

Central Nine Career Center Governing Board Meeting

James Hixson Board Room
Thursday, December 14, 2017
7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Ms. Beth Prindle, Beech Grove City Schools; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mrs. Beatrice Dunn, Clark-Pleasant Community School Corporation; Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director; Mr. Darren Thompson, Franklin Community School Corporation; Mr. Steve Johnson, Perry Township Schools

Absent: Ms. Judy Shore, Franklin Township Community School Corporation; Mr. Adam Norman, Center Grove Community School Corporation

1 Pledge and Welcome

Mr. Michael Metzger

Mission Statement: Central Nine exists to engage and empower students by providing career-based instruction in an innovative learning environment. We make an IMPACT on our students' personal and professional SKILLS, which enables them to succeed in post-secondary and career opportunities.

Minutes

The meeting was called to order at 7:00 p.m. by Mr. Metzger, President. Mr. Metzger welcomed everyone and led the Pledge of Allegiance. Those in attendance: Mike Quaranta, Assistant Director; Joe Preda, Dean of Students; Michelle Davis, Adult Education Director; Amanda Wilkerson, Technology Coordinator and Laura Showalter, Executive Assistant.

Mrs. Otte requested to add the Five Star Technology Solutions proposal to the agenda as Action Item 4.1

2 Program Showcase - Culinary Department

Clint Smith, Tiffany Swopes and Heather DeRudder

Minutes

The chef's introduced the following:

Calvin Weber, current student from Greenwood; Georgia Crandall, current student from Indian Creek; Samantha Click, graduate of Franklin Community; Sarah Scott, graduate of Franklin Community and Brett Binninger-Swartz.

The current students shared what their plans are for the future and the current students shared with the Board how attending the Culinary Department has helped them with their current careers. The Board thanked them for the presentations and wished them well in the future.

3 Approval of Consent Agenda Items

Minutes

Beth Prindle moved for approval of the Consent Agenda Items as presented. Bea Dunn seconded the motion. Motion passed 6-0.

3.1 Financial Report and Claims

 [Payroll Date 111017.pdf](#)

 [Payroll Date 112417.pdf](#)

 [Financial 1.pdf](#)

 [Financial 2.pdf](#)

 [Financial 3.pdf](#)

3.2 Personnel Recommendations

 [Personnel Report 12.14.17.pdf](#)

3.3 Minutes for Approval

 [Governing Board Meeting Thursday November 09 Minutes.pdf](#)

3.4 Donations

 [Lionshead Donation.pdf](#)

 [JB Industries.pdf](#)

 [Delta Donation.pdf](#)

 [Jackson Donation.pdf](#)

4 Items of Action - ACTION

Mrs. Nicole Otte, Executive Director

4.1 Five-Star Proposal

Mrs. Nicole Otte, Executive Director

 [Five-Star Proposal.pdf](#)

Minutes

Mrs. Otte requested approval of the Five-Star Technology Solutions Proposal to assist with the continuing technology issues at Central Nine. Mrs. Otte explained that Center Grove's technology department had assisted a couple of days when available. She referred to the Center Grove agreement regarding use of their team to provide technology assistance but stated that the proposal would not be ready until January and the current status of technology could not wait until then. Mrs. Otte shared staff frustrations with technology and the need to get technology issues resolved before second semester. She stated that Five Star Technology Solutions provides assistance to Clark Pleasant Schools as well as another career center. She explained that Five Star would be able to provide a 20 person team that would be available to us onsite or off site. The proposal is for 6 months of service and then the situation could be reevaluated for the next budget cycle. A discussion regarding the need and liability of entering into a contract was held. It was a concern of the Board of what exactly what services would be covered in the proposed contract with Five Star Technology Solutions. The Board sought advice from legal counsel regarding the content and liabilities of the proposed contract. Mr. Basile stated that the scope of services provided needs to be in the contract. It was the consensus of the Board that the contract be revised with extensive detail of scope of services provided.

Greg Waltz moved to table the Five Star Technology Solutions proposal. Steve Johnson seconded the motion. Motion passed 6-0.

It was the consensus of the Board that Mrs. Otte hire a company to assist at an hourly rate until the January Board when the topic is revisited.

5 Director's Comments and Items of Information

5.1 Diesel Truck Project

https://docs.google.com/presentation/d/1f3jYxMwojoLsJbM-m0Bfp-hG1VBLHLYBjsQPsML_H-Q/edit?usp=sharing

 [Truck Presentation.pdf](#)

Minutes

Mrs. Otte stated that the Diesel Technology students were asked to make a presentation to her and Mr. Showalter comparing trucks and make a recommendation which truck they felt would be suit needs of the school. The students then presented their powerpoint presentation.

5.2 Superintendent Meeting Notes

Present: Rich Arkanoff - Center Grove, David Clendening - Franklin Community, Andy Cline - NHJ, Kent DeKoninck - Greenwood, Paul Kaiser - Beech Grove, Pat Spray - Clark-Pleasant

Topics Discussed:

- 2018-19 Funding Chart (attached)
- Staffing Updates
- Technology/Facilities Assistance
- SPED Data & Sending School Changes

 [2018-2019 CTE Course and Funding Designations.pdf](#)

Minutes

Mrs. Otte presented the Board with the Superintendent Meeting Notes for December.

5.3 December Students of the Month

 [December SOTM 2017.pdf](#)

Minutes

The Board was presented with the December Students of the Month.

5.4 Upcoming Dates and Events

- Last Day for Students/Teachers Winter Break - December 19
- Teacher In-Service - January 2
- Classes Resume - January 3
- Next Governing Board Meeting - January 11, 2018 - Program Showcase: Exercise Science

Minutes

Mrs. Otte shared the upcoming dates and events.

6 High School Division Update

 [C9 December 2017 Board Report.pdf](#)

6.1 ECA Report Correction

Mike Quaranta

 [ECA Correction.pdf](#)

Minutes

Mr. Quaranta and Mr. Preda shared the High School Division Update with the Board

(attached).

Mr. Quaranta then presented the Board with the ECA Correction Report. He reported that two discrepancies were found regarding end of year extra curricular report: 1. The list of outstanding checks was blank in the original document but is now attached. 2. A discrepancy showing that the overall statement of funds did not match the the bank statement that was in Komputrol for Keybank. He shared with the Board that the monthly bank reconciliations matched deposits and debits when each month was closed out. He assured that all account balances are now correct.

7 Adult Education Division Action and Items of Information

7.1 Approval of Adult Education Personnel Report

 [Adult Education Personnel Report for Dec 2017.docx.pdf](#)

Minutes

Michelle Davis requested approval of the Adult Education Personnel Report.

Steve Johnson moved for approval of the Adult Education Personnel Report as presented. Bea Dunn seconded the motion. Motion passed 6-0.

7.2 Request Approval of Out of State Travel

 [Action Item- Proposal for AE Employees Out of State Travel.pdf](#)

Minutes

Michelle Davis requested approval for the AE Director and the AE Lead Instructor to travel out of state to the National Coalition of Basic Education Conference in Phoenix Arizona, March 25-28, 2018. She explained that mini grants had been award to assist with the cost of the conference but it is unclear at the current time regarding the amounts granted. She assured the Board that AE grants will cover the remaining cost of the conference for both employees.

Greg Waltz moved for approval of the Out of State Travel. Bea Dunn seconded the motion. Motion passed 6-0.

7.3 Adult Education Monthly Update

 [2010-2018 chart 12.8.17.pdf](#)

 [Nov 15 - 17 Chart.pdf](#)

Minutes

Michelle Davis shared the Adult Education Month Update.

8 Public Comments

Minutes

None presented.

9 Board Member Comments

Minutes

A discussion was held regarding the technology needs for Adult Education. Is it time for Adult Education to provide their own technology needs? Mrs. Otte stated that Adult Education is funding the technology intern. Mrs. Wilkerson, Technology Coordinator, explained that it would be difficult to have a different employee solely for Adult Education because we use the same system. It would, however; be beneficial to have someone solely to assist with support of the system in the evening. Mrs. Otte stated that further discussions would be held with Michelle and Amanda to

come up with a solution.

10 Adjournment

Minutes

With no further business, Bea Dunn moved for adjournment at 8:30 p.m.

	1/11/18		1/11/18
Mike Metzger, President	Date	Darren Thompson, Secretary	Date