

Request for Approval for Out of State Travel

Dates: January 30-February 2, 2017

Program: TCTW Leaders Forum (written into Perkins Grant)

- C9 Staff Members
 - Melanie Carpenter, Student Services Coordinator
 - Allison Naum, Career Pathway Specialist
 - Nicole Otte, Director
- Sending School Guidance Counselor
 - Tricia Bender, Southport High School

Location: Renaissance Mobile Riverview Plaza Hotel, Mobile, Alabama

Costs:

4 Registrations @325.00 each	\$1,300
2 Hotels Rooms (3 nights)	\$ 900
Meals (\$32/day per person)	\$ 384
4 Flights	\$1,400
Ground Transportation	\$ 150
TOTAL	<u>\$4,134</u>
Perkins Budgeted Amount	(\$4,534)