

Governing Board Meeting

James Hixson Board Room
Thursday, July 14, 2022
7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Mr. Joe Hubbard, Center Grove Community School Corporation; Dr. William Kovach, Executive Director; Ms. Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Mr. Dave Thompson, Clark Pleasant Community School Corporation

1 Pledge and Welcome

Joe Hubbard, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 7:04 p.m. by President, Mr. Joe Hubbard. Mr. Hubbard welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Mike Quaranta, Assistant Director; Alisha Jongeling, Adult Education and Michelle Davis, Adult Education Director.

Mr. Hubbard asked if there were any changes/additions to the agenda. Dr. Kovach stated that Item 6.1 was a revision to the Adult Education Personnel Report and Item 7.0 Adult Education Charts were added to the agenda.

Mike Metzger moved for approval of the changes/additions to the agenda. Jill Laker seconded the motion. Motion passed 7-0.

2 Approval of Consent Agenda Items

Minutes:

Dr. Kovach requested approval of the Consent Agenda Items.

Mike Metzger moved for the approval of the Consent Agenda Items as presented. Steve Johnson seconded the motion. Motion passed 7-0.

2.1 Financial Report and Claims

Attachments:

[CHECK DATE 06-10-2022 2 .pdf](#)

[CHECK DATE 06-24-2022.pdf](#)

[Financial 1.pdf](#)

2.2 Personnel Recommendations

Attachments:

[Personnel Report 7.14.22.pdf](#)

2.3 Minutes for Approval

Attachments:

[Minutes 6.9.22.pdf](#)

2.4 Donations

Attachments:

[Subaru Donation.pdf](#)

3 Old Business

3.1 Update on Building Project

Minutes:

Dr. Kovach gave an update on the building project. He stated that there has been a delay in the groundbreaking due to the inability to obtain the correct permits from the City of Greenwood.

4 Items of Action - ACTION

4.1 Request Approval of Student Fees for 2022-2023 School Year

- Student Fee - \$20.00
- Technology Fee - \$10.00
- Student Parking (Optional) - \$30.00

Minutes:

Mike Quaranta requested approval of the slight increase to the student fees for the 2022-2023 school year. He explained that due to the building project and loss of parking spaces we are beginning the school year only allowing senior students to drive.

Dawn Downer moved for approval of the 2022-2023 Student Fees. Jill Laker seconded the motion. Motion passed 7-0.

4.2 Request Approval of Staff and Student Handbooks

Minutes:

Mike Quaranta requested approval of the 2022-2023 Staff and Student Handbooks.

Jill Laker moved for approval of the 2022-2023 Staff and Student Handbooks. Steve Johnson seconded the motion. Motion passed 7-0.

Attachments:

[Staff Handbook 2022-2023 DRAFT 1 .pdf](#)
[2022-2023 Student Handbook DRAFT.pdf](#)

4.3 Request Approval of Insurance Memorandum of Understanding

Minutes:

Dr. Kovach requested approval of the Insurance Memorandum Of Understanding regarding our health insurance premiums. He explained that Central Nine budgeted for a 4% increase insurance premiums this year. He then shared that the South Central Indiana School Trust increase to premiums were 2.5% on average. He requested that Central Nine absorb the 2.5% increase so that no additional cost would be passed onto the employees.

Steve Johnson moved for approval of the Insurance Memorandum of Understanding. Becky Johnson seconded the motion. Motion passed 7-0.

Attachments:

[Insurance MOU Effective 11.1.22.pdf](#)

4.4 Request Approval for Out of State Travel

- Mr. Steve Owen, Auto Service Instructor, to attend Toyota Training, July 26-28, 2022, Aurora, Illinois
- ACTE National Conference - November 30, 2022 - December 3, 2022, Las Vegas, Nevada

Minutes:

Dr. Kovach requested out of state travel for Steve Owen to attend Toyota Training in Illinois and eight staff members to attend the ACTE Conference in Las Vegas, Nevada.

Dawn Downer moved for approval of the the Out of State Travel. Steve Johnson seconded the motion. Motion passed 7-0.

Attachments:

[Toyota Training - TEMPLATE - Request for Approval of Out of State Travel - 07 26 2022 - 07 28 2022.pdf](#)
[ACTE Conference 2022.pdf](#)

4.5 Request Approval of Conflict of Interest Form

Minutes:

Dr. Kovach requested approval of the Conflict of Interest Form for Joe Hubbard regarding his donation to the 50th Anniversary Celebration.

Jill Laker moved for approval of the Conflict of Interest Form for Joe Hubbard. Dawn Downer seconded the motion. Joe Hubbard abstained from the vote. Motion passed 6-0.

Attachments:

[Hubbard Conflict of Interest.pdf](#)

4.6 Request Approval to Transfer Funds from Rainy Day

- Building Trades year-end 6/30/22 deficit = \$25,621.48
- Insurance year-end 6/30/22 deficit = \$1,600.00

Minutes:

Cindy Payton requested approval to transfer funds from Rainy Day. He explained that as the Construction Trades house gets further into the build money needs to be borrowed until the sell of the house. He also explained that \$1,600 needs to be borrowed from Rainy Day to cover the wellness program. Mrs. Payton assured the Board that she has now has received the funds to replace the \$1,600 back into the Rainy Day Fund.

Mike Metzger moved for approval to transfer funds from Rainy Day. Dawn Downer seconded the motion. Motion passed 7-0.

4.7 Request Approval to Accept 50th Anniversary Sponsorships

- C.A.S.E. Construction - \$2,500
- Lancer & Beebe - \$1,500
- Lionshead Metal - \$1,500
- Midway Construction - \$1,125
- Pepper Construction - \$500
- Wilson Electric - \$200

Minutes:

Dr. Kovach requested approval to accept the monetary sponsorships (listed above) for the 50th Anniversary Celebration.

Becky Nelson moved for approval to accept the 50th Anniversary Sponsorships. Jill Laker seconded the motion. Motion passed 7-0.

4.8 Request Approval to Purchase Welding Fume Arms

Minutes:

Dr. Kovach stated that last month he requested approval to purchase the Welding Exhaust System from Lincoln Electric for the new welding lab. He then discovered that there was a second quote that included the Welding Fume Arms to complete the exhaust system.

Cindy Payton then asked the Board how they would like to handle future purchases paid from the cash balance in the operating fund of a little over \$2 million. It was the consensus of the Board to bring a monthly total of expenditures to be paid from the operating fund for the facility project to the Board for approval.

Dawn Downer moved for approval to purchase the Welding Fume Arms. Mike Metzger seconded the motion. Motion passed 7-0.

Attachments:

[QUOTE Central Nine 40 fume arms and bkts 6-16-22.pdf](#)

5 Director's Comments and Items of Information

5.1 Upcoming Dates and Events

August 1-2, 2022 - Teacher In-Service
August 3, 2022 - 1st Day for Students
August 16, 2022 - Meet the Teacher Night
Next Governing Board Meeting - August 11, 2022

Minutes:

Dr. Kovach shared the upcoming dates and events (listed above).

6 Adult Education Division Action and Items of Information

6.1 Approval of Adult Education Personnel Report

Attachments:

[Adult Education Personnel Report for July 2022-rev 2.pdf](#)

7 Adult Education Monthly Update

Minutes:

Michelle Davis shared the Adult Education Monthly Update (attached).

Attachments:

[Central 9 AE 2021-22 goals 1 6 .pptx](#)
[July Board - 2021-2022 Total Enrollment.pdf](#)
[July Board - June Monthly Enrollment.pdf](#)

8 Public Comments

9 Board Member Comments

Minutes:

Mr. Hubbard stated that an Executive Session Meeting will be held next month at 6:00 p.m. to go over Dr. Kovach's evaluation to be voted on in the regular session meeting.

10 Adjournment

Minutes:

With no further business, Joe Hubbard moved for adjournment at 7:51 p.m.