

Request for Approval for Out of State Travel

**Dates:** November 28-December 1, 2018

**Program:** Association for Career & Technical Education VISION Conference

**Staff:**

- Melanie Carpenter, Student Services Coordinator
- Heather DeRudder, Culinary Arts
- Kate Greven, English Integration Specialist
- Eddie Small, CTE Innovation Coach
- Christy Todd, Special Education Teacher
- Frank Wormann, Construction Trades (arriving November 27 for NCCER Session)

**Location:** Henry B. Gonzalez Convention Center, San Antonio, TX

**Costs:** (All costs covered as outlined and approved in the 2018-19 Perkins Grant.)

6 Registrations @\$445.00 each	\$2,670
6 Flights @\$300 each	\$1,800
5 Memberships (reduced registration rate)	\$ 400
3 Hotels Rooms (3 nights)	\$2,250
Meals (\$32/day per person)	\$ 768
Parking/Fuel	<u>\$ 150</u>
	\$8,038