

# Central Nine Career Center Governing Board Meeting

James Hixson Board Room  
Thursday, May 11, 2017  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director; Mr. Darren Thompson, Franklin Community School Corporation; Ms. Judy Shore, Franklin Township Community School Corporation; Mr. Adam Norman, Center Grove Community School Corporation; Mr. Steve Johnson, Perry Township Schools

## 1 Pledge and Welcome

**Mr. Michael Metzger**

Mission Statement: We provide the necessary facilities, appropriate equipment, technological instruction and learning environment relevant to business and industrial needs in order to enhance student success.

### Minutes

The meeting was called to order at 7:20 p.m. by President, Mr. Mike Metzger. Mr. Metzger welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Mike Quaranta, Assistant Director; Joe Preda, Dean of Students; Tom Jacobs, Master Teacher; Mike Paprocki, Computer Science Instructor; Ed Callico, Auto Collision Repair Instructor; Joe Ramey, Landscape/Horticulture Instructor; Jan Tunis, Dental Careers Instructor; Amanda Wilkerson, Technology Coordinator; and Michelle Davis, Adult Education Director.

## 2 Program Showcase - Student Success Recognition & Capstone Presentations

### Minutes

Mrs. Otte shared that the May Board meeting is reserved to honor our student successes for the year. She then allowed each instructor to introduce their students who had won the State competition and will be going to compete in the National Competitions.

### 2.1 SkillsUSA State Champions

**Instructors**

- Tyler Bishop - Perry Meridian - Auto Collision Technology
- Anthony Lines - Perry Meridian - Computer Science
- Nathan White - Center Grove - Computer Science
- Doug Kirkman - Roncalli - Computer Science
- Dalton Bunch - Construction Trades
- Erika Khanna - Perry Meridian - Dental Careers
- Alondra Gallegos - Southport - Dental Careers
- Honey France - Perry Meridian - Dental Careers
- Evan Johnson - Whiteland - Precision Machining

### 2.2 HOSA State Competition Results

 [HOSA State Results.pdf](#)

### 2.3 SkillsUSA State Competition Results

 [SkillsUSA State Competition Results.pdf](#)

### 2.4 Capstone Presentations

**Mr. Tom Jacobs**

- Danasia Woods - Center Grove - Advanced Culinary Arts
- Hannah Smith - Indian Creek - Work Based Learning
- Jaylin Brown - Indian Creek - Landscape Management & Horticulture

### Minutes

Mrs. Otte explained that the Capstone Presentations were one of the focus areas from the Tech Centers That Work visit. Mr. Jacobs who took the lead in the Capstone Projects stated that 3 students were chosen to present their projects to the Board and he then introduced them.

## 3 Approval of Consent Agenda Items

Mr. Michael Metzger

### Minutes

Beth Prindle moved to approve the Consent Agenda Items as presented. Greg Waltz seconded the motion. Motion passed 8-0.

#### 3.1 Financial Report and Claims

-  [Payroll 04142017.pdf](#)
-  [Payroll 04282017.pdf](#)
-  [Financial 1.pdf](#)
-  [Financial 2.pdf](#)
-  [Financial 3.pdf](#)

#### 3.2 Personnel Recommendations

-  [Personnel Report 5.11.17.pdf](#)

#### 3.3 Minutes for Approval

-  [Governing Board Meeting Thursday April 13 Minutes.pdf](#)

#### 3.4 Donations

-  [Caviness Donation.pdf](#)
-  [Clark Donation.pdf](#)

## 4 Items of Action - ACTION

Mrs. Nicole Otte, Executive Director

#### 4.1 Request Approval for Out of State Travel

- HOSA National Leadership Conference - Orlando, Florida - June 20-25, 2017
- Skills USA National Leadership & Skill Conference - Louisville, Kentucky - June 19-24, 2017

-  [HOSA ILC 2017.pdf](#)
-  [Skills USA - Out of State Travel.pdf](#)

### Minutes

Mr. Quaranta requested approval for Out of State Travel for those students and their instructors in HOSA and SkillsUSA who qualified for the National Competitions.

Darren Thomposon moved for approval of the Out of State Travel. Greg Waltz seconded the motion. Motion passed 8-0.

## 4.2 Request Approval to Transfer Half Time Medical Assisting Position from Brightwood to Central Nine Career Center

### Minutes

Mrs. Otte explained that currently our Medical Assisting program is contracted through Brightwood College. She explained that she is seeking approval to bring the program back under Central Nine's control. She stated that currently the numbers would justify the position be half time for the 2017-2018 school year.

Beatrice Dunn moved to transfer the Medical Assisting program from Brightwood to Central Nine Career Center. Steve Johnson seconded the motion. Motion passed 8-0.

## 4.3 Request Approval of Trail Connector: Right of Entry

 [Right of Entry - C9 Career Center.pdf](#)

 [Aerial View of Property.png](#)

 [2016 Walking Trail Connection.pdf](#)

### Minutes

Mrs. Otte stated that in April 2016 a proposal was brought to Governing Board to make a trail connector from the Worthsville Road people trail to the Central Nine one mile path. This proposal was originally done through the City of Greenwood and the redevelopment commission and thought it would happen during that summer. At that time the Board had approved Dr. Edds to sign the Right of Entry documents. However; the contractor's bid came in with a very high bid and the City of Greenwood did not go forward with the job.

The land has now been transferred to the Greenwood Parks and Recreation Department.

Mrs. Otte explained that she is seeking approval to sign the Right of Entry documents that have been reviewed and approved by Ray Basile, Legal Counsel.

Darren Thompson moved for approval for Mrs. Otte to sign the Right of Entry documents for the Trail Connector. Adam Norman seconded the motion. Motion passed 8-0.

## 5 Director's Comments and Items of Information

**Mrs. Nicole Otte, Executive Director**

### 5.1 Superintendent Meeting Notes

Present: Bohannon (Perry), Clendening (Franklin Community), DeKoninck (Greenwood), Edsell (NHJ), Kaiser (Beech Grove), Shaffer (Franklin Township), Spray (Clark-Pleasant)

Nicole presented the 2017-18 Draft Budget with an overall 2% increase, showing a per student decrease over the last four years (same budget amount with growing student numbers). Questions were posed by the superintendents, and follow-up will occur before the end of this week.

Other topics discussed included the 2018-19 Calendar, as well as positive feedback for addition of the HVAC program.

### Minutes

Mrs. Otte shared the Superintendent Meeting Notes with the Board.

### 5.2 Sauce for a Cause

#### Minutes

Mrs. Otte explained that each year, the Culinary I students and Chef Smith create a barbecue sauce which they sell to the students and staff. All proceeds are donated to the Make A Wish Foundation. She proudly announced that this year, \$650.00 was donated to the foundation. She shared a letter of appreciation from Make A Wish Foundation.

### 5.3 Upcoming Dates and Events

- Last Day for Students - May 25, 2017
- Last Day for Teachers - May 26, 2017
- Next Governing Board Meeting - June 8, 2017

### Minutes

The Upcoming Dates and Events were shared.

## 6 High School Division Update

Mr. Mike Quaranta - Assistant Director

 [C9 May 2017 Board Report.pdf](#)

### Minutes

Mr. Quaranta and Mr. Preda shared the High School Division Update. (attached)

## 7 Adult Education Division Action and Items of Information

Mrs. Michelle Davis - Adult Education Director

### 7.1 Approval of Adult Education Personnel Report

 [Adult Education Personnel Report for May 2017.pdf](#)

#### Minutes

Michelle Davis requested approval of the Adult Education Personnel Report.

Greg Waltz moved for the approval of the Adult Education Personnel Report as presented. Beatrice Dunn seconded the motion. Motion passed 8-0.

### 7.2 Approval of Adult Education Office Assistant Position

Mrs. Michelle Davis - Adult Education Director

 [Office assistant job proposal for board May 2017.pdf](#)

#### Minutes

Michelle Davis requested approval to hire for a new position of Adult Education Office Assistant. She explained that the position would be contingent on approval of the Adult Education Grants from the State.

Beth Prindle moved for approval of the Adult Education Office Assistant Position. Judy Shore seconded the motion. Motion passed 8-0.

### 7.3 Request Approval of Summer Internships

 [AE Summer Internship for board.pdf](#)

#### Minutes

Michelle Davis requested approval of summer internships through Earn Indiana which is the commission of higher education through the State of Indiana. She explained that through that program if we hire college students as interns, we get reimbursed for part of their salary. She currently employs college students but is requesting to change the title of their positions to interns in order to be reimbursed for part of their salary.

Darren Thompson moved for approval of the Summer Internships. Greg Waltz seconded the motion. Motion passed 8-0.

### 7.4 Adult Education Monthly Update

Mrs. Michelle Davis - Adult Education Director

 [Total Enrollment for May 2015 to May 2017.pdf](#)

 [Total Enrollment from 2010 to 2017.pdf](#)

## Minutes

Michelle Davis shared the Adult Education Monthly Update. (attached)

### 8 Board Member Comments

#### Minutes

A discussion regarding the Capstone Projects was held. Mrs. Otte explained that last year was the pilot for the program, however; it was re-piloted again this year because we had so many new instructors. A committee is looking at how the project can be potentially incorporated next year through our work ethic certification program. This year not every student was required to do the capstone project. In May, the Committee will be giving their recommendations on how to proceed with the projects next year.

### 9 Public Comments

#### Minutes

None presented.

### 10 Adjournment

#### Minutes

With no further business, Darren Thompson moved for adjournment at 8:20 p.m.

Mike Metzger, President 6/8/17 Darren Thompson, Secretary 6/8/17