



9/24/2020

Greetings,

Each year a Memorandum of Understanding (MOU) is created and signed to show the dual credit agreement(s) established with Ivy Tech Community College. Please review the enclosed MOU for our current academic year, and sign digitally using DocuSign by 10/4/2020 or reach out ahead of time, should you have any questions or concerns. We ask that you sign this document digitally, as opposed to pen and ink, for ease of tracking and sharing between our two institutions. If there are any discrepancies in the MOU, based on what we are currently offering with you, please don't hesitate to reach out so we can correct any errors and resend electronically.

As always, we are here for questions. Thank you for your time and commitment to helping more Indiana high school students reach their educational goals!

In partnership,

Heather Morrison

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Ivy Tech is an accredited, equal opportunity, affirmative action community college.

Ivy Tech Community College-Central Indiana (herein called the 'College') and Central Nine Career Center (herein called the 'School District') agree to provide opportunities for students to earn dual credit for the course noted in Exhibit A of this document.

Under the high school-based dual credit covered by this agreement, a student is simultaneously enrolled at the College and School District and is therefore earning Ivy Tech and high school credit in the semester culminating in mastery of the subject matter. The School District instructor teaches the course. No tuition is charged for students enrolling in dual credit courses taught at the School District by their instructors.

The following procedures have been followed in establishing this dual credit agreement:

- Faculty at the School District and the College have met and reviewed the following course content and professional expectations:
 - o Syllabi, textbooks, assignments, laboratory equipment, examinations.
 - o Faculty credentials, faculty development, monitoring, evaluation and documentatn.
 - o Dual credit faculty who were approved under the alternative credentialing model for Priority Liberal Arts courses, may continue to teach dual credit coursework through the 2022-2023 school year and must meet the full credential standard by September 1st, 2023.
- Faculty at the School District and the College have worked together to ensure that the course meets the College's requirements for:
 - o Student readiness (i.e. meeting prerequisites) – students must meet the course pre-requisites prior to enrollment in dual credit coursework. For Fall-only and year-long courses, students must be qualified by November 1st or February 15th for Spring-only courses
 - o Course content (i.e. syllabi, textbooks, assignments, laboratory equipment, examinations)
 - o Student Learning Outcomes – must be identical to those on the College's Course Outline of Record Eligibility
 - o Enrollment status, grades – faculty at the School District will assign grades for students in their dual credit course(s), which will be recorded for both the school District and the College
 - o Grades must be recorded before faculty leave for the term or school year


As part of this agreement, the School District and the College agree to the following:

- Participating faculty are required to meet the Higher Learning Commission's (HLC) faculty credentialing policy and guidelines, including:
 - o HLC requires that faculty teaching priority liberal arts courses will have either a Master's degree in their content area or a Master's degree outside of their content area (e.g. in Education) with 18 graduate hours in their content area, effective September 1st, 2023.

- Participating School District faculty who provided a signed 'Intent Letter' will provide a copy of earned graduate-level coursework to the College for the College's records.
- Participating School District faculty will collaborate with the College and participate in available professional development opportunities.
- Participating School District faculty will collaborate with the College and participate, on an on-going and regular basis, in program/course evaluation, and document the performance of students who complete dual credit coursework.
- Participating students must be eligible Freshman, Sophomore, Junior, or Senior Level students.
- Student teachers are not permitted to teach dual credit coursework, only credentialed and approved faculty may teach dual credit coursework.

Either party to this agreement may cancel it at the end of the academic year, if desired.

AS SIGNED BY:

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EXHIBIT A

APPROVED DUAL CREDIT COURSEWORK BETWEEN COLLEGE AND SCHOOL DISTRICT

I confirm the courses listed below to be accurate for my school:

Yes

No

Course Number	Ivy Tech Course Name	Credits	DOE CODE	High School Course Title	Instructor
AUTI 100	Basic Automotive Service	3	5510	Automotive Services Technology I	Andrice Tucker
AUTI 111	Electrical Systems I	3	5546	Automotive Services Technology II	Steve Owen
AUTI 121	Brake Systems	3	5510	Automotive Services Technology I	Andrice Tucker
AUTI 122	Steering and Suspension Systems	3	5510	Automotive Services Technology I	Andrice Tucker
AUTI 131	Engine Performance Systems I	3	5546	Automotive Services Technology II	Steve Owen
AUTI 141	Engine Fundamentals and Repair	3	5510	Automotive Services Technology I	Andrice Tucker
AUTI 145	Driveline Service	3	5510	Automotive Services Technology I	Andrice Tucker
ECED 100	Introduction to Early Childhood Education	3	5412	Early Childhood Education I	Carrie Lamb
ECED 101	Health, Safety, and Nutrition	3	5412	Early Childhood Education I	Carrie Lamb
ECED 103	Curriculum in the Classroom	3	5412	Early Childhood Education I	Carrie Lamb
HLHS 100	Introduction to Health Careers	3	5282	Health Science Education I	Pam Ribelin
HLHS 100	Introduction to Health Careers	3	5282	Health Science Education I	Hope Bell
HLHS 101	Medical Terminology	3	5274	Medical Terminology	Pam Ribelin
HLHS 101	Medical Terminology	3	5274	Medical Terminology	Hope Bell
HLHS 102	Essentials of Anatomy and Physiology	3	5282	Health Science Education I	Pam Ribelin
HLHS 102	Essentials of Anatomy and Physiology	3	5282	Health Science Education I	Hope Bell
HLHS 107	CNA Preparation (5 credits)	5	5284	Health Science Education II: Nursing	Pat Lawton
HOSP 101	Sanitation and First Aid	3	5440	Culinary Arts and Hospitality I	Heather DeRudder
HOSP 101	Sanitation and First Aid	3	5440	Culinary Arts and Hospitality I	Clint Smith
HOSP 102	Basic Food Theory and Skills	3	5440	Culinary Arts and Hospitality I	Heather DeRudder
HOSP 102	Basic Food Theory and Skills	3	5440	Culinary Arts and Hospitality I	Clint Smith
HOSP 104	Nutrition	3	5346	Culinary Arts and Advanced Hospitality II: Culinary	Brian Mendenhall
HOSP 105	Introduction to Baking	3	5346	Culinary Arts and Advanced Hospitality II: Culinary	Brian Mendenhall
HOSP 114	Introduction to Hospitality	3	5440	Culinary Arts and Hospitality I	Brian Mendenhall
HSPS 106	Fire Suppression	3	5820	Fire and Rescue I	Jared Clark
HSPS 121	Hazmat Awareness and Operations	3	5820	Fire and Rescue I	Jared Clark
HSPS 125	Emergency Medical Responder	3	5210	Emergency Medical Services	Bryan Baker
HSPS 165	Fire Fighter I	3	5820	Fire and Rescue I	Jared Clark
HSPS 167	Fire Fighter II	3	5820	Fire and Rescue I	Jared Clark
HVAC 101	Heating Fundamentals	3	5496	Construction Trades: HVAC I	Alvin Bible

HVAC 103	Refrigeration I	3	5496	Construction Trades: HVAC I	Alvin Bible
HVAC 107	Duct Fabrication and Installation	3	5498	Construction Trades: HVAC II	Alvin Bible
INFM 109	Informatics Fundamentals	3	5251	Computer Science III: Informatics	Amanda Wilkerson
NETI 109	Network Fundamentals	0.5	5234	Networking I: Intrastructure	Amanda Wilkerson
PARM 102	EMT Basic Training (7.5 credits)	7.5	5210	Emergency Medical Services	Bryan Baker
SDEV 120	Computing Logic	3	4801	Computer Science I	Amanda Wilkerson
SDEV 140	Intro to Software Development	3	5236	Computer Science II: Programming	Amanda Wilkerson
VISC 102	Fundamentals of Imaging	3	6134	Advanced CTE, College Credit: Advanced Art, AV Tech, and Communications	Robert Briones
VISC 115	Introduction to Computer Graphics	3	6134	Advanced CTE, College Credit: Advanced Art, AV Tech, and Communications	Robert Briones
WELD 100	Welding Process	3	5776	Welding Technology I	Jason Wiley
WELD 108	Shielded Metal Arc Welding	3	5776	Welding Technology I	Jason Wiley
WELD 207	Gas Metal Arc (MIG) Welding	3	5778	Welding Technology II	Jason Wiley
WELD 208	Gas Tungsten Arc Welding	3	5778	Welding Technology II	Jason Wiley