

To: Central Nine Governing Board

From: Dr. Stephen Hagen, Executive Director

Date: June 13, 2013

RE: Personnel Recommendations:

I am recommending the following:

Resignation:

- 1.) Stan Wilkison, Principal/Assistant Director, resigned his position effective June 20, 2013.
- 2.) Jodi Traub, Culinary Arts Instructor, resigned her position effective June 1, 2013.

Employment:

- 1.) Mr. Lawrence Courtney as Administrative Dean, for 205 days at \$55,900.

Job Title Change:

- 2.) Nicole Otte, Curriculum Director to Assistant Director for Curriculum and Instruction

Central Nine Adult and Continuing Education - Employment:

I am supporting the recommendation from Michelle Davis to hire the following:

Adult Education Personnel Report for June 2013

New Hires:

| Name | Position | Pay Rate | Start Date |
|------------------|------------------|----------|------------|
| Alyssa Brooks | GED Examiner | \$13.55 | 05/22/2013 |
| Alyssa Brooks | Office Assistant | \$11.14 | 05/22/2013 |
| Alisha Jongeling | Office Assistant | \$11.14 | 05/20/2013 |

Adult Basic Education Contracts: First Quarter

| Name | Position | Total Pay | Start Date - End Date | Contract Hours |
|-------------|-----------------|-------------------------------|-------------------------|----------------|
| Ruth Olson | ABE Coordinator | \$8,700.00(\$25.00 per hour) | 07/01/2013 – 09/30/2013 | 348 |
| Nicole Corn | ABE Lifecoach | \$6,960.00 (\$20.00 per hour) | 07/01/2013 – 09/30/2013 | 348 |

Resignation:

- 1.) Tony Starks, Adult Education Instructor, resigned his position effective August 30, 2013.