

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, June 11, 2015  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation; Dr. David Edds, Director, Central Nine Career Center; Ms. Dawn Downer, Franklin Township Community School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation

## 1 Pledge and Welcome

**Mr. Greg Waltz, President**

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The meeting was called to order at 7:00 p.m. by Mr. Greg Waltz, President. Mr Waltz welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Nicole Otte, Assistant Director; Lawrence Courtney, Principal; Laura Showalter, Executive Assistant; Mike Paprocki, ISTA Representative, Michelle Davis, Adult Education Director and Jim Wise, Green Owens Insurance Representative.

## 2 Approve Consent Agenda Items

**Mr. Greg Waltz, President**

### Minutes

Mike Metzger moved to approve the Consent Agenda Items. Dawn Downer seconded the motion. Motion passed 8-0.

### 2.1 Financial Report and Claims

 [Payroll 5 8 15.pdf](#)

 [Payroll 5 22 15.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3.pdf](#)

### 2.2 Personnel Recommendations

 [HS Personnel Report 6.11.15.pdf](#)

### 2.3 Minutes for Approval

 [Governing Board Meeting Thursday May 14 Minutes.pdf](#)

 [Executive Board Meeting Thursday May 14 Minutes.pdf](#)

### 2.4 Donations

 [Donation 5 22 15.pdf](#)

 [Donation 5 28 15.pdf](#)

### Minutes

Gwen requested that in the future, the name of the doner be included on all donation forms. Dr. Edds agreed and assured the Board that it will be added to all future donations.

## 3 Items of Action - ACTION

Mr. Greg Waltz, President

### 3.1 Approval of the Property Casualty Insurance Plan

Dr. Edds

 [Green Owens.pdf](#)

### Minutes

Dr. Edds stated that he is requesting to change vendors. He assured the Board that 3 bids were received and he is recommending Green Owens Insurance because the premium came in at a considerably lower price. This includes property casulty and worker's compensation. Jim Wise with Green Owens was present to answer any questions.

Bill Maschmeyer moved for approval of the Property Casulaty Insurance Plan. Gwen Freeman seconded the motion. Motion passed 8-0.

### 3.2 Approval of the 2015-2016 Budget

Dr. Edds

- General Fund
- Transportation
- Capital Projects

 [General Fund.pdf](#)

 [Transportation.pdf](#)

 [Capital Projects.pdf](#)

### Minutes

Dr. Edds presented the Board with the Budget for 2015-2016 school year. He explained that there are three funds within the budget; General, Transportation and Capital Projects. He was pleased to announce that after working closely with Mrs. Payton, they were able to flat line the budget again this year.

Carol Tumey moved for approval of the 2015-2016 Budget as presented. Gwen Freeman seconded the motion. Motion passed 8-0.

### 3.3 Approval of the 2015-2016 High School Non-Certified and Administrative Pay Scales

Dr. Edds

 [Pay Rate Request.pdf](#)

### Minutes

Dr. Edds presented the Board with the 2015-2016 High School Non-Certified and Administrative Pay Scales. He requested a 2% raise across the board with the exception of the Career Pathways Position. He stated that it had been written into the Perkins Grant to pay a salary of \$41,000.

Beth Prindle moved for approval of the 2015-2016 High School Non-Certified and Administrative Pay Scales. Bill Maschmeyer seconded the motion. Motion passed 8-0.

### **3.4 Permission to Transfer Appropriations within each fund as part of Fiscal Year-End Process**

**Cindy Payton**

#### **Minutes**

Mrs. Payton requested permission to transfer appropriations within each fund to balance out the fiscal year end. This process is done annually. No transfers are made from fund to fund, only within each fund.

Gwen Freeman moved for approval to transfer appropriations within each fund as part of the fiscal year end process. Bill Maschmeyer seconded the motion. Motion passed 8-0.

### **3.5 Approval of the 2015-2016 Tuition Billings**

**Dr. Edds**

 [Tuition Billings.pdf](#)

#### **Minutes**

Dr. Edds reviewed the Tuition Billing spreadsheets. He explained that the July and September billings are calculated using a formula derived from our general fund budget, pre-enrollment numbers and assessed valuations. Billings will be adjusted after the September Count Day. He also explained the the cost for out of district students is currently \$4,144 per year but will report the new amount after count day totals are in.

Bill Maschmeyer moved for approval of the 2015-2016 Tuition Billings. Carol Tumey seconded the motion. Motion passed 8-0.

### **3.6 Approval of New Program Offerings**

**Nicole Otte**

 [Center Grove Pl.pdf](#)  
 [CPCSC 2015.pdf](#)  
 [Franklin Community.pdf](#)  
 [Franklin Central HS.tif](#)  
 [NHJ 2015.pdf](#)  
 [2015CourseInventoryChange-C9.pdf](#)

#### **Minutes**

Nicole Otte presented the request for new program offerings for Central Nine and some of the sending school program offerings. She explained that Greenwood High School, Perry Meridian High School and Southport High School had no changes for the upcoming school year. She also explained that Beech Grove is in the process of updating theirs but did not have them ready for the Board meeting. She then requested that the Board approve the Beech Grove Inventory because all requests for program offerings are due to the State by July 1. She would contact Mr. Waltz when the Program Inventory was ready for his approval.

Gwen Freeman moved for approval of the New Program Offerings and approval for Greg Waltz, President to sign and approve Beech Grove's Inventory upon completion. Dawn Downer seconded the motion. Motion passed 8-0.

### **3.7 Approval of the 2015-2016 CERT Agreement**

**Dr. Edds**

 [CERT Operating Agreement.pdf](#)

#### **Minutes**

Dr. Edds requested approval of the 2015-2016 CERT Agreement. He explained that this is

an annual agreement approved by the Board. He also pointed out to the Board that the contracted amount for CERT had been decreased due to the fact that Central Nine took back the position of Law Enforcement Instructor under the Central Nine Budget.

Beatrice Dunn moved for approval of the 2015-2016 CERT Agreement. Gwen Freeman seconded the motion. Motion passed 8-0.

## **4 Director's Comments and Items of Information**

**Dr. Edds**

### **4.1 2015-2016 Meeting Dates**

 [Meeting Dates 15.16.pdf](#)

#### **Minutes**

The Board was presented with the meeting dates for the 2015-2016 school year.

### **4.2 Superintendent Meeting Notes**

There was not a superintendents' meeting in June due to a conflict with the IACTED summer conference.

#### **Minutes**

Dr. Edds explained that no meeting was held in June due to the conflict with the IACTED Summer Conference and historically, no meetings are held in July.

### **4.3 Upcoming Events and Dates**

- June 22-26, 2015 - SkillsUSA National Leadership & Skills Conference - Louisville, KY
- June 23-28, 2015 - HOSA National Leadership Conference - Anaheim, CA
- July 15-18, 2015 - HSTW Conference - Atlanta, GA
- July 27-28, 2015 - Teacher In-Service Days
- July 29, 2015 - First Student Day
- Next Governing Board Meeting: July 9, 2015

#### **Minutes**

Dr. Edds shared the upcoming events and dates.

Dr. Edds also asked the Board if they new of a Welding Instructor to please encourage them to apply for the open position.

## **5 High School Division Update**

**Nicole Otte & Lawrence Courtney**

- No Report due to Summer Break

#### **Minutes**

No report presented due to summer break.

## **6 Adult Education Division Action and Items of Information**

Michelle Davis

### **6.1 Request Approval of the 2015-2016 Adult Education Budget**

 [Adult Education Budget 2015.pdf](#)

#### **Minutes**

Michelle Davis requested approval of the 2015-2016 Adult Education Budget. She reminded the Board that this is what she had presented to them in the May 14, 2015 Executive Session Meeting.

Dawn Downer moved for approval of the 2015-2016 Adult Education Budget. Gwen Freeman seconded the motion. Motion passed 8-0.

### **6.2 Approval of Adult Education Personnel Report**

 [Adult Education Personnel Report for June 2015.pdf](#)

#### **Minutes**

Michelle Davis requested the approval of the June Adult Education Personnel Report.

Carol Tumey moved for approval of the Adult Education Personnel Report. Gwen Freeman seconded the motion. Motion passed 8-0.

### **6.3 Approval of Adult Education Stipend**

 [Adult Education June 2015 stipend.pdf](#)

#### **Minutes**

Michelle Davis explained that two Adult Education Employees had participated in a DWD statewide training which consisted of 90 total hours of training. DWD had promised each individual who completed the training \$1,000 stipend. In December, DWD said that no funds were available to pay the stipend. Michelle Davis requested approval to pay the \$1,000 stipend to Ruth Olson and Emily Moody for their completion of the SIA training.

Gwen Freeman moved for approval of the Adult Education Stipend. Beatrice Dunn seconded the motion. Motion passed 8-0.

### **6.4 Adult Education Monthly Update**

 [AE monthly report for Board 060315.pdf](#)

#### **Minutes**

Michelle Davis presented the Board with the Adult Education Monthly Update (attached).

## **7 Board Member Comments**

#### **Minutes**

The Board thanked the Adult Education Division for assisting in making adults successful. Michelle Davis explained that 50 students walked and received their diploma at the recent Adult Education Graduation.

The also thanked all individuals involved in making the grounds and facilities so visually appealing. They also thanked the Horticulture Department for the work that done at the Greenwood Administration Building.

## **8 Public Comments**

**Minutes**

None presented.

**9 Adjournment**

**Minutes**

With no further business, Mike Metzger moved for adjournment at 7:28 p.m.

<hr/>	July 9, 2015	<hr/>	July 9, 2015
Greg Waltz, President	Date	Beatrice Dunn, Secretary	Date