

MEMORANDUM

To: Central Nine Governing Board
From: Nicole Otte, Director
Date: September 14, 2017
RE: Personnel Recommendations:

New Hire(s):

1. Mrs. Wendy Roll as an Instructional Assistant. Mrs. Roll will be hired at an hourly rate of \$11.15 for 180 days. Benefits package available. Mrs. Roll's first day of employment will be September 5, 2017.