



**CENTRAL NINE CAREER CENTER**

1999 US Hwy 31 South | Greenwood, IN 46143  
P: 317.888.4401 | F: 317.885.8670  
[www.central9.k12.in.us](http://www.central9.k12.in.us)



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INTEGRITY \* MOTIVATION \* PROFESSIONALISM \* ADAPTABILITY \* COMMUNICATION \* TEAMWORK

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## MEMO

**TO:** Mrs. Nicole Otte, Director

**FROM:** Amanda Wilkerson, Technology Coordinator

**DATE:** November 1, 2017

**SUBJECT:** Technology Equipment Surplus

The following technology equipment is damaged beyond repair, unusable due to age/compatibility, or the cost of repair exceeds the market value. I would like approval to declare these items surplus and dispose of them. All items will be disposed of at no cost to the school except the CRT Monitors/TVs which require a \$12/unit hazardous waste disposal fee.

A detailed list of each item is also attached.

- VCR (2)
- Scanners (3)
- Notebooks (14)
- Projectors (2)
- Printer (1)
- CRT Monitors/TVs (2)

Sincerely,

*Amanda Wilkerson*



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| Barcode                   | Serial #                | Manufacturer | Description     |
|---------------------------|-------------------------|--------------|-----------------|
| 0056 / 00834<br>51098407  | 163K4X-001USK0903000475 | Daktech      | Laptop          |
| 11223                     | 163K4X-001USK0906001440 | Daktech      | Laptop          |
| 0063 / 000821<br>51098404 | 163K4X-001USK0903000495 | Daktech      | Laptop          |
| 0009 / 001001<br>51099545 | 92065303X116012AC       | Daktech      | Laptop          |
| 0070 / 000825<br>51098395 | 163K4X-001USK0903080457 | Daktech      | Laptop          |
| 10455 / 11049             | 163K4X-001USK0903000508 | Daktech      | Laptop          |
| 11064<br>51098425         | 163K4X-001USK0903000291 | Daktech      | Laptop          |
| 0057<br>51098409          | 163K4X-001USK0903000510 | Daktech      | Laptop          |
| 10559                     | CNU220306J              | HP           | Laptop          |
| 000558                    | CNU7330R1C              | HP/Compaq    | Laptop          |
| 11065                     | CND0312SQ               | HP           | Laptop          |
| 10175                     | CNU72515M7              | HP/Compaq    | Laptop          |
| N/A                       | 1C066055Q               | Toshiba      | Laptop          |
| N/A                       | 1C065881Q               | Toshiba      | Laptop          |
| 200685                    | CN34353SW               | HP           | Desktop Printer |
| N/A                       | CN71YA645R              | HP           | Desktop Scanner |
| N/A                       | GPEV094192              | Epson        | Desktop Scanner |
| N/A                       | GPEV094180              | Epson        | Desktop Scanner |
| N/A                       | 905INJL524164           | LG           | VCR             |
| N/A                       | 905INFK524043           | LG           | VCR             |
| 001166                    | 907921382               | Sharp        | Projector       |
| 001100                    | 67Q06207                | Sanyo        | Projector       |
| 2667                      | 7038532                 | VisionMaster | CRT Monitor/TV  |
| 1048                      | V200271850              | Mitsubishi   | CRT Monitor/TV  |