

Central Nine Career Center Governing Board Meeting

James Hixson Board Room
Thursday, July 18, 2013
7:30pm

Present: Dr. Stephen Hagen, Executive Director Central Nine Career Center; Mrs. Cindy Payton, Business Manager; Ms. Beth Prindle, Beech Grove City Schools; Mr. Chris Wood, Franklin Township Community School Corporation; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Nick Schwab, Greenwood Community School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation

1 Pledge and Welcome

Mr. Bill Maschmeyer

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

Minutes

The meeting was called to order at 7:45 p.m. by President, Bill Mashmeyer. Mr. Mashmeyer led the Pledge of Allegiance and welcomed everyone.

Others in attendance:

Chris Harris, CERT Board President and Kyle Brooks, Central Nine CERT Supervisor

2 Request for Additions or Amendments to Agenda

Minutes

None presented.

3 Items of Action - ACTION

3.1 Approval of Agreement with Educational Services Company

Minutes

Mr. Mashmeyer reminded the Board that at the July 11, 2013 Governing Board Meeting this action item was tabled for further review. He stated that the document had been reviewed by legal counsel and Mr. Basile had been working with Educational Services Company to modify the agreement. He asked if it was the consensus of the Board to proceed with this item tonight or table it and revisit it later in the fall.

Gwen Freeman moved to table the Approval of the Agreement with Educational Services Company until the November 14, 2013 Governing Board Meeting. Beth Prindle seconded the motion. Motion passed 7-0.

3.2 Approval of 2013-2014 CERT Agreement



[CERT construction agreement.pdf](#)



[CERT lease agreement.pdf](#)



[CERT operating agreement.pdf](#)

Minutes

Mr. Mashmeyer requested either Mr. Harris or Mr. Brooks give a brief overview of the contract and the basis for the substantial increase to the agreement compared to last year's agreement. Mr. Brooks presented with Board with a packet explaining what the CERT program does and a list of the current instructors from Firefighting, EMT and Law Enforcement. He explained that the current enrollment for these programs is at 198. The Board asked how these numbers compared to last year and Mr. Brooks explained that it is approximately the same. Mr. Mashmeyer asked if they could help the Board understand how the cost of the agreement went from \$155,000 last year to \$198,619 this year. Mr. Brooks explained there are 185 instructional days for 3 primary instructors for the Firefighting, EMS and Law Enforcement Programs which is \$35,612.50 per instructor for a total of \$106,837.50. He stated that also in the past they have not been able to have as many high risk/hands on skill training sessions. This year they are proposing 100 high risk additional instructor days to enhance the program for the students. The totals for 100 high risk additional days for 4 instructors are \$19,250.00 per instructor for a total of \$77,000.00. Mr. Brooks explained that they are required this year to also carry their own insurance for a total of \$4,954.00. Instructors are also needed to proctor State testing for the students for a total of \$2,270.00. The Board asked if this was a new procedure and Mr. Brooks stated that it is not but last year Mrs. Zimmer donated her time to proctor the testing. He also requested stipends for his instructors who take students to HOSA competitions for a total of \$1,732.00. He explained that CPR training is provided to other Central Nine Programs (i.e. Vet Assisting, Health Careers) through the EMS Instructors for a total of \$1,925.00. Paychoice is the payroll company that handles payroll for the CERT employees which is approximately \$900 per year. The Board asked if CERT was a non for profit agency and Mr. Brooks assured them that they were. Mr. Brooks stated the final items included in the agreement is the cost to administer shooting and dispatch training to the students and administrative duties such as payroll and computer work. Dispatch has been offered to the students in the past but the shooting skills are new and are primarily for the Law Enforcement Students. These items total \$3,000. A discussion was held regarding the number of high risk instruction days. Mr. Harris reminded the Board that CERT works collaboratively with Mr. Shively (a Central Nine Employee) to provided high risk training for his students as well. It was decided by the Board to reduce the amount of those high risk instruction days to 80 which decreases the amount paid to each CERT instructor to \$15,400.00 for a total of \$61,600.00 for the Firefighting, EMS and Law Enforcement programs. The Board asked that when the agreement is brought for approval next year that they bring a detailed report of expenses. The Board also offered if needed that CERT could come to the December 12, 2013 Governing Board meeting to update the Board on the status of their funds and request additional funds if needed.

Beth Prindle moved to approve the 2013-2014 CERT Agreement for the amount of \$183,219.00. Chris Wood seconded the motion. Motion passed 7-0.

4 Board Member Comments

Minutes

None presented.

5 Public Comments

Minutes

None presented.

6 Adjournment

Minutes

With no further business, Nick Schwab moved to adjourn the meeting at 8:20 p.m.

Bill Maschmeyer, President

Date

Nick Schwab, Vice President

Date