

Governing Board Meeting

James Hixson Board Room

Thursday, June 9, 2022

7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Mr. Joe Hubbard, Center Grove Community School Corporation; Dr. William Kovach, Executive Director; Ms. Jill Laker, Beech Grove City Schools

Absent: Mr. Ray Basile, Legal Counsel; Ms. Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Mr. Dave Thompson, Clark Pleasant Community School Corporation

1 Pledge and Welcome

Joe Hubbard, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 7:01 p.m. by President, Joe Hubbard. Mr. Hubbard led the Pledge of Allegiance and welcomed everyone.

Others in attendance: Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dr. Kovach presented the following additions to the agenda: Item 2.4, Item 4.9 and Item 4.10

Jill Laker moved for approval of the additions to the agenda. Greg Waltz seconded the motion. Motion passed.

2 Approval of Consent Agenda Items

Minutes:

Greg Waltz moved for approval of the Consent Agenda Items as presented. Steve Johnson seconded the motion. Motion passed 5-0.

2.1 Financial Report and Claims

Attachments:

[CHECK DATE 5-13-2022.pdf](#)

[CHECK DATE 5-27-2022.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3 8 .pdf](#)

2.2 Personnel Recommendations

Attachments:

[Personnel Report 6.9.22.pdf](#)

2.3 Minutes for Approval

Attachments:

[Minutes 5.12.22.pdf](#)

2.4 Donations

Attachments:

[Briones Donation.pdf](#)

[Willoughby Donation.pdf](#)

3 Old Business

3.1 Update on Building Project

Minutes:

Dr. Kovach stated the design review team met with Lancer + Beebe and Pepper Construction. Pepper stated that they possibly could break ground the week after July 4, 2022. Our next Board meeting is July 14, 2022, and Dr. Kovach noted that he would like to do a groundbreaking ceremony before the meeting.

The one concern is that the fans for the units will not be available until December or January. They have a plan to heat the inside until the fans come in.

4 Items of Action - ACTION

4.1 Request Approval of the Purchase of Welding Exhaust System for New Welding Facility

Minutes:

Dr. Kovach requested approval to purchase the Welding Exhaust System for the new welding facility. He stated that the installation would not be included in this quote but would be covered under the facility project.

Mike Metzger moved for approval of the Purchase of the Welding Exhaust System minus recommended options. Steve Johnson seconded the motion. Motion passed 5-0.

Attachments:

[Central Nine Career Center - Prism Systems - 20663368-1_1_.pdf](#)

4.2 Request Approval to Accept 50th Anniversary Sponsorships

Minutes:

No checks have come in so we will be bringing this action item back at the next few Board meetings as the money comes in. No action was taken.

4.3 Request Approval of the Property Casualty Insurance Plan

Minutes:

Dr. Kovach requested approval of the Property Casualty Insurance Plan. He stated that there was a \$10,000 increase this year. He shared that this quote does include additional cyber security coverage.

Steve Johnson moved for approval of the Property Casualty Insurance Plan. Jill Laker seconded the motion. Motion passed 5-0.

Attachments:

[Green Owens Insurance.pdf](#)

4.4 Request Approval of the 2022/2023 Education/Operation Budgets

Minutes:

Dr. Kovach reminded the Board that this budget was brought to the Board last month for a 1st reading. He then requested the approval of the 2022/2023 Education/Operation Budgets.

Greg Waltz moved for approval of the 2022/2023 Education/Operation Budgets as presented. Mike Metzger seconded the motion. Motion passed 5-0.

Attachments:

[Proposed Budget.pdf](#)

4.5 Request Approval of Conflict of Interest Forms

Minutes:

Dr. Kovach requested approval of Conflict of Interest Forms for Michelle Davis and Joe Hubbard. He stated that they are completing them due to their donations to the Central Nine 50th Anniversary Festive. It was decided that due to the fact that Mr. Hubbard could not vote and sign his own Conflict of Interest Form it would be brought to the July Board Meeting for approval.

Mike Metzger moved for approval of the Conflict of Interest Form for Michelle Davis and to table Joe Hubbard's Conflict of Interest Form until the July 14, 2022 meeting. Jill Laker seconded the motion. Motion passed 5-0.

Attachments:

[Davis Conflict of Interest.pdf](#)

[Hubbard Conflict of Interest.pdf](#)

4.6 Request Approval of Executive Director Contract

Minutes:

Dr. Kovach requested approval of the Executive Director's Contract.

Jill Laker moved for approval of the Executive Director's Contract. Steve Johnson seconded the

motion. Motion passed 5-0.

Attachments:

[Director Addendum 2022-2025 2-17-22 Clean 3 .pdf](#)

4.7 Request Approval of the Teacher Evaluation Tool

Minutes:

Mike Quaranta requested approval of the updated Teacher Evaluation Tool. He explained that a team of Administrators and Teachers had worked on the update of the Teacher Evaluation Tool.

Greg Waltz moved for approval of the Teacher Evaluation Tool. Jill Laker seconded the motion. Motion passed 5-0.

Attachments:

[Teacher Evaluation 2022-2023 DRAFT .pdf](#)

4.8 Request Approval to Transfer Appropriations Within Each Fund as Part of Fiscal Year-End Process

Minutes:

Cindy Payton requested permission to transfer appropriations within each fund to balance out the fiscal year-end. This process is done annually. No transfers are made from fund to fund, only within each fund.

Jill Laker moved for approval to Transfer Appropriations Within Each Fund as Part of Fiscal Year-End Process. Steve Johnson seconded the motion. Motion passed 5-0.

4.9 Request Approval Pay Rate Increases (Non-Cert and Administration)

Minutes:

Dr. Kovach requested approval of the pay rate increases for non-cert and administrative employees. He requested 5% for highly effective employees and 3.75% for effective employees. He also requested that all Instructional Assistants be paid \$14.00 per hour in order to become more competitive with other school corporations.

Steve Johnson moved for approval of the Pay Rate Increases for the Non-Cert, Administration and Instructional Assistants. Jill Laker seconded the motion. Motion passed 5-0.

Attachments:

[Increases 22.23.pdf](#)

4.10 Request Approval for Out of State Travel

- Brian Mendenhall to attend the ProStart Educators of Excellence Event - July 20-22, 2022, Las Vegas, NV

Minutes:

Dr. Kovach requested approval of out-of-state travel for Brian Mendenhall who was named ProStart Teacher of the Year. Mr. Mendenhall will be recognized at the ProStart Educators of Excellence Event

in Las Vegas, NV - July 20-22, 2022.

Jill Laker moved for approval of the Out of State Travel. Greg Waltz seconded the motion. Motion passed 5-0.

Attachments:

[ProStart Educators of Excellence Event - TEMPLATE - Request for Approval of Out of State Travel - 07 20 2022 - 07 22 2022.pdf](#)

5 Director's Comments and Items of Information

Dr. Kovach, Director

Minutes:

Dr. Kovach shared that he attended the IACTED Conference in Brown County. He also shared that we received 3 grants that total close to \$75,000.

5.1 Upcoming Dates and Events

August 1-2, 2022 - Teacher In-Service

August 3, 2022 - First Student Day

Next Governing Board Meeting - July 14, 2022

Minutes:

Dr. Kovach shared the Upcoming Dates and Events. (listed above).

6 Adult Education Division Action and Items of Information

6.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested approval of the Adult Education Personnel Report.

Jill Laker moved for approval of the Adult Education Personnel Report as presented. Greg Waltz seconded the motion. Motion passed 5-0.

Attachments:

[Adult Education Personnel Report for June 2022.pdf](#)

6.2 Request Approval of Overnight Travel

- IAACE Conference - Belterra Casino Resort - September 28-30, 2022

Minutes:

Michelle Davis requested approval for 12 Adult Education staff members to attend the IAACE Conference - September 28-30, 2022.

Jill Laker moved for approval of the overnight travel. Mike Metzger seconded the motion. Motion passed 5-0.

Attachments:

[Request for Approval of 12 Adult Education staff members to attend the IAACE conference fall 2022.pdf](#)

6.3 Request Approval of Stipend Pay for Adult Education Employees

Minutes:

Michelle Davis requested approval stipend pay for Adult Education Employees. She stated that AE staff have not received pay increases since PY 2020-2021 which was only 2.5% increase. She shared that the stipend is sustainable by Adult Education Grant funding.

Greg Waltz moved for approval of the Stipend Pay for the Adult Education Employees. Mike Metzger seconded the motion. Motion passed 5-0.

Attachments:

[Request for stipend pay 2022.pdf](#)

7 Adult Education Monthly Update

Minutes:

Michelle Davis shared the Adult Education Monthly Update (attached).

Attachments:

[Central 9 AE 2021-22 goals 1 5 .pptx](#)
[June Board - May Enrollment.pdf](#)

8 Public Comments

Minutes:

None presented.

9 Board Member Comments

Minutes:

None presented.

10 Adjournment

Minutes:

With no further business, Joe Hubbard moved for adjournment at 7:49 p.m.