



Central Nine Career Center
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Greenwood, IN 46143
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www.central9.k12.in.us

INTEGRITY * MOTIVATION * PROFESSIONALISM * ADAPTABILITY * COMMUNICATION * TEAMWORK

December 14, 2017

In August of 2017, an ECA Risk Report was prepared. During the process, we noticed a discrepancy in the End of Year Extra Curricular Report that was submitted for review in August 2017 to the Board. The list of outstanding checks (which was blank in the report) is attached to this document.

It was also noted that the overall statement of funds did not match the bank statement in Komputrol for Key Bank. However, the Bank Reconciliation always matched deposits & debits in Komputrol each month.

During the transition from Komputrol to the Skyward SBAA system on November 1, 2017, we made the correction amount of \$3,281.57 to the general vending machine account in order to balance on bank statements and in our financial management system. The MainSource bank account and the Skyward SBAA account balances currently match.

MainSource		Komputrol/Skyward	
Beginning Balance – 11/01	\$153,591.43	Statement of Funds (Komputrol) 10/31/17	\$148,108.06
		Current Outstanding Checks (MainSource)	+\$8,692.94
		Correction from Komputrol to match bank to Statement of Funds in Skyward SBAA. (Vending Machines Account)	-\$3,281.57
		Beginning Balance – 11/01	\$153,591.43

TCTW

Utilizing Technology serving Centers that Work Practices

Beech Grove Center Grove Franklin Community Franklin Central
Greenwood Indian Creek Southport Whiteland Perry Meridian

The bank in which all moneys of this account are deposited is:

Key Bank

Name of Bank

PO Box 93885 Cleveland OH 44101-5885

Location of Bank

Date school officially closed June 30, 2017

BOND OF SCHOOL TREASURER

Name of Surety Liberty Mutual

Amount of Bond \$ 25,000

Date of Expiration June 30, 2017

CERTIFICATE OF SCHOOL TREASURER/PRINCIPAL

I, Jenny Caviness, Treasurer, Nicole Otte,
Principal, of the Central Nine Career Center School Extra-Curricular
Account, hereby certify that the foregoing report of the said account is true and correct to the best
of my knowledge and belief. I further certify that copies of this report have been filed with the
officers designated by law to receive copies of said report.

Jenny Caviness
Treasurer

Nicole Otte, Director
Principal

COPIES TO BE FILED AS FOLLOWS:

Township School: 1 copy to Township Trustee
1 copy to County Superintendent

School Corporation: 1 copy to Board of School Trustees or Board
of School Commissioners
1 copy to Superintendent of Schools

CASH RECONCILEMENT

LOCATION		
DEPOSITORY BALANCE	\$ 2251.25	
CASH ON HAND (ADD)		
TOTAL CASH ON HAND AND IN DEPOSITORY	\$	
TOTAL OF OUTSTANDING CHECKS (DEDUCT)	\$ 130.42	
BALANCE	2381.67	

OUTSTANDING CHECKS

DATE	NUMBER	AMOUNT		DATE	NUMBER	AMOUNT	
03/04/2015	12128	\$ 35	00	BROUGHT FORWARD		\$	
03/04/2015	12129	1	95				
03/12/2015	12143		23				
05/14/2015	12238	7	00				
02/10/2016	12487	6	74				
06/03/2016	12638	19	00				
06/03/2016	12640	22	50				
06/03/2016	12655	19	00				
06/03/2016	12675	19	00				
CARRIED FORWARD		\$ 130	42	TOTAL		\$	