

To: Central Nine Governing Board

From: Dr. Stephen Hagen, Executive Director

Date: June 9, 2011

RE: Personnel Recommendations:

REVISED

Employment:

I am recommending hiring the following:

- 1.) Stan Wilkison as the Assistant Director/Principal. Mr. Wilkison comes from Blue River Career Programs where he was a Marketing Instructor. He holds a Master of Arts in CTE Administration, Master of Arts in Secondary Education, Specializing in Business and Marketing. Mr. Wilkison will be hired for 220 days per year. His annual salary for the 2011-2012 school year will be \$78,750. The contract addendum will mirror the previous Principal's addendum.
- 2.) Beth Welsh for the position of Instructional Assistant. Ms. Welsh will be hired at an hourly rate of \$10.10. On the May Personnel Report, Ms. Welsh was mistakenly listed as being hired at \$10.00 per hour. She should have been hired at \$10.10 the same as all other Instructional Assistants. This is a non certified position for 180 days at 6.5 hours per day. No benefits package available.
- 3.) Modifying the part-time Dean of Students position to full-time administrative with salary and benefits as noted in the administrative salary matrix noted under Agenda Item 5.4. This position is Employee Retirement Eligible and also eligible for health benefits. Continue with Laura Michelle Davis in this position.

Resignation:

- 1.) Matt Haas, Recreational Portable Power Equipment Technology Instructor, has submitted his resignation effective May 31, 2011. (Copy of letter attached)

Central Nine Adult and Continuing Education - Employment:

I am supporting the recommendation from Sherene Donaldson to hire the following:

Name	Position	Class Dates	Contract Hours	Total Contract Amount
Bessenbach, Tina	Certified Nursing Assistant	June 6 – June 30, 2011	43.0	\$ 1,185.94
Bessenbach, Tina	Medical Terminology	June 21 – July 28, 2011	43.0	\$ 1,185.94
Olson, Ruth	ABE Intake Coordinator	July 1 – December 31, 2011	588.0	\$14,700.00
Brooks, Kyle	EMT Program Coordinator	April 20 – June 30, 2011 (M/W)		\$300.00
Brooks, Kyle	EMT Program Coordinator	April 20 – June 30, 2011 (T/Th)		\$300.00
Burbrink, Dee	CPT Medical Coding	June 14 – August 2, 2011 (T/Th)	36.0	\$1,080.00
Kerr, Deb (revised)	MS Word 2007, Basic	June 7 – July 7, 2011 (T/Th)	24.0	\$661.92

RESIGNATION

Quinn, Jeff	EMT Coordinator	Effective April 19, 2011	Copy of Letter Attached
Santana, Kerry	ESL Instructor	Effective May 12, 2011	Copy of Letter Attached

RETIREMENT

Stoddard, Nancy	ESL Literacy Coordinator and Teacher	Effective June 30, 2011	Copy of Letter Attached
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