

**Proposal for Services
Central Nine Career Center
Greenwood, Indiana
Technology Centers That Work**

March 1, 2014 through June 30, 2015

This is a PROPOSAL FOR SERVICES to be provided to the Central Nine Career Center in Greenwood, Indiana during the school year 2014-2015. The audience for these services will be the faculty members at Central Nine Center for Technology as well as any staff from sending high schools that wish to participate. It is understood that participation in the Technology Centers That Work (TCTW) network is intended as a long-term commitment although this MOU for services is for one year only. Further, it is understood that additional services can be added during the contract period if requested by Central Nine.

The following services are proposed for the coming school year. The TAV and Site Development Workshop will be scheduled by agreement between representatives of Central Nine and TCTW.

Technical Assistance Visit

Southern Region Education board (SREB) proposes to conduct a Technical Assistance Visit during the spring of the 2014 school year. The TAV team should consist of six to eight people, in addition to a representative from the Indiana Department of Education. The team should include an instructional leader from another shared-time center, a principal from a sending high school, one or two outstanding career/technical teachers, and a guidance counselor from another shared-time center, one or more academic teachers, someone representing postsecondary instruction, and someone from the community and/or business and industry. The site administrators will be assisted by the TCTW Project Director or her representative in preparing for the TAVs.

This three-day visit will result in a report of findings related to progress of the site in implementing the five priorities and ten Key Educational Practices as embraced by TCTW. The results should be used to develop a revised, long-term plan for implementation of the TCTW design.

The cost for each TAV visit will be **\$7,500** to cover preparation, data analysis, time, travel expenses, revising materials, and editing the reports.

Site Development Workshop

We believe it is critical that the entire faculty or at a minimum the leadership team participate in a Site Development Workshop at the beginning of work on the TCTW initiative to gain an understanding of the TCTW Key Practices, Key Conditions under which progress can be made and to develop a comprehensive three- to five-year plan for implementation of the TCTW design. Focus teams identified during the workshop will

then begin to understand the scope of participation in the initiative. Specific goals for participants in this workshop include:

- develop awareness and understanding of goals and key practices that have been customized for shared-time technology centers;
- determine the status of the school and classroom practices as they relate to each TCTW Key Practice;
- examine strategies for aligning their curriculum to 21st-century skills and to college- and career-readiness standards;
- determine whether their courses have authentic real-world projects, problems and activities for teaching technical knowledge and skills and the embedded essential academic knowledge and skills;
- review how to create a program of study that connects the shared-time technology center and high school academic and CT studies, and high school and postsecondary studies and the workplace; and
- leave with a set of actions for implementing the goals and key practices of Technology Centers That Work at their center. This includes identifying needed professional development activities that support the actions.

This two-day workshop will be facilitated by the TCTW Project Director or her representative and with the total cost including preparation, facilitation and travel time plus materials and travel expenses will be **\$3,500**.

Summary of Proposed Costs

Technical Assistance Visit	\$ 7,500
Site Development Workshop	\$ 3,500
TOTAL for SERVICES	\$11,000
Indirect Cost for Project Management (10%)	\$ 1,100
TOTAL PROPOSED COST	\$12,100