

Central Nine Career Center Administrative Guidelines

1530 - EVALUATION PROCEDURE FOR ADMINISTRATORS

The Board requires the evaluation of all Corporation administrators. In compliance with this mandate, ~~AC 3220A~~
~~as well as~~ the following procedures will be used for administrative evaluations:

- A. A written evaluation will be provided each administrator according to a schedule determined by the Executive Director.
- B. The written evaluation shall measure each administrator's effectiveness in performing assigned duties, and these evaluations shall be considered by the Executive Director and the Board when deciding whether to renew or to non-renew a contract.
- C. The Executive Director will, at least thirty (30) days prior to any Board action, complete a performance evaluation and provide a copy of the evaluation to the administrator whose contract expires at the end of each year.

The Executive Director will use Form 153F1 for building-level leaders (principal, curriculum director, supervisor of adult education).