

Adult Education Personnel Report for January 2018 – revision 3

New Hires:

Ervin Thovson	ABE Instructional Aide	\$11.71 per hour	01-15-18 * pending background check
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Extend Internship:

AE has budgeted \$10,000.00 for the Tech Assistant Internship for the 2017-18 year. The original proposal was for the Intern to work 12-15 hrs per week, 3 nights a week, with the Internship ending 01-31-18. Due to the increased need for Tech help, AE with agreement from Mrs. Otte, would like to propose for the Tech Assistant Intern to continue through 03-23-18 and increase the hours to 24 per week. At this point the AE funds will be depleted for this line item, and then the High School side will propose to employ the Tech Assistant Intern through their funds.

Hourly Rate Increase:

Mike Paprocki, Microsoft Office Instructor, increase hourly rate from \$30.00 per hour to \$35.00 per hour.

Termination/Resignation:

NA

Continuing Education Contracts:

NA