

MEMORANDUM

To: Central Nine Governing Board
From: Dr. David Edds, Director
Date: October 8, 2015
RE: Personnel Recommendations:

New Hires

1. Jenny Caviness, for the position of ECA Treasurer/Secretary. Ms. Caviness will be hired at the hourly rate of \$14.57 per hour. This is a non certified position for 260 days at eight (8) hours per day. Ms. Caviness' first day of employment will be September 28, 2015. Benefits package available. Leave Benefits in accordance to Board Policy.
2. Kathy Franklin for the position of Instructional Assistant. Ms. Franklin will be hired at the hourly rate of \$10.72.

Resignation:

1. Michael Hanson, Instructional Assistant, submitted his resignation effective 9/25/15.