

**Request for Approval of 12 Adult Education staff members to attend the IAACE conference**

**IAACE (Indiana Association of Adult And Continuing Education) Conference in Belterra Casino Resort in Florence, Indiana on September 28, 29, and 30<sup>th</sup> 2022.**

Each employee paid their annual membership to belong to IAACE of \$45.00

The total for the Conference is \$3348.00. (12x\$279)

The approximate mileage to be paid will be \$210.00 per (driver 6 drivers). (6x\$210) = \$1260.00

Cost approximately per hotel room is \$159.00 x 12room for 2 nights = \$1908.00

Total approximate cost for the conference is = **\$6516.00**

I have **Professional Development money and grant** from the State that will cover the expenses.