

To: Central Nine Governing Board

From: Cindy Payton, Business Manager and Nicole Otte, Curriculum Director

Date: August 8, 2013

RE: Personnel Recommendations:

We are recommending the following:

High School Division

Change in Position:

- 1.) Miss Octavia Jimerson, from the position of Instructional Assistant to the Promotional Communications Assistant. Miss Jimerson will be hired at \$16.25 per hour for up to 1230 hours. This position will be paid through the Perkins Grant. Benefits package available.

Adult Education Personnel Report for August, 2013

New Hires:

NA

Adult Continuing Education Contracts:

Name	Position	Total Contract Pay	Contract Hours
Debbie Beck	Administrative Assistant Instructor	\$769.50	25
Dan McDaniel	MS – Word Instructor	\$637.92	24
Tina Bessenbach	CNA Instructor	\$2,978.64	36

Resignation:

Name	Position	End Date
Marsha Souder	ABE Instructor	08-03-13