

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, September 12, 2013  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager; Ms. Beth Prindle, Beech Grove City Schools; Mr. Chris Wood, Franklin Township Community School Corporation; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Nick Schwab, Greenwood Community School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation

**Absent:** Dr. Stephen Hagen, Executive Director Central Nine Career Center

## 1 Pledge and Welcome

**Mr. Bill Maschmeyer**

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The meeting was called to order at 7:58 p.m. by President, Mr. Bill Mashmeyer. Mr. Mashmeyer welcomed everyone and led the Pledge of Allegiance.

Others Present: Lawrence Courtney, Principal; Taylor Austin, former Building Trades student from Franklin Community; Alex Roller, former Building Trades student from Center Grove; Michelle Davis, Adult Education Director; Alan Hunt, Adult Education Security; and Laura Showalter, Executive Assistant.

## 2 Program Showcase - Building Trades

**Mr. Dan Everett**

### Minutes

Mr. Everett, Building Trades introduced former Building Trades students, Taylor Austin and Alex Roller. Alex explained that he is a 2010 graduate and that without going through the Building Trades program he would not be where he is today. Mr. Roller is now the Assistant Manager of Irvin Materials Ready Mix Company. He stated that this is a stable job that pays well and has a lot of opportunities for growth within the company. Miss Taylor Austin explained that she is a 2011 graduate who attended IUPUI for construction management. She stated that she was offered a position as an intern at Emco Electric and now has been hired full time as a project coordinator. She thanked the Board and Mr. Everett for the opportunities that Central Nine gave her. The Board thanked both former students for their presentation and wished them well in the future.

Mr. Everett gave an update on the progress of the current project home. He explained that they are currently one month ahead of schedule compared to where they were last year at this time. He also shared that he is looking to add energy code into his curriculum based upon need and requests from the industry. The students would have an opportunity to learn and work on installing solar panels on campus which in turn would feed back into Central Nine's energy grid and give Central Nine credit towards our energy bill account.

## 3 Request for Additions or Amendments to Agenda

### Minutes

Mrs. Otte explained that Items 4.4 Donations; 6.3 Superintendent Meeting Notes and 6.8 Daily Journal Articles had been added since the Agenda was originally posted.

Chris Wood moved to add an action item to the agenda that would authorize the Central Nine Governing Board President, Mr. Bill Mashmeyer to act on behalf of the Governing Board to follow up with the Executive Director on recent communication that was send to him and further authorize the President to act on behalf of the Board to obtain the goals set forth for the

Executive Director in regards to his medical leave.

Greg Waltz moved to approve the requested additional agenda action item. Beth Prindle seconded the motion. Motion passed 8-0.

## **4 Approve Consent Agenda Items**

### **Minutes**

Gwen Freeman moved to approve the Consent Agenda Items. Carol Tumey seconded the motion. Motion passed 8-0

### **4.1 Financial Report and Claims**

 [PAYROLL 8213.pdf](#)

 [PAYROLL 81613.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Payroll 83013.pdf](#)

 [Financial 3.pdf](#)

### **4.2 Personnel Recommendations**

 [Adult Education Personnel Report for September 2013.pdf](#)


### **4.3 Minutes of the August 8, 2013 Meeting**

 [Ex. Session Minutes 8.8.13.pdf](#)

 [Minutes 8.8.13.pdf](#)

### **4.4 Donations**


 [Donation.Angrick.PDF](#)

 [Beck Toyota Donation.pdf](#)

 [Tractor Supply Donation.pdf](#)

## **5 Items of Action - ACTION**

### **5.1 Approval of Exchange of Property Agreement**

 [Exchange Agreement.pdf](#)

#### **Minutes**

Mrs. Payton explained that this is an exchange of property agreement that has been reviewed by Mr. Basile. The agreement is with the City of Greenwood who is wanting to give the Central Nine Criminal Justice program a police car in exchange for five adult education classes for their employees. Mrs. Payton explained that the vehicle will only be used for training purposes.

Beth Prindle moved for approval of the Exchange of Property Agreement. Gwen Freeman seconded the motion. Motion passed 8-0.

### **5.2 Request Approval of Adult Education Safety Plan in Lieu of Administrative Presence**

## **Minutes**

Beatrice Dunn asked if the Board was being asked to approve the Adult Education safety plan alone that was presented in Executive Session or if the motion is to request approval of the Adult Education Safety Plan in lieu of administrative presence. Mr. Mashmeyer stated that the motion should be strictly to approve the Adult Education Safety Plan as presented in Executive Session.

Gwen Freeman moved to accept the Adult Education Safety Plan as presented in Executive Session. Nick Schwab seconded the motion. Motion passed 8-0.

### **5.3 Request Approval of Surety Bonds for Lisa West and Gayle Brooks**

#### **Minutes**

Mrs. Payton explained that is is a renewal for Lisa West and a new Surety Bond for Gayle Brooks. She stated that this is a normal formality for any employee that handles money.

Chris Wood moved for approval of the Surety Bonds. Gwen Freeman seconded the motion. Motion passed 8-0.

## **6 Director's Comments and Items of Information**

**Cindy Payton and Nicole Otte**

### **6.1 Board Policy Revisions - 1st Reading**

**Mr. Ray Basile**

#### **Minutes**

Mr. Basile explained that NEOLA puts together suggested policy and guidelines. He also stated that the new collective bargaining agreement required that items be moved to different areas in the policy, guidelines and Staff Handbook. Mr. Basile has been in contact with Neola to ensure that all policy and guidelines are current. Mr. Basile stated that he believes that we are currently not in a position to present the Board Policy Revisions for a 1st reading.

### **6.2 Administrative Guidelines Revisions - 1st Reading**

**Mr. Ray Basile**

#### **Minutes**

It was the consensus of the Board to table the Policy and Administrative Guidelines Revisions. It was suggested by Mr. Basile that a Policy Review Committee be formed to examine and review the current Board Policies and Administrative Guidelines.

### **6.3 Superintendent Meeting Notes**

- Next Meeting Scheduled for October 7, 2013 at 12:00 p.m.



[Superintendent Notes 9.9.13.PDF](#)

#### **Minutes**

The Board was presented with the Superintendent Meeting Notes.

### **6.4 Central Nine Career Center New Vision Statement**

**Mrs. Nicole Otte**







[Vision.pdf](#)

#### **Minutes**

Mrs. Otte explained that this is a new Vision Statement that has been created by input from Administration and Staff. It was asked if the Vision Statement needed to be copyrighted and legal counsel responded that it did not. Legal Counsel also advised that this Vision Statement needed to be moved to an action item and voted upon.

Beatrice Dunn moved to approve the new Vision Statement. Carol Turney seconded the motion. Motion passed 8-0.


### **6.5 Enrollment Update**

-  [2013-14 Enrollment Data as of 9.10.13.PDF](#)
-  [Central Nine Drop Worksheet as of 9.10.13.PDF](#)
-  [Enrollment History 9.10.13.pdf](#)
-  [LAST YEAR C9 Enrollment as of Count Day 2012 9.14.12.pdf](#)

### **Minutes**

Mrs. Otte presented the Board with a current enrollment spreadsheet showing 1160 students enrolled at Central Nine. She explained that she believes the number is actually 1143 which is what is showing Harmony the student reporting system. She stated that she is working closely with the counselor to assure accuracy of the student count for Count Day which is Friday, September 13, 2013. She also stated that revised school billings based upon count day will be presented to the Board at the October 10, 2013 meeting for approval. Mr. Wood expressed his concern that all Superintendents and School Business Officials need to be aware of how the financial benefits of sending students to Central Nine works. Mrs. Payton reminded the Board that they are scheduled in November to revisit the Agreement with Educational Services Company to look at to look at the fee structure and make sure that everyone is comfortable with it and also to make sure that all schools understand how to maximize CTE dollars by sending students to Central Nine. It was also asked if students from school districts other than our approved sending schools were billed for tuition. Mrs. Payton assured the Board that those students are billed for coming to Central Nine.

## **6.6 Student of the Month - September 2013**

 [September 13-14.pdf](#)


### **Minutes**


The Board was presented with the September 2013 Students of the Month.

## **6.7 Upcoming Events and Dates**

- Count Day - September 13, 2013
- ASVAB Testing - September 13, 2013
- Murray & Associates, College Financial Planning - September 30, 2013, All Day with Students and 6:30 p.m. with Students & Parents - LGI Room
- Career Day - October 3, 2013 - All Day
- Fall Break - October 14-18, 2013
- Next Governing Board Meeting: October 10, 2013 - Program Showcase: Pre-Pharmacy

## **6.8 Daily Journal Articles**

 [Daily Journal Article 911.pdf](#)


 [Daily Journal Article.PDF](#)

### **Minutes**

The Board was presented with recent articles in the Daily Journal regarding Central Nine.

## **7 High School Division Update**

**Nicole Otte and Lawrence Courtney**

 [HS monthly report for Board - 2013-09 1 .pdf](#)

## Minutes

Mrs. Otte and Mr. Courtney presented the Board with their monthly High School Division update. It was requested that attendance records from Superintendent, Curriculum Director, Principal and Counselor Meetings be included in the monthly Board report so they know if their corporation is representing. Mr. Mashmeyer asked if there were any initiatives in place to help the home school counselors in recruiting students to come to Central Nine. He referred to the Counselor's Report stating "the September counselors' meeting went well" His concern is that the words are there but would like to know what are the responsibilities of the counselors and how can we hold them accountable for promoting Central Nine student enrollment. He suggested that a counselor from one of the schools that do a great job in promoting Central Nine present to the Superintendents to share how they excel in this area.

## 8 Adult Education Division Update

Michelle Davis



[AE monthly report for Board 09 12 13.pdf](#)

### Minutes

Mrs. Davis presented the Board with the monthly Adult Education Update.

## 9 Board Member Comments

### Minutes

None presented

## 10 Public Comments

### Minutes

Mrs. Payton updated the Board on the sewer issue that resulted in school being canceled on ????. She reported that the cause was from the company that ran fiber nicked the sewer line. She stated that the company has agreed to pay the \$8,800 in repairs.

## 11 Adjournment

### Minutes

With no further business, Carol Tumey moved for adjournment at 9:00 p.m.

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Bill Maschmeyer, President

Date

Carol Tumey, Secretary

Date