

# Governing Board Meeting

James Hixson Board Room  
Thursday, February 9, 2023  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation; Gary Robinson, Center Grove Community School Corporation

**Absent:** Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Steve Johnson, Perry Township Schools; Ms. Becky Nelson, Franklin Community School Corporation

## 1 Pledge and Welcome

Dawn Downer, Board Vice President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order at 7:08 p.m. by Dawn Downer, Board Vice President. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dawn Downer asked if there were any additions/changes to the agenda. Dr. Kovach stated that there were none.

Jill Laker moved to accept the agenda as presented. Linda Polesel seconded the motion. Motion passed 5-0.

## 2 Board Reorganization

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- Board President
- Board Vice President
- Board Secretary
- Corporation Treasurer
- School Attorney

### Minutes:

Dawn Downer asked for nomination for Board Officers. Jill Laker nominated Greg Waltz as President; Dawn Downer as Vice President; and Mike Metzger as Secretary. Linda Polesel seconded the nomination/motion. Motion passed 5-0.

Jill Laker moved for approval of Cindy Payton as the Corporation Treasurer and Ray Basile as School Attorney. Mike Metzger seconded the motion. Motion passed 5-0.

### 3 Appointment of Board of Finance Officers

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**Minutes:**

Dawn Downer requested a motion to elect the Board of Finance Officers.

Mike Metzger moved to elected the newly appointed President, Vice President and Secretary to the offices of the Board of Finance. Linda Polesel seconded the motion. Motion passed 5-0.

### 4 Request Approval of Governing Board Dates and Times

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**Minutes:**

Mike Metzger moved to approve the Governing Board Dates and Times as proposed. Gary Robinson seconded the motion. Motion passed 5-0.

**Attachments:**

[Meeting Dates 23.24.pdf](#)

### 5 Program Showcase - Auto Collision Repair

Jon Keen, Instructor

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Auto Collision Presentation

**Minutes:**

Mr. Jon Keen, Auto Collision Instructor and his students presented their program to the Governing Board.

### 6 Discipline Data

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**Minutes:**

Dr. Kovach shared the Semester One 2022-2023 discipline data (attached).

**Attachments:**

[Discipline Data.pdf](#)

### 7 Approval of Consent Agenda Items

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**Minutes:**

Mike Metzger moved for approval of the Consent Agenda Items as presented. Gary Robinson seconded the motion. Motion passed 5-0.

#### 7.1 Financial Report and Claims

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**Attachments:**

[CHECK DATE 01-06-2023.pdf](#)

[CHECK DATE 01-20-2023.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

[Financial 4.pdf](#)

[Financial 5.pdf](#)

## 7.2 Personnel Recommendations

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**Attachments:**

[HS Personnel Report 2.9.23.pdf](#)

## 7.3 Minutes for Approval

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**Attachments:**

[Minutes 1.12.23.pdf](#)

## 7.4 Donations

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**Attachments:**

[Helman Donation.pdf](#)

[Beef Council Donation.pdf](#)

[Tucker Donation 1 .pdf](#)

[Carhart Donation 2 .pdf](#)

## 8 Old Business

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### 8.1 Update on Building Project

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**Minutes:**

Dr. Kovach gave an update on the Building Project.

## 9 Items of Action - ACTION

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### 9.1 Request Approval for Out of State Travel

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- ACTE National Policy Seminar, Washington DC - March 19-22, 2023
- All costs are covered by IACTED

**Minutes:**

Dr. Kovach requested approval to attend the ACTE National Policy Seminar in Washington, DC - March 19-22, 2023. He stated that all costs will be covered by IACTED.

Jill Laker moved for approval of the Out of State Travel. Mike Metzger seconded the motion. Motion passed 5-0.

### 9.2 Request Approval of Overnight Travel

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- ProStart Competition - Horizon Convention Center, Muncie, Indiana - March 5-6, 2023

**Minutes:**

Dr. Kovach requested approval of overnight travel for the ProStart Competition in Muncie, Indiana March 5-6, 2023.

Mike Metzger moved for approval of the Overnight Travel. Gary Robinson seconded the motion. Motion passed 5-0.

**Attachments:**

[Culinary and Baking Prostart Competition - TEMPLATE - Request for Approval of Out of State Travel - 03 05 2023 - 03 06 2023.pdf](#)

### 9.3 Request Approval to Remove Fixed Assets from Inventory

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**Minutes:**

Dr. Kovach stated that the Technology Department is requesting permission to remove old computers from the the Fixed Asset Inventory.

Mike Metzger moved for approval to remove the old computers from the inventory. Jill Laker seconded the motion. Motion passed 5-0.

**Attachments:**

[2022 2023 Scrap List - Scrap List 1.pdf](#)

### 9.4 Request Approval of Board Policy Revisions

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**Minutes:**

Dr. Kovach reminded the Board that the Board Policy Revisions were presented to the Board at the January meeting for a 1st reading. Dr. Kovach then requested approval of the Board Policy Revisions.

Mike Metzger moved for approval of the Board Policy Revisions. Gary Robinson seconded the motion. Motion passed 5-0.

**Attachments:**

[PO 8210.pdf](#)  
[PO 8600.pdf](#)  
[PO 8220.pdf](#)  
[PO 6550.pdf](#)  
[PO 8400.pdf](#)  
[PO 8510.pdf](#)  
[PO 8120.pdf](#)  
[PO 5610.pdf](#)  
[PO 8121.pdf](#)

### 9.5 Request Approval of Perkins Reserve Grant and I-CAR Grant

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- Perkins Reserve Grant = \$150,000 for Cobots
- I-CAR Grant = \$5,000 for Auto Collision Supplies

**Minutes:**

Dr. Kovach requested approval of the Perkins Reserve Grant and the I-CAR Grant.

Jill Laker moved for approval of the Perkins Reserve and I-CAR grants. Mike Metzger seconded the motion. Motion passed 5-0.

## 9.6 Approval to use cash balance to pay for equipment for the building project:

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- Welding Machines to Equip 20 Welding Booths (Sutton Garten)
- 40 Welding Booths (Lincoln Electric)

### Minutes:

Dr. Kovach explained that as we are moving forward with the building project, we are also moving forward with ordering equipment for the new buildings. He stated that we originally bid out 40 welding stations to equip the new building. He stated that since the cash balance is limited, we are requesting to purchase machines for 20 welding booths and the 40 welding booths. He explained the the additional machines for the other 20 booths would be purchased out of next year's budget.

Mike Metzger moved for approval of the purchase of the welding machines to equip 20 welding booths and the purchase of 40 booths. Linda Polesel seconded the motion. Motion passed 5-0.

### Attachments:

[Sutton Garten.pdf](#)  
[Lincoln Electric.pdf](#)

## 10 Director's Comments and Items of Information

Dr. Kovach, Director

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As president of IACTED, I am working with the executive director and other CTE directors to help improve HB 1002. This bill is intended to run parallel to CTE programming, but there are a couple of items included in the bill that are detrimental to our schools.

1. The 30 day window for a student to elect to enroll in a career scholarship account from count day
2. Every student to engage in a 30 minute required meeting with an outside intermediary

### Minutes:

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

### 10.1 February Students of the Month

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#### Minutes:

Dr. Kovach presented the Board with the February Students of the Month (attached).

#### Attachments:

[Feb\\_SOTM.pdf](#)

### 10.2 Upcoming Dates and Events

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February 10, 2023 - Valentine's Day Luncheon - To The Nines

February 20, 2023 - Presidents' Day - No School

February 23, 2023 - Career Day

March 16, 2023 - NTHS Induction Ceremony - GHS Auditorium - 7:00 p.m.

Next Governing Board Meeting - March 9, 2023 - Program Showcase: IT Software Development

**Minutes:**

Dr. Kovach shared the upcoming dates and events with the Board (listed above).

## 11 High School Division Update

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**Minutes:**

Mike Quaranta shared the High School Division Update (attached).

**Attachments:**

[February 2023 Board Report.pdf](#)

## 12 Adult Education Division Action and Items of Information

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### 12.1 Approval of Adult Education Personnel Report

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**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Jill Laker moved for approval of the Adult Education Personnel Report as presented. Gary Robinson seconded the motion. Motion passed 5-0.

**Attachments:**

[Adult Education Personnel Report for feb 2023.pdf](#)

## 13 Adult Education Monthly Update

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Adult Ed Goals 2022-2023

**Minutes:**

Michelle Davis presented the Adult Education Monthly Update (attached).

**Attachments:**

[February Board - January Enrollment.pdf](#)

## 14 Public Comments

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**Minutes:**

None presented.

## 15 Board Member Comments

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**Minutes:**

Mike Metzger shared that he was glad to see a female construction Instructor for the Adult Education program.

Gary Robinson shared that he met with some Center Grove Students who attend Central Nine prior to coming to Central Nine. He stated he was extremely impressed how passionate Central Nine students are about what

they do here.

## 16 Adjournment

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**Minutes:**

With no further business, Mike Metzger moved for adjournment at 8:15 p.m.