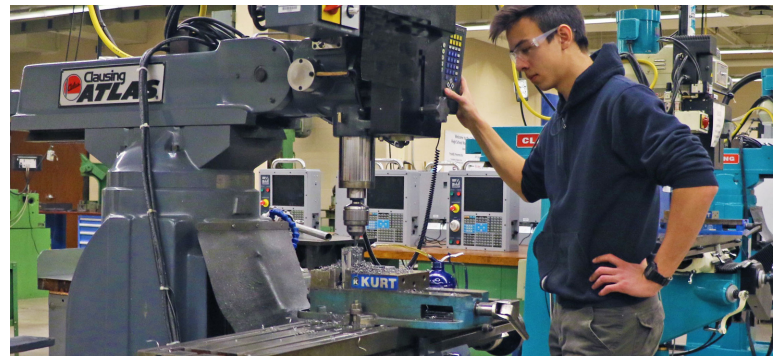




# CENTRAL NINE CAREER CENTER



## HEALTH AND SAFETY PROTOCOLS STARTING FALL 2020

All content in this document is subject to change based upon further Executive Orders of the Governor, directives from the Indiana Department of Health, or guidance from other local, state, or federal public health organizations.



The following Health and Safety Protocols are intended to be the best possible methods of protecting all students, staff, and administrators. They are created to increase the chances of completing the academic year without interruptions. All protocols were devised with the resources and best practices known at this time to prevent any outbreak.

## GETTING STARTED

**Students will report directly to their program classroom and/or laboratory space** and will no longer wait in the Commons for the bell.

Students will enter campus through their designated program entrance and follow the specific path to the program to ensure social distancing.

## STUDENT ARRIVAL

### BUS RIDERS

Students enrolled in programs in Building A--use Door A3.

Students enrolled in programs in Buildings B, D, E, F, and CERT--use the West Gate.



- Criminal Justice
- Culinary Arts - DeRudder/Mendenhall
- Culinary Arts - Smith
- Dental Careers
- Health Science I - Bell
- Health Science II - Ribelin
- HSE II: Medical Assisting
- HSE II: Nursing
- Information Technology
- Precision Machining
- Visual Communications
- Welding Technology



- Auto Collision
- Auto Service
- Aviation Operations
- Construction Trades
- Diesel Service
- Early Childhood Education
- EMSFire and Rescue
- HSE II: Athletic Training/Exercise Science
- HVAC
- Landscape Management
- PLTW: Biomedical Science
- Veterinary Careers
- Work Based Learning

### CAR RIDERS

Enter campus via  
Door A9 & the South  
Gate from the  
[student parking lot.](#)



For questions regarding transportation, please contact your high school.

# DISMISSAL BY SCHOOL

## AM DISMISSAL ★

10:11am Franklin Central  
10:13am Beech Grove  
10:15am Franklin Community / Whiteland

## PM DISMISSAL ★

2:11pm Indian Creek  
2:13pm Perry Meridian / Southport  
2:15pm Center Grove / Greenwood

## MASKS ON CAMPUS AND SOCIAL DISTANCING



### WILL MASKS BE REQUIRED?

YES, MASKS ARE REQUIRED IN MOST SITUATIONS.

Faculty, staff, and students will wear facial coverings while inside campus buildings except when social distancing is maintained.

*Masks will be required to cover both the nose and mouth simultaneously.*

#### *I Don't Want My Child Wearing a Mask.*

We know that there are strong opinions about the use of masks. The Indiana State Department of Health cited a 40-60% reduction in COVID-19 transmission when masks are used by all, which is why we are requiring them for certain portions of the day.

*This is especially important since some carriers of COVID-19 may not have any symptoms. Children, despite being generally less affected by COVID-19, expose school staff and adults at home who may be more at risk.*



FOR QUESTIONS OR CONCERNS, PLEASE CONTACT:

**JOE PREDA, DEAN OF STUDENTS**

jpreda@central9.k12.in.us  
(317) 888-4401 EXT 235

### WILL SOCIAL DISTANCING BE REQUIRED?

**Central Nine will practice social distancing** when possible. Due to the size of our student body and our facilities, it will not be possible at all times. In classroom and laboratory spaces, student seating may be arranged to face in the same direction, when possible, and spaced as far apart as possible.



**PLEASE VISIT THE HEALTH AWARENESS PAGE OF OUR WEBSITE FOR MORE DETAILS ON OUR HEALTH AND SAFETY MEASURES.** [centralnine.org](https://centralnine.org)

# TEMPORARY MEASURES TO PROMOTE HEALTH AND SAFETY



## BREAKS AND FOOD ★

**All breaks will be held in classroom and lab areas and not in The Commons.** Instructors should place all parties on hold.

Culinary will not be providing food for the students, and **all vending machines will be closed.**

Students will be permitted to bring in their own food if the Instructor will allow it. **Students should NOT share any food or drinks.**

### PROTOCOL EVALUATION 1:

As the holiday season approaches, class breaks and celebrations will need to remain in the program space. No gatherings in the Commons or LGL.

Food items will only be permitted if the articles are individually wrapped and store bought.

(No sharing food or drinks, cookouts/potlucks, or homemade items.)

## 1ST SEMESTER EVENTS

- Advisory Board Banquet: Postponed
- Advisory Board Meetings: To be held virtually
- Meet the Instructor Night: To be held virtually
- College Day: Postponed
- Open House Prospective Students: Postponed



## FIELD TRIPS ★

### PROTOCOL EVALUATION 1:

No field trips at this time.

*This protocol will be evaluated after nine weeks.*

## INTERNSHIPS

Students should work individually with their employers to see what is appropriate for particular company. *Students will be required to sign a waiver assuming the risk of participating in an Internship due to the Coronavirus.*

## EMS MEDICAL RESPONSE PROCESS

EMS students will not be responding to medical needs, including injuries.

## DELIVERIES

All deliveries are to be dropped off at the main entrance, door A3, and then sanitized.

## STAFF MEETINGS

Monthly staff and faculty meetings will take place virtually.

## VISITORS ★

Essential personnel will be permitted. **All program guest speakers may meet virtually.**

### PROTOCOL EVALUATION 1:

Starting October 19th, programs will be able to schedule up to three guests within a nine week period. Any and all guests will be required to fill out a guest entry form before arriving to campus. (No more than two guests in a room per program.)

At this time, we will still not be permitting recruiters, former students, and/or student relatives to enter the campus building. *This protocol will be evaluated after nine weeks.*



# CONTINUED...

The following policies will override the Student Handbook indefinitely:

## ATTENDANCE

Central Nine will extend grace on attendance during this time as parents are encouraged to keep their students home if they are ill. There will be no perfect attendance awards.

Students will still be responsible for completing course work. **If a student is ill, please communicate with the Instructor.**

## IMPACT

The IMPACT point system will not penalize students for attendance discrepancies due to illness.

## PERSONAL CLOTHING AND UNIFORMS

Students should make hygiene practices their priority during these times. Please ensure that all personal clothing items have been recently washed before arriving at campus.



IF A STUDENT IS ILL, REPORT THE ABSENCE TO BOTH  
THE HIGH SCHOOL AND CENTRAL NINE.  
CENTRAL NINE: (317) 888-4401

# HOW PARENTS CAN HELP AT HOME

## TEMPERATURE CHECKS AND MASKS

- Parents should help ensure that their students follow the recommended guidelines regarding masks and social distancing this summer to help prevent a future surge in cases that might impact the start of school. \* Temperature 100.4 degrees Fahrenheit or higher is considered fever.
- **Stay in close communication with both Central Nine and your high school should your health situation or return plans change. Central Nine: (317) 888-4401**
- Need a mask? Apply for free face coverings for Marion County Residents at: <https://bit.ly/INDYmasks>



PARENTS SHOULD ENSURE THAT STUDENTS CHECK THEIR TEMPERATURES DAILY BEFORE COMING TO CAMPUS.  
STUDENTS MUST BE FEVER-FREE FOR 24 HOURS,  
BEFORE RETURNING TO CAMPUS.  
*Please see our Health and safety page for more.*

# MORE QUESTIONS AND ANSWERS

## WILL THERE BE AN ONLINE OPTIONS?

No. Central Nine is a Career and Technical Education (CTE) organization and must adhere to the CTE standards set by the Governors Workforce Cabinet. This means that in-person training and laboratory experiences are required as a part of the curriculum.

## WHAT CLEANING ENHANCEMENTS ARE BEING IMPLEMENTED IN BUILDINGS?

Central Nine has increased the number of hand sanitizer dispensers, posted handwashing guides, equipped all classroom and laboratory spaces with cleaning supplies, and implemented more cleaning operations through Pinnacle during the day and at night.

Sick students will be **required** to wear a medical mask. Desks/work areas of sick students will be sanitized immediately. Students and staff are encouraged to stay home if sick. Do not “tough it out.”



PLEASE VISIT THE HEALTH AWARENESS PAGE OF OUR  
WEBSITE FOR MORE DETAILS. [centralnine.org](https://centralnine.org)

## WILL STUDENTS HAVE ACCESS TO WATER FOUNTAINS?

No. All water fountains will be turned off. Instead, Central Nine will be using water bottle filling stations to provide students with access to water throughout the day.



## CAN STUDENTS SHARE ITEMS SUCH AS PENCILS AND OTHER TOOLS?

No. Students will be responsible for preventing the spread of germs by refraining from sharing personal items and tools when possible.

## COVID-19 POINT OF CONTACT

These individuals will communicate with **parents**, our partner schools, health department, etc.

### JOE PREDA, DEAN OF STUDENTS

[jpreda@central9.k12.in.us](mailto:jpreda@central9.k12.in.us)  
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