

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, November 14, 2013  
7:00pm

**Present:** Mrs. Cindy Payton, Co-Acting Director, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Chris Wood, Franklin Township Community School Corporation; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Nick Schwab, Greenwood Community School Corporation; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation; Mrs. Nicole Otte, Co-Acting Director, Central Nine Career Center

**Absent:** Dr. Stephen Hagen, Executive Director Central Nine Career Center; Mrs. Gwen Freeman, MSD Perry Township

## 1 Pledge and Welcome

**Mr. Bill Maschmeyer**

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

Others in attendance: Mr. Ed Denning, representing MSD Perry Township in the absence of Mrs. Gwen Freeman; Dr. David Edds; Laura Showalter, Executive Assistant; Michelle Davis, Adult Education Director; Lawrence Courtney, Principal; Brian Bair, representing C9TA; Mike Paprocki, representing C9TA and Jessica Smith, representing C9TA.

The meeting was called to order at 7:23 p.m. by President, Mr. Bill Mashmeyer. Mr. Mashmeyer welcomed everyone and led the Pledge of Allegiance.

Mr. Mashmeyer referred to Item 4 Public Hearing on the contract for an Interim Director. Mr. Mashmeyer stated that Dr. Edds is present tonight and a summary of his contract and addendum are available for review. He asked if there was any public comment or objections regarding Dr. Edds' contract. Hearing none, he closed the public hearing at 7:33 p.m.

Mr. Mashmeyer stated that a special meeting will need to be held on November 26, 2013 at 6:00 p.m. for an Executive Session Meeting and a 7:00 p.m. Public Session Meeting to act upon the contract for Dr. Edds.

Greg Waltz moved to hold the proposed meetings on November 26, 2013. Nick Schwab seconded the motion. Motion passed. 8-0.

## 2 Request for Additions or Amendments to Agenda

### Minutes

None presented.

## 3 Approve Consent Agenda Items




### 3.1 Financial Report and Claims




[Financial 1.pdf](#)





[Financial 2.pdf](#)

-  [Financial 3.pdf](#)
-  [Payroll 101113.pdf](#)
-  [Payroll 102513.pdf](#)




### **3.2 Personnel Recommendations**

-  [AE Personnel Report for November 2013.pdf](#)

### **3.3 Minutes of the October 10, 2013 Meeting**

-  [Ex. Session 10.10.13.pdf](#)
-  [Reg. Session Minutes 10.10.13.pdf](#)

### **3.4 Donations**




-  [Walker Donation 1.pdf](#)
-  [Babb Donation 2.pdf](#)
-  [Lee Donation 3.pdf](#)

#### **Minutes**

Gwen Freeman moved to approve the Consent Agenda Items. Beth Prindle seconded the motion. Motion passed 8-0.

## **4 Public Hearing on Interim Director Contract**

**Mr. Bill Maschmeyer**



-  [Interim Director Contract.pdf](#)
-  [Interim Director Addendum.pdf](#)
-  [Interim Director Public Notice.pdf](#)

#### **Minutes**

Refer to minutes located in Item 1.

## **5 Items of Action - ACTION**

### **5.1 Approval of the 2014-2015 School Calendar**

-  [Calendar 14-15 Draft 2.pdf](#)
-  [Letter from Dr Spray.pdf](#)

#### **Minutes**

Nicole Otte presented the Board with a proposed calendar for the 2014-2015 School Calendar. She stated that the administration had worked collaborately with the teachers to compose the calendar. Greg Waltz expressed his concern the Nineveh Hensley Jackson will not be going to a two week fall break due to the fact that it pushes Graduation into June. He encourage all of the other sending School Boards to take that into consideration in the future. Mr. Mashmeyer stated that he believes Central Nine does a nice job of matching up with the majority of the sending school calendars. Mrs. Otte stated that Franklin Township spring break is off one week from all other school spring breaks. She requested that they possibly look at changing that before approval of the calendar.

Beth Prindle moved to approve the 2014-2015 School Calendar. Carol Tumey seconded the motion. Motion passed 7-1.

## **5.2 Request Approval of the Staff Performance Evaluation Program - Updated and Approved by teachers on 10/22/13**



[Teacher Evaluation 10-13 Update.pdf](#)



[PDP PointChart.pdf](#)

### **Minutes**

Mrs. Otte stated the administration had been working with teachers and have been able to come to an agreement on Staff Performance Evaluation. She stated that the change in the document is not with the way things were evaluated in terms of the rubric but the way that things are weighted and the way things are calculated. The Board requested that in the future any changes to documents be marked indicating the changes.

Nick Schwab moved to approve the Staff Performance Evaluation. Nick Denning seconded the motion. Motion passed 8-0.

## **5.3 Request Approval of Overnight Robotics Field Trip**



[LockTightNightRequest.pdf](#)

### **Minutes**

Mrs. Otte requested approval of an overnight robotics field trip to be held at Columbus Signature Academy. She explained that the students will build robots throughout the evening and then compete with them with students from other schools.

Nick Schwab moved to approve the Overnight Robotics Field Trip. Greg Waltz seconded the motion. Motion passed 8-0.

## **5.4 Approval of Dual Duty Stipend**

**Mr. Bill Maschmeyer**

### **Minutes**

Mr. Mashmeyer thanked Mrs. Payton and Mrs. Otte for the dual duty as acting as co-acting Directors. He stated that the Board would like to show their appreciation for all of the extra work done during the absence of Dr. Hagen. He stated that this evening would be a Public Hearing on the stipends and they would need to be voted on at the November 26, 2013 meeting. Mr. Mashmeyer then addressed the Board and asked for a motion for the amount of the stipend to be given to Mrs. Payton and Mrs. Otte.

Greg Waltz moved to give a \$5,000 stipend to each Mrs. Payton and Mrs. Otte. Beatrice Dunn seconded the motion. Motion passed 8-0.

He asked if there was any public comment or objections regarding the stipends for Mrs. Payton and Mrs. Otte. Hearing none, he closed the public hearing at 7:46.

## **5.5 Request Approval for the Adult Education Contract with Diverse Staffing**

**Michelle Davis**



[Diverse Staffing.pdf](#)


### **Minutes**

Michelle Davis requested approval to enter into a contract with Diverse Staff to enable her to have competent individuals for her Welding Class and the CNA Medical Coding Class. Mr. Basile stated that he had reviewed the contract, requested a couple of changes which had been made. It was asked by the Board on what percentage does Diverse Staffing make by providing the instructor. Mrs. Davis stated that Diverse Staffing is charging her \$31.67 and they are paying the instructor \$22.00. She told the Board that after 90 days, she can hire the individual as a Central Nine employee. The Board asked where Mrs. Davis plans on absorbing the cost paid to Diverse Staffing. She stated the cost would be taken from her General Fund. The Board stated that they did not want the cost passed on to the students and also reminded Mrs. Davis that the idea for Adult Education is break even on costs.

Nick Schwab moved to approve the Adult Education with Diverse Staffing. Chris Wood seconded the motion. Motion passed 8-0.

## **5.6 Request Approval of the Adult Education Job Title and Pay Rate Change**

**Michelle Davis**

 [AE Job Title.Pay Rate Change.docx.pdf](#)

### **Minutes**

Mrs. Davis stated that due to the change in testing names for the former GED test, the State is requiring titles of those individuals involved with the testing be changed as well. She also stated that she had done research throughout the region on payrates for these individuals and found that they are one of the lowest paid. She requested pay rate changes for these individuals to be comparable to area pay.

Chris Wood moved to approve the Adult Education Job Title and Pay Rate Changes. Beth Prindle seconded the motion. Motion passed 8-0.

## **5.7 Re-Inspection by SME of Wilds Restoration Repair Work on CERT Building**

 [SME Services.PDF](#)

### **Minutes**

Mrs. Payton stated we moved ahead with Wilds Restoration during repair work on the CERT building. She presented the Board with two quotes, one from Wilds Restoration and one from Garmong Construction. She noted that Wilds Restoration quote was considerably lower due to the fact that they were already on site therefore enabling them to give a huge price break. On the recommendation of a Board member, the licensed engineer from SME was contacted to see what they would charge to come out and inspect the work done during the repair project. SME recommended two visits while the repair work was being done. The two site visits would cost \$3,000. Mrs. Payton offered the Board the option to hire SME for the two site visits to ensure that the work is done properly. A discussion occurred. It was the consensus of the Board to allow Mr. Showalter, Facility Director, to oversee the repair work done by Wilds Restoration and to ensure the quality of work expected by the Board.


Item died due to lack of motion.

## **6 Director's Comments and Items of Information**


**Cindy Payton and Nicole Otte**

### **6.1 Policy Review - 1st Reading**

 [24 2 Guidelines.pdf](#)

 [24 2 Policy.pdf](#)

 [25 1 Guidelines.pdf](#)

 [25 1 Policy.pdf](#)

### **Minutes**

Nicole explained that the Policy Review Committee consisting of: Beatrice Dunn, Cindy Payton, Laura Showalter and herself had met and reviewed Policy/Guidelines 24.2 and Policy/Guidelines 25.1. She presented them to the Board for a first reading.

### **6.2 Educational Service Center Update**

#### **Minutes**

Mrs. Payton reminded the Board that this item had been brought to the Board in July and at that time, the Board tabled the item and asked that it be brought back to them in November. She stated that she spoke with the Superintendents and it was their

suggestion to look at it in February. It was the consensus of the Governing Board to look the agreement with Educational Service Center and the funding issues beginning in February.

### **6.3 Superintendent Meeting Notes**

- Next Meeting Scheduled for December 12, 2013 at 12:00 p.m.



[Superintendents Meeting Notes.pdf](#)

#### **Minutes**

The Board was presented with the Superintendent Meeting Notes.

### **6.4 Students of the Month November 2013**



[SOM November 2013.PDF](#)

#### **Minutes**

The Board was presented with the November, 2013 Students of the Month.

### **6.5 Upcoming Events and Dates**

- Thanksgiving Vacation - November 27-29, 2013
- Open House for Prospective Students - December 5, 2013
- Next Governing Board Meeting: December 12, 2013 - Program Showcase: Advanced Manufacturing & Electronics Technology

## **7 High School Division Update**

**Nicole Otte and Lawrence Courtney**



[HS monthly report for Board - 2013-11.pdf](#)

#### **Minutes**

Nicole Otte and Lawrence Courtney presented the Board with their monthly High School Division Update.

## **8 Adult Education Division Update**

**Michelle Davis**



[AE monthly report for Board 11-14-13.pdf](#)

#### **Minutes**

Michelle Davis presented the Board with her monthly Adult Education Update.

## **9 Board Member Comments**

#### **Minutes**

None presented.

## **10 Public Comments**

#### **Minutes**

Laura Showalter thanked Mrs. Payton and Mrs. Otte for their leadership and direction during a difficult time during Dr. Hagen's absence. She assured the Board of what a wonderful job they had done.

## 11 Adjournment

### Minutes

With no further business, Chris Wood moved for adjournment at 8:22 p.m.

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Bill Mashmeyer, President

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Date

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Carol Tumey, Secretary

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Date