

BOARD OF SCHOOL TRUSTEES

OPERATIONS

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REVISED POLICY - VOL. 28, NO. 1

~~EMERGENCY EVACUATION OF SCHOOLS~~**EMERGENCY PREPAREDNESS
PLANS AND DRILLS**

The School Board recognizes that its responsibility for the safety of students extends to possible natural and man-made disasters and ~~that~~ such emergencies are best met by preparedness and planning.

~~The Board authorizes a system of emergency preparedness which shall ensure that:~~

- ~~(+) the health and safety of students and staff are safeguarded;~~
- ~~(+) minimum disruption to the educational program occurs;~~
- ~~(+) students are helped to learn self reliance and trained to respond sensibly to emergency situations.~~

The ~~Superintendent~~**Executive Director** shall ensure that a written emergency preparedness plan is developed for the School ~~Corporation~~**Career Center** and each school in the ~~Corporation~~**Career Center** in consultation with local public safety agencies. The plan shall contain the following:

- A. appropriate warning systems**
- B. procedures for notifying other agencies and organizations**
- C. posting of evacuation routes**
- D. emergency preparedness instruction for staff and students**
- E. public information procedures**
- F. steps that will be taken prior to a decision to evacuate buildings or dismiss classes, and**

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- G. provisions to protect the safety and well-being of staff, students and the public in case of:**
- 1. fire;**
 - 2. natural disaster, such as tornado, flood or earthquake;**
 - 3. adverse weather conditions, such as winter storms or extreme heat;**
 - 4. nuclear contamination, such as power plant or transport vehicle spills;**
 - 5. exposure to chemicals, such as pesticides, industrial spills and contaminants, laboratory chemicals and cleaning agents; and**
 - 6. man-made occurrences, such as student disturbance, weapon, weapon of mass destruction, contamination of water or air supply, hostage, and kidnapping incidents**

Within sixty (60) days after the beginning of each school year, the **Superintendent**Executive Director shall certify to the Indiana Department of Education that the emergency preparedness plans for the **Corporation**Career Center and each school have been reviewed and revised, if necessary. Within sixty (60) days of opening a new or significantly remodeled school, the **Superintendent**Executive Director shall certify to the Indiana Department of Education that a new plan has been developed or that the existing plan has been reviewed and revised, if necessary.

In order to prepare students and staff for emergency situations, the Board requires the principal of each school in the **Corporation**Career Center to conduct emergency preparedness drills during the school year in compliance with the rules adopted by the State Board of Education, the State Fire Marshal and the Fire Prevention and Building Safety Commission, as applicable. Each school and attendance center will conduct at least one (1) tornado and one (1) man-made occurrence disaster drill per semester. These drills may be conducted instead of the monthly fire evacuation drill required by the State

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☐ ~~The Board requires the principal of each school to conduct the following additional emergency preparedness drills:~~ _____

Each principal shall file a certified statement that all required drills have been conducted.

☒ The ~~Superintendent~~**Executive Director** shall ensure that each principal complies with the requirement to file a certified statement that all required drills have been conducted.

All threats to the safety of ~~Corporation~~**Career Center** facilities shall be identified by appropriate personnel and responded to promptly in accordance with the plan for emergency preparedness.

The ~~Superintendent~~**Executive Director** shall develop procedures for the handling of emergencies which include a plan for the prompt and safe evacuation of the schools.

I.C. 20-34-3-20

511 IAC 6.1-2-2.5

675 IAC 22

~~I.C. 20-34-3-20~~

~~511 IAC 6-2-1(b)(7)(8), 2-4-3~~