

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, April 14, 2016  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation; Ms. Dawn Downer, Franklin Township Community School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation

**Absent:** Dr. David Edds, Director, Central Nine Career Center

## 1 Board of Finance

### 1.1 Approve Cancellation of Outdated Checks



[Out Dated Checks as of 12 31 15.pdf](#)

#### Minutes

The Board of Finance Meeting was called to order by Mr. Greg Waltz, President at 7:03 p.m. Mrs. Payton explained that she is requesting approval of the Board of the cancellation of one check that has been outstanding for a period of more than two (2) years.

Gwen Freeman moved for approval of cancellation of the outdated check. Dawn Downer seconded the motion. Motion passed 8-0.

With no further business, Mike Metzger moved to adjourn the Board of Finance Meeting at 7:05 p.m.

## 2 Pledge and Welcome

**Mr. Greg Waltz, President**

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

#### Minutes

The meeting was called to order at 7:00 p.m., by President, Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance. Others in attendance: Mike Paprocki, ISTA Representative; Amanda Wilkerson, Technology Director; Lisa Pfeiffer, Medical Assisting Instructor; 8 Medical Assisting Students (listed in Item 3); Mr. Courtney, Principal; Michelle Davis, Adult Education Director. Mrs. Nicole Otte, Assistant Director stood in for Dr. Edds who was absent and Laura Showalter, Executive Assistant.

Nicole Otte stated that due to information received regarding Item 6.3 item Walk Path Update, she is requesting to move it to Item 5.4 as an Item of Action. Bill Maschmeyer moved for approval of the amendment to the agenda. Dawn Downer seconded the motion. Motion passed 8-0.

## 3 Program Showcase - Medical Assisting

**Lisa Pfeiffer**

#### Minutes

Mrs. Lisa Pfeiffer, Medical Assisting Instructor introduced the following students:

Kirsten Nugent, Whiteland; Kylie Lee, Whiteland; Alyce Havens, Center Grove; Hollie Leap, Indian Creek; Morgan Brown, Greenwood; Brandie Frederick, Perry Meridian; Camellia Kitchen, Home Schooled; Autumn Brown, Greenwood.

The girls demonstrated different injection techniques and shared what they are currently learning in the Medical Assisting program. The Board thanks them for their presentations and wished them well in the future.

## **4 Approve Consent Agenda Items**

### **Minutes**

Gwen Freeman moved for approval of the Consent Agenda Items as presented. Bill Maschmeyer seconded the motion. Motion passed 8-0.

### **4.1 Financial Report and Claims**

 [Payroll 3 11 16.pdf](#)

 [Payroll 3 25 16.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3 26 .pdf](#)

### **4.2 Personnel Recommendations**

 [Personnel Report 4.14.16.pdf](#)

### **4.3 Minutes for Approval**

 [Executive Board Meeting Thursday March 10 Agenda.pdf](#)

 [Governing Board Meeting Thursday March 10 Minutes.pdf](#)

### **4.4 Donations**

 [Grecco Donation.pdf](#)

 [Linville Donation.pdf](#)

## **5 Items of Action - ACTION**

**Mr. Greg Waltz, President**

### **5.1 Request Approval of Land Lease**

 [Lease 16-18.pdf](#)

#### **Minutes**

Mrs. Otte presented the Board with the land lease with David Stephenson. She stated that this is the same contract that was approved April 10, 2014 and has been reviewed again by legal counsel.

Gwen Freeman moved for approval of the Land Lease. Carol Tumey seconded the motion. Motion passed 8-0.

### **5.2 Approval to Remove Items from Fixed Inventory**

 [Fixed Inventory.pdf](#)

#### **Minutes**

Mrs. Payton explained that all of the items that are being requested to be removed from fleet of vehicles from the Auto Service program can no longer be used therefore we are requesting permission to have them scrapped or used for training purposes for the CERT program.

Gwen Freeman moved for approval to remove the items from the Fixed Inventory. Dawn Downer seconded the motion. Motion passed 8-0.

### 5.3 Approval of Perkins Grant



[FY17 Perkins Basic Grant Summary.pdf](#)

#### Minutes

Mrs. Otte requested approval of the 2016-2017 Perkins Grant. She was pleased to announce that the amount of money allocated to Central Nine surpassed last year's amount.

Carol Tumey moved for approval of the Perkins Grant. Mike Metzger seconded the motion. Motion passed 8-0.

### 5.4 Walk Path Update



[C9 Connector Trail Revision.pdf](#)

#### Minutes

Mrs. Otte explained that she had been in contact with Don Cummins from Endress Hasuer and he also serves on the Greenwood Redevelopment Commission. He informed Mrs. Otte that the Greenwood Redevelopment Commission had given the green light to connect Central Nine's existing walk path with the new path being constructed on Worthsville Road. Mrs. Otte assured the Board that there would be no cost to Central Nine to do this project. Mrs. Otte shared the proposed map with the Board. She stated that a Right of Entry Document would need to be signed and requested that the Board give Dr. Edds permission to sign that document. She assured the Board that all agreements/documents would be reviewed by Ray Basile, legal counsel before Dr. Edds signed.

A discussion was held regarding Central Nine's liability due to the connection of the two paths. Mr. Basile stated that the public currently uses the path and Central Nine is insured. The Board also requested that the insurance company be contacted to make sure that appropriate signage is display to help with the liability. The Board also requested that signage indicating that the public was entering the Central Nine campus from Worthsville Road entrance be displayed.

Gwen Freeman moved to approve the request to join the walk path with the Worthsville Road walk path and to give Dr. Edds permission to sign the Right of Entry Document on behalf of the Central Nine Governing Board. Mike Metzger seconded the motion. Motion passed 8-0.

## 6 Director's Comments and Items of Information

### 6.1 Superintendent Meeting Notes

- Meeting Cancelled

### 6.2 Cleaning Contract Update

#### Minutes

Cindy Payton offered an update on the status of the cleaning contract. She stated that the current cleaning company had requested a significant increase in rates and Dr. Edds felt that it should be shopped out for price comparison. She stated that a new contract with City Wide Cleaning Services would have significant savings for Central Nine. Mr. Basile has been working with John Showalter on reviewing the contract. Mr. Basile stated that the issue is with the current contractor and a one month cancellation penalty of \$12,000. He stated that even with the penalty Central Nine would have a considerable savings by going with the new company.

A discussion was had regarding the new contract. The consensus of the Board was that the current contractor continue their cleaning services until May 31, 2016. They also requested that any language regarding automatic renewal be omitted from the contract. They stated that the new contract should be brought to the May 12, 2016 Regular Session meeting for approval.

### **6.3 Students of the Month**

 [April May SOM 2016.pdf](#)

#### **Minutes**

The Board was given the students of the month for April/May.

## **7 High School Division Update**

**Nicole Otte, Lawrence Courtney and Glenn Weil**

 [HS monthly report for Board - 2016-04.pdf](#)

#### **Minutes**

The Board was presented with the High School Division Update.

## **8 Adult Education Division Action and Items of Information**

**Michelle Davis**

### **8.1 Adult Education Personnel Report**

 [Adult Education Personnel Report for April 2016 1 .pdf](#)

#### **Minutes**

Michelle Davis asked for approval of the Adult Education Personnel Report as presented.

Dawn Downer moved for approval of the Adult Education Personnel Report. Beth Prindle seconded the motion. Motion passed 8-0.

### **8.2 Request Approval of EMT/Fire Fighter Coordinator Pay**

 [Fire EMT Coordinator Spring 2016.pdf](#)

#### **Minutes**

Michelle Davis requested approval of the EMT/Fire Fighter Coordinator Pay.

Dawn Downer moved for approval of the EMT/Fire Fighter Coordinator Pay. Gwen Freeman seconded the motion. Motion passed 8-0.

### **8.3 Adult Education Monthly Update**

 [AE monthly report for Board 040516.pdf](#)

#### **Minutes**

Michelle Davis presented the Board with the Adult Education monthly report for April.

## **9 Board Member Comments**

#### **Minutes**

Mike Metzger requested an update on the status of an HVAC program at Central Nine. Mrs. Otte shared that they are continuing to meet with industry partners in this area. Bea Dunn from Whiteland stated that their Superintendent says that they have the facility to house such a

program. Talks will continue regarding the HVAC Program.

Carol Tumey stated that the desserts were delicious and wished to thank Chef Clint Smith and the Culinary I students.

## **10 Public Comments**

### **Minutes**

Mike Paprocki shared that recently he had taken 6 boys and 4 girls to the Purdue Poly Tech Campus in Columbus to compete in the "Break It Challenge". He was excited to announce that the 2 girls placed second in the competition. The Board congratulated Mr. Paprocki and the students.

## **11 Adjournment**

### **Minutes**

With no further business, Gwen Freeman moved for adjournment at 8:16 p.m.

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Greg Waltz, President	5/12/16 Date	Beatrice Dunn, Secretary	5/12/16 Date