

### Request for Approval of Out of State travel

1. **2023 GED Annual Conference, 07-18-23 – 07-20-23**, New York, NY
  - a. Carol Bible, Julie Ramirez (AE employees)
  - b. Conference fee –  $475.00 \times 2 = \$950.00$
  - c. Travel/Mileage fees = (approximately) \$1200.00
  - d. Hotel rooms = (approximately) \$1000.00
  - e. Total Conference fee (approximately) = \$3150.00
  
2. Each of the participants are PDF's and they will use their PDF money to pay for the trip.