

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, August 11, 2016  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mrs. Carol Tumey, Center Grove Community School Corporation; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Gwen Freeman, MSD Perry Township; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Bill Maschmeyer, Franklin Community School Corporation; Ms. Dawn Downer, Franklin Township Community School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director

**Absent:** Ms. Beth Prindle, Beech Grove City Schools

## 1 Pledge and Welcome

**Mr. Greg Waltz, President**

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The meeting was called to order at 7:12 p.m. by President, Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Others present: Mike Quaranta, Assistant Director; Joe Preda, Dean of Students; Mike Paprocki, ISTA Representative; Amanda Wilkerson, Technology Coordinator; Laura Showalter, Executive Assistant; Corinna Vonderwell, Coordinator of Student Services; Karin Graves, Coordinator of Student Services; and Michelle Davis, Adult Education Director

No additions or corrections to the agenda were presented.

## 2 Approval of Consent Agenda Items

### Minutes

Gwen Freeman moved for approval of the Consent Agenda Items. Carol Tumey seconded the motion. Motion passed 7-0.

### 2.1 Financial Report and Claims

-  [Payroll 7-1-16.pdf](#)
-  [Payroll 7-22-16.pdf](#)
-  [Financial 1.pdf](#)
-  [Financial 2.pdf](#)
-  [Financial 3.pdf](#)
-  [Financial 4 2 .pdf](#)

### 2.2 Personnel Recommendations

-  [Personnel Report 8.11.16.pdf](#)

### 2.3 Minutes for Approval

-  [Thursday July 14 Minutes.pdf](#)

## 2.4 Donations

 [Milewski Donation.pdf](#)

## 3 Items of Action - ACTION

### 3.1 Approval of Memorandums of Understanding - Collective Bargaining Agreement

 [Eligibility MOU.pdf](#)

 [Insurance MOU.pdf](#)

#### Minutes

Mrs. Otte presented the Board with two Memorandums of Understanding. She explained that one adjusted the language in the Master Agreement to match State code regarding the definition of an Early Retiree and the other memorandum addressed the increase in insurance premiums effective November 1, 2016. She stated that the teachers agreed to a increase in salary in leui of Central Nine contributing to the increase in premiums.

Dawn Downer moved for approval of the Memorandums of Understanding. Gwen Freeman seconded the motion. Motion passed 7-0.

### 3.2 Approval of Appointment of Lessor Representatives

 [Authorized Representative Central Nine Career Center.pdf](#)

#### Minutes

Mrs. Otte requested approval from the Board for herself and Mrs. Payton to be appointed as the Lessor Representatives for the Central Nine Career Center School Building Corporation.

Bill Maschmeyer moved for approval of the Appointment of Lessor Representatives. Carol Tumey seconded the motion. Motion passed 7-0.

### 3.3 Approval for Out of State Travel

 [Out of State Travel 9 16 16.pdf](#)

#### Minutes

Mr. Quaranta requested approval from the Board for Mr. Callico, Auto Collision Repair Instructor to take his students out of state to attend the Cars, Careers and Celebrities Expo at the Chicgoland Speedway in Joliet, Illinois. Mr. Quaranta explained that Mr. Callico was able to receive a donation from the Auto Collision Foundation to fund the transporation for the students. He explained that there will be 4 adults chaperoning the trip and will return to Central Nine by midnight on September 16, 2016.

Bill Maschmeyer moved for approval of the Out Of State Travel. Dawn Downer seconded the motion. Motion passed 7-0.

### 3.4 Removal of Fixed Assets from Inventory

- 1996 Buick LeSabre
- Bus #8

 [Buick LeSabre.pdf](#)

 [Bus 8.pdf](#)

## Minutes

Mrs. Otte requested to remove a 1996 Buick LeSabre and Bus #8 from the Fixed Assets Inventory. She explained that the car had mold in it and the bus was rusting underneath on the frame and would not pass inspection.

Gwen Freeman moved for approval to remove the vehicles from the Fixed Assets Inventory. Beatrice Dunn seconded the motion. Motion passed 7-0.

## 4 Director's Comments and Items of Information

**Mrs. Nicole Otte, Executive Director**

### 4.1 Superintendent Meeting Notes

Attendees: Dr. David Clendening, Dr. Kent DeKoninck, Dr. Tim Edsell, Dr. Paul Kaiser, Dr. Flora Reichanadter, Dr. Pat Spray

- Shared IU Ed Leadership Cohort Program for Principal Licensure
- Discussed Participating Agreement (last updated January 2013) and how that relates to out of cooperative schools, as well as qualifying students for programs
- Discussion on 2017-18 calendars, and those that have finalized will share with us
- Spent most of our time discussing Insurance rates and how that impacts employer/employee contributions with recent increases (SCIST)

## Minutes

Mrs. Otte shared the above Superintendent Meeting Notes with the Board (listed above).

### 4.2 End of Year Extra Curricular Report

 [End of Year ECA Report.pdf](#)


## Minutes

Mrs. Otte shared the End of Year Extra Curricular Report. She stated that it is an annual report that is presented to the Board for informational purposes only.

### 4.3 ECA Review Final Report

#### Fiscal Years

- 2013-14
- 2014-15
- 2015-16

 [Extra-Curricular Review Central Nine 8.pdf](#)

## Minutes

Mrs. Otte shared that she had received the ECA Review Final Report from Steve Sonntag from Administrator Assistance. Mr. Sonntag had completed the 3 fiscal years ECA review and did not find any major issues with Central Nine ECA policies and procedures.

### 4.4 Construction Trades Sale History

 [BT House Sale History.pdf](#)

## Minutes

Mrs. Otte shared the construction trades profits from the last 4 years. She stated that there could possibly still be a few utility bills that would come in that needed to be deducted from this year's figures but should not exceed more than \$1,000. She explained that Construction Trades will be building again this year in Knollwood Farms which will be the final lot available in this subdivision. A discussion was held regarding where the program would be building in the future. Mrs. Otte stated that she has been in

contact with the Cities of Franklin and Greenwood requesting assistance on lots for purchase. The Board requested an extensive breakdown of expenses to be presented to them at the next Board meeting. Mrs. Otte explained that Mr. Wormann, Construction Trades Instructor, is scheduled to present his program showcase at the September 8, 2016 Governing Board Meeting and would be available to answer all questions.

#### **4.5 Upcoming Dates and Events**

- Current Student Open House - Tuesday, August 16, 2016 - 6:30 p.m. to 8:00 p.m.
- Labor Day - No School - Monday, September 5, 2016
- Next Governing Board Meeting - September 8, 2016 - Program Showcase: Construction Trades

##### **Minutes**

Mrs. Otte shared the upcoming dates and events.

### **5 High School Division Update**

 [C9 August 2016 Board Report.pdf](#)

##### **Minutes**

Mr. Quaranta shared the high school division update. He shared his experience at HSTW and updated the Board on the first two Teacher In Service Days. Mr. Preda shared his update of the first few days with teachers and students. (Report Attached)

### **6 Adult Education Division Action and Items of Information**

#### **6.1 Approval of Adult Education Personnel Report**


 [Adult Education Personnel Report for August 2016.pdf](#)

##### **Minutes**

Michelle Davis requested approval of the Adult Education Personnel Report.

Dawn Downer moved for approval of the Adult Education Personnel Report as presented. Carol Tumey seconded the motion. Motion passed 7-0.

#### **6.2 Adult Education Monthly Update**

 [AE monthly report for Board 080216 1 .pdf](#)

##### **Minutes**

Michelle Davis shared the Adult Education Monthly Update (attached). She also informed the Board that she had met with Teachers Credit Union and they will be offering an evening financial literacy class in the near future.

### **7 Board Member Comments**

##### **Minutes**

The Board expressed their excitement with the new administration team and look forward to see what this new group will do in the future for the staff and students of Central Nine. The Board also encouraged Mrs. Otte to make advancements in the addition of a HVAC program to Central Nine.

Mrs. Otte assured the Board that she has been in contact and discussion with members of industry regarding adding the HVAC program.

### **8 Public Comments**

##### **Minutes**

None presented.

**9 Adjournment**  
**Minutes**

With no further business, Gwen Freeman moved for adjournment at 7:42 p.m.

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Greg Waltz, President	9/8/16 Date	Beatrice Dunn, Secretary	9/8/16 Date