## **MEMORANDUM**

To: Central Nine Governing Board

From: Dr. Kovach, Director Date: February 09, 2023

RE: Personnel Recommendations

## Change:

- Donita Salter, Instructional Assistant, moving from two (2) days per week at 6.5 hours per day to three (3) days per week at 6.5 hours per day. Benefits package is not available.
- Adam Lucid, Instructional Assistant/Facilities Assistant, moving from two (2) days as
  Facility Assistant to three (3) days as Facility Assistant. Mr. Lucid will move to two (2)
  days as an Instructional Assistant.