

Request for Approval of 16 Adult Education staff members to attend the IAACE conference:

IAACE (Indiana Association of Adult And Continuing Education) Conference in French Lick on April 23-April 27, 2019.

1. Michelle Davis - Director of Adult Education
2. Ruth Olson – ABE Coordinator
3. Carol Bible – Lead Instructor
4. Gayle Brooks – Continuing Education Coordinator
5. Suzy Fenton –Transition Instructor
6. Anne Stout – Orientation Coordinator
7. Alisha Jongeling – Data Coordinator
8. Gloria Hubbuch – ELL PDF
9. Evelyn Cruz – ELL Data
10. Barb Miller – Office Coordinator
11. Nicole Corn – Career Coach
12. Jill Jongeling – Career Coach
13. LaDawn Weston – Career Coach
14. Roxanne Bauer – ELL Instructor
15. Jodi Clayton – ELL Instructor
16. Oliva Beaman – ELL Instructor

Each employee paid their annual membership to belong to IAACE of \$45.00. Eleven of the participating attendees are presenting, therefore their registration fee is \$149.00, the additional five attendees registration is \$199.00 each.

The total for the Conference is \$2634.00.

Cost per hotel room is \$159.00 x 2, we will need 8 rooms, totaling \$1272.00.

I am an IAACE board President and will be staying 2 extra days for meetings and preparation/clean up of the conference. My room is free.

Total cost for the conference is = \$3906.00

I have **Professional Development money and grant** from the State that will cover the expenses.