

"Central Nine exists to engage and empower students by providing career-based instruction in an innovative learning environment. We make an IMPACT on our students' personal and professional SKILLS, which enables them to succeed in post-secondary and career opportunities."

## **Governing Board Report – High School Division**

### <u>November Highlights</u>

November 12, 2020 Report prepared by Mike Quaranta, Melanie Carpenter, and Corinna Vonderwell

#### Staff Services (Curriculum, Instruction, Programs, Staffing)

#### Staffing

Ms. Barbara Basham has joined the Central Nine team as an Instructional Assistant. Ms. Basham will work primarily with our Visual Communications program, but will also help in other areas as needed. We are still seeking a Resource Instructional Assistant.

#### Canvas PD

In an effort to support Instructor Canvas needs, Michelle Augustine and Mike Quaranta have been working with Instructors to design professional development sessions during our Early Release time during the month of November. These peer led sessions allow for small group tutorials and collaboration time. Topics include Google Assignments, Hot Spot Quizzes, Speedgrader and Feedback, Discussion Boards, Studio Quizzes, and a collaboration station dubbed "The Canvas Work Zone."

#### **Program Guide Review**

In October, Mike Quaranta, Corinna Vonderwell, Melanie Carpenter, Aubrei Teter, and Tiffany Sansone met with each instructor individually to review program information for the 2021-2022 school year. In these meetings, we verified dual credit information, made sure the overview truly reflected what happens in the program, and focused on a set of requirements that students should meet prior to enrolling in the program. The goal of this endeavor is to make every effort to get the right student in the right program for the right reason. This information is now available on our website and a limited number of hard copies will be distributed to school counselors for use during scheduling meetings with students.

#### **Prospective Student Open House**

A small team is currently working to prepare a virtual Prospective Student Open House in the month of December. We will work with our Instructors to prepare videos for each program and schedule times where prospective students and parents can network with Instructors virtually.

#### Evaluation

Michelle Augustine, CTE Innovation Coach, has completed informal, short observations. Joe Preda and Mike Quaranta began formal observations after fall break.

# Student Services Marketing/Recruiting

- 10/1 Program Guide development meeting
- 10/6 Program Guide development meeting
- 10/7 Roncalli Panel Discussion/Recruitment
- 10/8 Program Guide development meeting
- 10/19 Program Guide Review meeting
- 10/21 Andrew St. John Dedication
- 10/26 Students from Greenwood on campus to take pictures for yearbook
- 10/30 Franklin Central Zoom Recruiting

Assisting in the classrooms with Ball State, Ivy Tech, Trine and Vincennes University enrollments. Hosted the first Zoom recruitment for Franklin Central with about 45 students attending. Students attended by choice and were not mandated to attend. They asked very positive and well thought out questions using the chat feature. More Zoom recruitment is schedule in November.

#### Administration – Student Services Office

Student Services continues to support the Central Nine mission by attending monthly team meetings and hosting the Governor's Work Ethic student meetings. We are continuing to communicate with students, parents and schools in collaboration with the Dean regarding COVID cases and exposure.

#### **Supportive Services**

Student Services Coordinators continue to host parent/teacher conferences as the need arises. In October, Central Nine assisted its partner schools with the INTERS Fall Funding Report, which required 10+ hours daily for two weeks before the submission of the official document. Several schools experienced an increase in funding due to Central Nine's diligence. (Thank you specifically to Chandra Beers, Melanie Carpenter and Laura Showalter.)