

Central Nine Career Center Governing Board Meeting

James Hixson Board Room
Thursday, August 14, 2014
7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Chris Wood, Franklin Township Community School Corporation; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Nick Schwab, Greenwood Community School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation; Dr. David Edds, Director, Central Nine Career Center

Absent: Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation

1 Pledge and Welcome

Mr. Bill Maschmeyer

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

Minutes

The meeting was called to order at 7:00 p.m. by President, Bill Maschmeyer. Mr. Maschmeyer welcomed everyone and led the Pledge of Allegiance.

Those in attendance:

Judy Misiniec, representing Ninveh Hensley Jackson United School Corporation; Nicole Otte, Assistant Director; Lawrence Courtney, Principal; Laura Showalter, Executive Assistant; Michelle Davis, Adult Education Director; Ray Basile, Legal Counsel and Mike Paprocki, C9 Teacher's Association.

2 Request for Additions or Amendments to Agenda

Minutes

None presented.

3 Approve Consent Agenda Items

Minutes

Carol Tumey moved for approval of the Consent Agenda Items. Chris Wood seconded the motion. Motion passed 8-0.

3.1 Financial Report and Claims

 [Year End Transfer Report.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Payroll 7414.pdf](#)

 [Payroll 71814.pdf](#)

 [Financial 3.pdf](#)

3.2 Personnel Recommendations

 [Personnel Report for August 2014.pdf](#)

3.3 Minutes for Approval



4 Items of Action - ACTION

4.1 Approval of Goal Setting for the Director Minutes

Mr. Bill Maschmeyer

Mr. Maschmeyer explained that for years that the Director's evaluation has been based primarily on the goals. However, legislature has now mandated that the Director be evaluated based upon a percentage of a rubric and a percentage of the goals.

An open discussion was held by the Board on the Director's goals.

Discussion regarding increasing student attendance was held. It was the consensus of the Board to expand the goal of increased enrollment to include the clarification and enforcement of the attendance policy. A discussion was then held regarding possibly expanding the counseling department by adding a another Student Services Coordinator position in order to better service our students. The Board requested that Dr. Edds bring his request to add an additional counseling position to them in October or November after confirming the financial piece. Mrs. Otte explained that position that Karin Graves was formally in was the Career Pathways Specialist has been reposted with the additional business education liaison duties added. She explained that the this position is already in place and was originally funded completely through the Perkins grant but now due to the additional duties added to the position can be partially funded through the CTE Innovations grant.

Gwen Freeman suggested a goal of increasing the graduation rate by 1%. Dr. Edds agreed, however; felt that since we are already at 94.03% Graduation Rate that a 1/2 % would be reasonable.

It was the consensus of the Board to implement the following goals for the Director:

1. Develop a strategic plan for growth and improvement

- **include a capstone/senior project**

2. Increase Enrollment

- **Clarify and develop uniform attendance rules**

3. Expand the role of Student Services Coordinator

- **Begin process of adding a second Student Services Coordinator**
- **Quantify magnitude of services offered for students**

Chris Wood moved for approval of the goals. Nick Schwab seconded the motion. Motion passed 8-0.

4.2 Approval of the Evaluation Rubric for the Director Minutes

Mr. Bill Maschmeyer

Mr. Maschmeyer proposed that the Evaluation Rubric for the Director be based on 60 percent the rubric established by the Indiana Association of Public School Superintendents and 40 percent achievement of the goals set for the Director.

Gwen Freeman moved approval of the Evaluation Rubric for the Director. Chris Wood seconded the motion. Motion passed 8-0.

4.3 Approval to Change Classification of Student Services Coordinator Minutes

Dr. Edds requested approval from the Board to change the name of the position of Guidance Counselor to Student Services Coordinator and move the position to a non certified position. He explained that this would reduce the number of administrators and give latitude to hire some very qualified individuals to assist our students without being certificated.

Beth Prindle moved for approval to change the classification fo the Student Services Coordinator. Gwen Freeman seconded the motion. Motion passed 8-0.

4.4 Approval of Surety Bond for Mary Paprocki, ECA Treasurer Minutes

Dr. Edds requested approval of the Surety Bond for Mary Paprocki, ECA Treasurer.

Beth Prindle moved for approval of the surety bond. Gwen Freeman seconded the motion. Motion passed 8-0.

4.5 Approval of Conflict of Interest Forms

1. Chris Wood, Member; Central Nine Governing Board
2. Joe Ramey, Landscape Management/HorticultureTechnology Instructor

 [COI.Wood.pdf](#)

 [COI.Ramey.pdf](#)

Minutes

The Board was presented with the Conflict of Interest Forms for Joe Ramey, Landscape Management/Horticulture Technology Instructor and Chris Wood, Central Nine Governing Board Member.

Beth Prindle moved for approval of the Conflict of Interest Forms. Gwen Freeman seconded the motion. Motion passed 7-0-1. Chris Wood abstained from the vote.

4.6 Approval for Cancellation of Outdated ECA Checks

 [ECA Outstanding Check Report.pdf](#)

Minutes

Dr. Edds presented the request for approval from the ECA Treasurer to cancel out dated ECA checks. A discussion was held regarding the question if the parties of the outstanding checks had been notified. It was explained that the checks dated from 2010 from 2012 and the checks were no longer valid.

Chris Wood moved for approval to allow the cancellation of the outdated ECA checks. Nick Schwab seconded the motion. Motion passed 8-0.

5 Director's Comments and Items of Information

Dr. Edds

5.1 1st Reading of Director's Contract

Mr. Bill Maschmeyer

 [Director Addendum Edds 2014-2016 .pdf](#)

Minutes

The Board and public were given the opportunity to review and comment on the 1st reading of the Director's contract. It was explained that the contract will be brought to the September 11, 2014 Governing Board meeting for action.

5.2 Electronics Program

Minutes

Dr. Edds was excited to announce that a teacher had been found for the electronics position. Mrs. Otte publically thanked Mr. Vern Huddleson for stepping in and instructing the Electronics students until a permanent instructor was hired.

5.3 Enrollment Update

 [Enrollment as of 81214.pdf](#)

Minutes

The Board was updated on the current student enrollment at Central Nine.

5.4 Extra Curricular End of Year Report

 [ECA 1 .pdf](#)

Minutes

The Board was presented with the annual Extra Curricular End of Year Report.

5.5 Upcoming Events and Dates

- Open House for Current Students - August 19, 2014
- Labor Day - September 1, 2014 - No School
- Advisory Board Banquet - September 18, 2014
- Next Governing Board Meeting: September 11, 2014

Minutes

The Board was invited to attend the upcoming Open House for our current students on August 19, 2014 from 6:30 p.m. to 8:00 p.m.

Dr. Edds shared that after talking to Mr. Maschmeyer, Board President and Ray Basile, Legal Counsel regarding administrator attendance. It was the consensus of the Board to have the administrator attendance available every Board meeting for Board review if so desired.

6 High School Division Update

Nicole Otte & Lawrence Courtney


 [HS monthly report for Board - 2014-08.pdf](#)

Minutes

Mrs. Otte and Mr. Lawrence Courtney shared the monthly high school division update.

7 Adult Education Division Update

Michelle Davis

 [AE monthly report for Board 081414.pdf](#)

Minutes

Michelle Davis presented the Adult Education Division Monthly Update.

8 Board Member Comments

Minutes

Chris Wood reminded the Board that they had discussed goals for the high school division but did not address Adult Education and their goals. Dr. Edds explained to the Board that Michelle Davis is now working a couple of evenings each week in order to become more engaged. It was the consensus of the Board for Mrs. Davis to present the Board in the next two months with proposed goals for approval.

Carol Tumey thanked the high school staff for all of their hard work in making the start of the school year a success.

9 Public Comments

Minutes

None presented.

10 Adjournment

Minutes

With no further business, Chris Wood moved for adjournment at 8:00 p.m.