

To: Central Nine Governing Board
 From: Dr. Stephen Hagen, Executive Director
 Date: January 10, 2013
 RE: Personnel Recommendations:

Employment:

I am recommending hiring the following:

- 1.) Angela Davis for the position of Instructional Assistant. Ms. Davis will be hired at an hourly rate of \$10.10 to be paid through the Perkins Grant. This is a non-certified position for 180 days at 6.5 hours per day.

Resignation:

- 1.) Laura Raymond, Instructional Assistant, effective December 20, 2012.

Central Nine Adult and Continuing Education - Employment:

I am supporting the recommendation from Michelle Davis:

| NAMES | POSITION | CLASS DATES | TOTAL HOURS / UNITS | CONTRACT PAY RATE / HR or UNIT | TOTAL CONTRACT AMT / HRLY RATE |
|-----------------------------------|------------------------------------|-----------------------|---------------------|--------------------------------|--------------------------------|
| CONTINUING EDUCATION STAFF | | | | | |
| Jonelle Frazier | CNA Program Director (revised) | Nov 14 - Dec 5, 2012 | 101.0 | \$30.00 | \$3,030.00 |
| Kyle Brooks | Fire Science Program Coordinator | Jan. 10-June 30, 2013 | 1 unit | \$300.00 | \$300.00 |
| Julia Zimmer | EMT Program Coordinator | Jan. 10-June 30, 2013 | 1 unit | \$300.00 | \$300.00 |
| Dan McDaniel | Quick Books Instructor | Jan. 10-May 9, 2013 | 35 | \$26.58 | \$930.30 |
| Dee Burbrink | CPT Medical Coding Instructor | Jan. 10-May 7, 2013 | 42 | \$30.00 | \$1,260.00 |
| Dee Burbrink | ICD-9-CM Medical Coding Instructor | Jan. 10-May 9, 2013 | 45 | \$30.00 | \$1,350.00 |
| Tina Bessenbach | Medical Terminology Instructor | Jan. 10-May 16, 2013 | 36 | \$27.58 | \$992.88 |
| Tina Bessenbach | CNA Instructor | Jan. 10-Mar. 11, 2013 | 36 | \$27.58 | \$992.88 |
| James Carie | Welding Instructor (M,W) | Jan. 10-Mar. 20, 2013 | 49 | \$30.78 | \$1,508.22 |
| James Carie | Welding Instructor (T, Th) | Jan. 10-Mar 21, 2013 | 49 | \$30.78 | \$1,508.22 |