

MEMORANDUM

To: Central Nine Governing Board
From: Nicole Otte, Director
Date: April 11, 2019
RE: Personnel Recommendations:

Request

- Ms. Tiffany Sansone, Media Specialist is currently approved to work 195 days per year. I am requesting that her work days be increased to 220 days per year effective for the 2018-2019 school year. No change in hourly rate or benefits.