

BOARD OF SCHOOL TRUSTEES

PROFESSIONAL STAFF

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REVISED POLICY - VOL. 28, NO. 1

STAFF EVALUATION

The School Board shall adopt a plan for annual performance evaluations of each certificated employee, as defined in I.C. 20-28-11.5-0.5, employed by the School ~~Corporation~~ Career Center. This includes each certificated employee as defined in I.C. 20-29-2-4 and, in each school year beginning after June 30, 2014, each teacher as defined in I.C. 20-18-2-22. This plan may be amended as needed, subject to any required discussion with the teachers or the teachers' representative if there is one.

~~The School Board shall adopt a plan for annual performance evaluations for each certificated employee as defined in I.C. 20-29-2-4 employed by the Board. This plan shall be implemented beginning with the 2012-2013 school year and may be amended as needed thereafter.~~

The plan approved by the Board shall include the following components:

- A. performance evaluations for all certificated employees, **as defined in I.C. 20-28-11.5-0.5**, conducted at least annually;
- B. objective measures of student achievement and growth to significantly inform the evaluation. The objective measures must include:
 1. student assessment results from statewide assessments for certificated employees whose responsibilities include instruction in subjects measured in statewide assessments;
 2. methods for assessing student growth for certificated employees who do not teach in areas measured by statewide assessments; and
 3. student assessment results from locally developed assessments and other test measures for certificated employees whose responsibilities may or may not include instruction in subjects and areas measured by statewide assessments;

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- D. an annual designation of each certificated employee, **as defined in I.C. 20-28-11.5-0.5**, in one (1) of the following rating categories:
 - 1. highly effective
 - 2. effective
 - 3. improvement necessary
 - 4. ineffective
- E. an explanation of the evaluator's recommendations for improvement, and the time in which improvement is expected;
- F. a provision that a teacher who negatively affects student achievement and growth cannot receive a rating of highly effective or effective;
- G. for annual performance evaluations for school years beginning after June 30, 2015, provide for a pre-evaluation planning session conducted by the Superintendent Executive Director or equivalent authority for the Corporation Career Center with the principals in the Corporation Career Center;**
- ~~G.~~**H.** discussion of the evaluation between the evaluated employee and the evaluator.

In developing a performance evaluation model, the Corporation Career Center may consider the following:

- A. test scores of students (both formative and summative)**
- B. classroom presentation observations**
- C. observation of student-teacher interactions**
- D. knowledge of subject matter**

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- F. contributions of teachers through group teacher interactivity in fulfilling the school improvement plan
- G. cooperation of the teacher with supervisors and peers
- H. extracurricular contributions of the teacher
- I. outside performance evaluations
- J. compliance with ~~Corporation~~Career Center rules and procedures
- K. other items considered important by the ~~Corporation~~Career Center in developing each student to the student's maximum intellectual potential and performance

~~The Corporation's annual performance evaluation plan shall be in writing and shall be explained to the Board in a public meeting before the evaluations are conducted. Prior to the plan being explained to the Board, the Superintendent shall discuss the plan with the teachers or the teachers' representative, if there is one. This discussion is not subject to the Open Door Law. The plan is not subject to bargaining; however, discussion of the plan shall be held.~~

~~The Principal of each school in the Corporation shall report in the aggregate the results of staff performance evaluations for the school for the previous year to the Superintendent and the Board at a public Board meeting held before August 15 of each year on the schedule determined by the Board. Before presentation to the Board, the Superintendent shall discuss the report of completed evaluations with the teachers or the teachers' representative, if there is one. This discussion is not subject to the Open Door Law. The report of completed evaluations is not subject to bargaining; however, discussion of the report shall be held.~~

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The ~~Corporation~~ Career Center annually shall provide the Indiana Department of Education with the disaggregated results of staff performance evaluations for all schools in the ~~Corporation~~ Career Center before November 15 of each year.

I.C. 20-18-2-22
I.C. 20-28-11.5-0.5
I.C. 20-28-11.5-4
I.C. 20-28-11.5-9
I.C. 20-29-2-4
~~I.C. 20-28-11.5-4~~

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