

# Governing Board Meeting

James Hixson Board Room  
Thursday, August 9, 2018  
7:00pm

## 1 Pledge and Welcome

Mike Metzger, Board President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: Central Nine exists to engage and empower students by providing career-based instruction in an innovative learning environment. We make an IMPACT on our students' personal and professional SKILLS, which enables them to succeed in post-secondary and career opportunities.

### **Minutes:**

The meeting was called to order at 7:29 p.m. by President, Mike Metzger. Mr. Metzger welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Jack Russell representing Center Grove Community School Corporation in the absence of Adam Norman; Brian Bair representing Clark Pleasant Community School Corporation in the absence of Bea Dunn; Mike Quaranta, Assistant Director; Joe Preda, Dean of Students; Michelle Davis, Adult Education Director and Laura Showalter, Benefits Coordinator.

Mr. Metzger asked if there were any additions or changes to the agenda. Greg Waltz moved to add Item 3.5 Request Approval to Reinstate CERT Instructor to the agenda. Beth Prindle second the motion. Motion passed 8-0.

## 2 Approval of Consent Agenda Items

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### **Minutes:**

Danny Vaught moved for approval of the Consent Agenda Items as presented. Steve Johnson seconded the motion. Motion passed 8-0.

### 2.1 Financial Report and Claims

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#### **Attachments:**

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Payroll 7.6.18.pdf](#)

[Payroll 7.20.18.pdf](#)

[Financial 3.pdf](#)

## 2.2 Personnel Recommendations

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**Attachments:**

[Personnel\\_Report\\_8.9.18.pdf](#)

## 2.3 Minutes for Approval

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**Attachments:**

[Minutes\\_7.12.18.pdf](#)

## 2.4 Donations

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**Attachments:**

[appion\\_donation\\_-\\_signed.pdf](#)

[Ridge\\_Tool\\_Donation.pdf](#)

[Ridge\\_Tool\\_Donation.pdf](#)

## 3 Items of Action - ACTION

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### 3.1 Request Approval of Insurance Memorandum of Understanding

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**Minutes:**

Mrs. Otte requested approval of the Memorandum of Understand for the upcoming changes in Insurance Rates in order for them to become effective November 1, 2018.

Steve Johnson moved for approval of the Insurance Memorandum of Understanding. Greg Waltz seconded the motion. Motion passed 8-0.

**Attachments:**

[Insurance\\_MOU.pdf](#)

### 3.2 Request Approval of Zoe Cleaning Services Settlement

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**Minutes:**

Mrs. Otte requested approval of the Zoe Cleaning Services settlement in addition to giving Cindy Payton authorization to write a pre-written check for the settlement amount.

Danny Vaught moved for approval of the Zoe Cleaning Services Settlement and approval for Cindy Payton to write a pre-written check for the settlement amount. Judy Shore seconded the motion. Motion passed 8-0.

### 3.3 Request Approval of South Central Indiana School Trust Agreement

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**Minutes:**

Mrs. Otte requested approval of the South Central Indiana School Trust Agreement.

Beth Prindle moved for approval of the South Central Indiana School Trust Agreement. Steve Johnson

seconded the motion. Motion passed 8-0.

**Attachments:**

[Trust Agreement.pdf](#)

### 3.4 Request Approval of Revised Job Descriptions

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**Minutes:**

Mrs. Otte explained that she is requesting approval of the job descriptions for the Executive Director, Assistant Director and Business Manager. She explained that the wrong versions of the job descriptions were given at the July Governing Board meeting.

Danny Vaught moved for approval of the Job Descriptions. Beth Prindle seconded the motion. Motion passed 8-0.

**Attachments:**

[Executive Director Job Description.pdf](#)

[Assistant Director Job Description.pdf](#)

[Business Manager Job Description.pdf](#)

### 3.5 Reinstate CERT Instructor

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**Minutes:**

Mrs. Otte stated that she is requesting approval of the reinstatement of the CERT Instructor based upon originally disciplinary action effective August 10, 2018.

Judy Shore moved for reinstatement of the CERT Instructor. Beth Prindle seconded the motion. Motion passed 8-0.

## 4 Director's Comments and Items of Information

Nicole Otte, Director

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### 4.1 Superintendent Meeting Notes

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Present: Beech Grove - Tom Keeley, Center Grove - Rich Arkanoff, Clark Pleasant - Pat Spray, Franklin Township - Kevin Koers, Greenwood - Kent Dekoninck, NHG - Tim Edsell, Perry Township - Bob Bohannon

The following topics were discussed:

- Staffing Update
- Safety & Security Specialist (SRO) Information
- Work Based Learning Funding
- Work Ethic Certification Mini Grants
- C9 Operating Agreement Updates

**Minutes:**

She shared the notes from the Superintendents' Meeting which mainly focused on Central Nine Operating Agreement. She also stated that the Safety and Security Specialist position had been filled. She stated that many of our sending schools are implementing or have already implemented SRO's in their schools. A discussion was held regarding the police powers of Central Nine's Safety and Security Officer. Mrs. Otte stated that she is currently working on getting this individual full police powers.

## 4.2 Upcoming Dates and Events

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- Tuesday, August 21, 2018 - 6:30 pm to 8 pm
- Monday, September 3, 2018 - Labor Day - No School
- Next Governing Board Meeting: September 13, 2018 - Student Showcase: Auto Service Technology

**Minutes:**

Mrs. Otte presented the Board with the Upcoming Dates and Events.

## 5 High School Division Update

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**Minutes:**

Mr. Quaranta and Mr. Preda presented the High School Division Update. (attached)

**Attachments:**

[C9 August 2018 Board Report.pdf](#)

## 6 Adult Education Division Action and Items of Information

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### 6.1 Approval of Adult Education Personnel Report

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**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Greg Waltz moved for approval of the Adult Education Personnel Report as presented. Beth Prindle seconded the motion. Motion passed 8-0.

**Attachments:**

[Adult Education Personnel Report for August 2018.pdf](#)

## 7 Adult Education Monthly Update

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**Minutes:**

Michelle Davis presented the Board with the Adult Education Monthly Update.

**Attachments:**

## 8 Public Comments

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**Minutes:**

No presented.

## 9 Board Member Comments

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**Minutes:**

The Board expressed their full support of Central Nine and look forward to great things in the future.

## 10 Adjournment

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**Minutes:**

With no further business, Brian Bair moved for adjournment at 7:51 p.m.

	9/13/18		9/13/18
Mike Metzger, President	Date	Steve Johnson, Secretary	Date