

Governing Board Meeting

James Hixson Board Room

Thursday, June 8, 2023

7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation; Gary Robinson, Center Grove Community School Corporation

1 Pledge and Welcome

Greg Waltz, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 7:00 p.m. by President Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Frank Wormann, Construction Trades Instructor; Andrice Tucker, Teacher Association President; Rob Taylor, Technology Coordinator; Michelle Davis, Adult Education Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

Mr. Waltz asked if there were any changes/additions to the agenda. Dr. Kovach stated that Item 6.2 Discussion of Executive Director's Evaluation was added after the agenda was posted.

Dawn Downer moved for approval of Item 6.2 Discussion of Executive Director's Evaluation to the agenda. Becky Nelson seconded the motion. Motion passed 8-0.

2 Program Showcase - Construction Trades

Frank Wormann, Instructor

Minutes:

Frank Wormann and students shared how taking the Construction Trades program has benefited them in preparing for their future. The students then shared their plans for the future.

3 Approval of Consent Agenda Items

Minutes:

Jill Laker moved for approval of the Consent Agenda Items as presented. Gary Robinson seconded the motion. Motion passed 8-0.

3.1 Financial Report and Claims

Attachments:

[CHECK DATE 05-12-2023.pdf](#)

[CHECK DATE 05-26-2023.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

3.2 Personnel Recommendations

Attachments:

[HS Personnel Report 6.8.23.pdf](#)

3.3 Minutes for Approval

Attachments:

[Minutes 5.11.23.pdf](#)

3.4 Donations

Attachments:

[Magness Donations.pdf](#)

[Kovach Donation.pdf](#)

3.5 Don Wood Foundation Grant Approval

- \$256,600

4 Old Business

4.1 Update on Building Project

Minutes:

Dr. Kovach reported that the Welding building is progressing. He then shared that the multi purpose room has been delayed due to the foundation not aligning with the new pre constructed building. It has to be adjusted to fit the foundation. Dr. Kovach stated that Pepper Construction. believes they will be constructing the building by the end of June.

5 Items of Action - ACTION

5.1 Request Approval of Copier/Printer Service Bids

Rob Taylor, Technology Coordinator

Minutes:

Rob Taylor presented his recommendation for the replacement of copier/printer service bids. Mr. Taylor recommended that we go with Van Ausdall & Farrar.

Jill Laker moved for approval of the recommendation of Van Ausdall & Farrar service bid for the copiers/printers. Gary Robinson seconded the motion. Motion passed 8-0.

Attachments:

[C9 Eval Matrix - Managed Print Services.xlsx](#)
[Managed Print Services.pptx](#)

5.2 Request Approval of the 2023-2024 Education/Operation Budgets

Minutes:

Dr. Kovach shared the updated 2023-2024 Education/Operation Budgets with the Governing Board. He shared that the proposed budget was a compromise between the first budget presented and the one being recommended for approval. He stated that this proposed budget had been shared with the Superintendents. He thanked Cindy Payton for her hard work in preparing the budget.

Dawn Downer moved for approval of the 2023-2024 Education/Operation Budgets. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

[23-24 Proposed Budgets.pdf](#)

5.3 Request Approval of Property Casualty Insurance Plan

Minutes:

Dr. Kovach requested approval of the annual renewal of the Property Casualty Insurance Plan. Cindy Payton stated that they had met with the agent to get the best possible coverage. She stated that the increase is approximately \$14,000.

Dawn Downer moved for approval of the Property Casualty Insurance Plan. Steve Johnson seconded the motion. Motion passed 8-0.

Attachments:

[GO Insurance Quote.pdf](#)

5.4 Request Approval of the Teacher Evaluation Tool

Minutes:

Dr. Kovach explained that we have worked with the teacher's association to review the Teacher Evaluation Tool. He noted the changes to the evaluation tool: Item 2.3 CTE Student Organizations and Item 4.1 Student Learning Goal. The teacher will now have the option to create their student Learning Goals.

Mike Metzger moved for approval of the Teacher Evaluation Tool. Dawn Downer seconded the motion. Motion passed 8-0.

Attachments:

[Teacher Evaluation 2023-2024 DRAFT .pdf](#)
[Teacher Evaluation 2023-2024 FINAL .pdf](#)

5.5 Request Approval to Transfer Appropriations Within Each Fund as Part of Fiscal Year-End Process

Minutes:

Cindy Payton requested permission to transfer appropriations within each fund to balance out the fiscal year-end. This process is done annually. No transfers are made from fund to fund, only within each fund.

Jill Laker moved for approval to Transfer Appropriations Within Each Fund as Part of Fiscal Year-End Process. Dawn Downer seconded the motion. Motion passed 8-0.

5.6 Request Approval of the Boyce Systems Master Software Subscription Agreement

Minutes:

Dr. Kovach explained that our current system for payroll and accounting is an older version. He is suggesting that we move to the cloud based version. He shared that legal counsel had reviewed the contract.

Steve Johnson moved for approval of the Boyce Systems Master Software Subscription Agreement. Dawn Downer seconded the motion. Motion passed 8-0.

Attachments:

[Central Nine Career Center BSF SOFTWARE SUBSC AGMT FINAL 041423.pdf](#)
[Central Nine Career Center BSF SCHEDULE 1 041423.pdf](#)

6 Director's Comments and Items of Information

Dr. Kovach, Director

6.1 Upcoming Dates and Events

Next Governing Board Meeting - July 13, 2023 - We will be taking new Governing Board Member pictures prior to the meeting

Minutes:

Dr. Kovach shared the upcoming dates and events (listed above).

6.2 Discussion of Executive Director's Evaluation

Minutes:

Mr. Waltz shared the evaluation documents that will be used for Dr. Kovach's evaluation. He asked how the Survey should be incorporated into the evaluation. The Board will have an opportunity to review the packet and give input on how the evaluation should be conducted.

Attachments:

[Central Nine Career Center - Survey Results 4 .pdf](#)
[Rubric.pdf](#)
[Score Sheet.pdf](#)

7 Adult Education Division Action and Items of Information

7.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested approval of the Adult Education Personnel Report.

Dawn Downer moved for approval of the Adult Education Personnel Report as presented. Becky Nelson seconded the motion. Motion passed 8-0.

Attachments:

[Rev 1 AE Personnel Report for June2023 2 1 .pdf](#)

7.2 Request Approval of Stipend pay for Professional Development Facilitators

Minutes:

Michelle Davis requested approval for Stipend pay for the Adult Education Professional Development Facilitators.

Linda Polesel moved for approval of the Stipend Pay for the Adult Education Professional Development Facilitators. Gary Robinson seconded the motion. Motion passed 8-0.

Attachments:

[PDF stipend for Gloria Carol Julie 2023 2nd stipend.pdf](#)

8 Adult Education Monthly Update

Adult Ed Goals 2022-2023

Minutes:

Michelle Davis shared the Adult Education Monthly Update (attached).

Attachments:

[June Board - May Enrollment 19-23.pdf](#)

9 Public Comments

Minutes:

None presented.

10 Board Member Comments

11 Adjournment

Minutes:

With no further business, Mike Metzger moved for adjournment at 8:36 p.m.