

# Governing Board Meeting

James Hixson Board Room  
Thursday, June 13, 2019  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mrs. Nicole Otte, Executive Director; Mr. Steve Johnson, Perry Township Schools; Mr. Brian Bair, Clark Pleasant Community School Corporation; Mr. Ryan Waggoner, Franklin Community School Corporation; Mr. Joe Hubbard, Center Grove Community School Corporation; Dawn Downer, Franklin Township School Corporation; Mr. Aaron Lamb, Beech Grove City Schools

## 1 Pledge and Welcome

Greg Waltz, Board President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: Central Nine exists to engage and empower students by providing career-based instruction in an innovative learning environment. We make an IMPACT on our students' personal and professional SKILLS, which enables them to succeed in post-secondary and career opportunities.

### Minutes:

The meeting was called to order at 7:00 p.m. by Board President, Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Mike Quaranta, Assistant Director; Laura Showalter, Benefits Coordinator; Michelle Davis, Adult Education Director; Steve Owen, Auto Service Instructor, and C9TA President; Dr. Kovach, new Executive Director; Wendy Kovach and Maria Kovach.

No amendments or additions to the agenda were presented.

## 2 Approval of Consent Agenda Items

### Minutes:

Dawn Downer moved for approval of the Consent Agenda Items as presented. Brian Bair seconded the motion. Motion passed 8-0.

### 2.1 Financial Report and Claims

#### Attachments:

[Payroll 5.10.19.pdf](#)

[Payroll 5.24.19.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

### 2.2 Personnel Recommendations

**Attachments:**

[Personnel Report 6.13.19.pdf](#)

## 2.3 Minutes for Approval

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**Attachments:**

[Minutes 5.9.19.pdf](#)

[Minutes 5.29.19.pdf](#)

## 2.4 Contract/Agreement Renewals

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**Attachments:**

[Proposed Agreement C9 JCSO 2020 .pdf](#)

[FP Mailing Solutions.pdf](#)

[JCSO Exhibit A - Job Description.pdf](#)

## 2.5 Donations

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**Attachments:**

[Bowers Donation.pdf](#)

[Branam Donation.pdf](#)

[NTC Offer Letter.pdf](#)

# 3 Items of Action - ACTION

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## 3.1 Request Approval of the Executive Director's Contract

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**Minutes:**

Mr. Waltz requested approval of the Executive Director's Contract for Dr. William Kovach. He stated that a public hearing was held and all timelines were followed.

Brian Bair moved for approval of the Executive Director's Contract. Steve Johnson seconded the motion. Motion passed 8-0.

**Attachments:**

[Director Addendum 2019-2022 .pdf](#)

## 3.2 Request Approval of the 2019-2020 Budget

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**Minutes:**

Mrs. Otte presented the Board with the 2019-2020 Budget and requested approval.

Brian Bair moved for approval of the 2019-2020 Budget as presented. Aaron Lamb seconded the motion. Motion passed 8-0.

**Attachments:**

[2019-20 Budget.pdf](#)  
[Historical Budgets.pdf](#)

### 3.3 Request Approval of Cash Balance Credit in Education Fund

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- Any Cash Balance over \$500,000 in the Education Fund (formerly General Fund) will result in a credit on School Billing Statements on an annual basis. Billing and due dates would remain the same as outlined in the Area CTE Agreement.

**Minutes:**

Mrs. Otte explained that any cash balance over \$500,000 in the Education Fund (formerly General Fund) results in a credit to the sending schools. She explained that this is applied to their school billing statements.

Joe Hubbard moved for approval of the Cash Balance Credit. Aaron Lamb seconded the motion. Motion passed 8-0.

### 3.4 Request Approval of Pay Rate Increases (Non-Cert & Administration)

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- 3.5% increase for Highly Effective
- 2.975% increase for Effective

**Minutes:**

Mrs. Otte requested approval of the pay rate increases for the Non-Cert and Administrative staff. She explained that a 3.5% increase for highly effective and 2.975% increase for effective employees is in alignment with instructional staff increases.

Dawn Downer moved for approval of the pay rate increases for the non-cert and administrative staff. Aaron Lamb seconded the motion. Motion passed 8-0.

A discussion was held on how the increase percentages were decided upon. It was brought to the Board's attention that based upon a \$35,000 salary the difference between a 3.5% highly effective increase and a 2.975% effective increase is only \$185.00 increase. It was felt that further discussion regarding the increases should be held.

### 3.5 Request Approval of Property Casualty Insurance Plan

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**Minutes:**

Mrs. Otte requested approval of the Green-Owens Property Casualty Insurance Plan.

Aaron Lamb moved for approval of the Property Casualty Insurance Plan. Joe Hubbard seconded the motion. Motion passed 8-0.

**Attachments:**

[Green Owens Quote.pdf](#)

### 3.6 Request Approval of the CERT Agreement

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**Minutes:**

Mrs. Otte requested approval of the Center for Emergency Response Training (CERT) agreement. She stated that the only change from last year's agreement is that the billing dates have been spread out over the year.

Joe Hubbard moved for approval of the CERT Agreement. Steve Johnson seconded the motion. Motion passed 8-0.

**Attachments:**

[2019-20 CERT Agreement.pdf](#)  
[Progressive Discipline for CERT.pdf](#)

### 3.7 Request Approval of Out of State Travel

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- SkillsUSA

**Minutes:**

Mike Quaranta requested approval for 2 instructors and 7 students to attend the SkillsUSA Nationals in Louisville, Kentucky, June 24-28, 2019.

Brian Bair moved for approval of the Out of State Travel. Dawn Downer seconded the motion. Motion passed 8-0.

**Attachments:**

[Skills USA Nationals 2019 - Request for Approval of Out of State Travel.pdf](#)

### 3.8 Request Approval of Evaluation Tool Update

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**Minutes:**

Mr. Quaranta requested approval of the Teacher Evaluation Tool Updates. He explained that the only change to the tool is that the CTE Innovations Coach would be allowed to do non-evaluative observations to be able to give the teacher's tips before their first observation.

Aaron Lamb moved for approval of the Evaluation Tool Update. Dawn Downer seconded the motion. Motion passed 8-0.

**Attachments:**

[Teacher Evaluation 2019-2020 DRAFT.pdf](#)  
[Teacher Evaluation 2019-2020 FINAL.pdf](#)

### 3.9 Request Approval of Course Inventories

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**Minutes:**

Mr. Quaranta requested approval of the updated course inventories.

Joe Hubbard moved for approval of the Course Inventories. Brian Bair seconded the motion. Motion passed 8-0.

**Attachments:**

[Beech Grove - CTE Course Inventory Change Form.pdf](#)  
[Center Grove - CTE Course Inventory Change Form.pdf](#)  
[Central Nine - CTE Course Inventory Change Form.pdf](#)  
[Franklin Community - CTE Course Inventory Change Form.pdf](#)  
[Greenwood - CTE Course Inventory Change Form 2019.pdf](#)  
[Perry Meridian - CTE Course Inventory Change Form.pdf](#)  
[Franklin Central - CTE Course Inventory Change Form.pdf](#)  
[Indian Creek - CTE Course Inventory Change Form 1 .pdf](#)  
[Southport - CTE Course Inventory Change Form.pdf](#)  
[Whiteland - CTE Course Inventory Change Form.pdf](#)

## 4 Director's Comments and Items of Information

Nicole Otte, Director

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### 4.1 Superintendent Meeting Notes

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Present: Rich Arkanoff - Center Grove, Bob Bohannon - Perry Twp., David Clendening - Franklin Community, Andy Cline - NHJ, Kent DeKoninck - Greenwood, Paul Kaiser - Beech Grove, Pat Spray - Clark-Pleasant

Topics Discussed:

- Proposed 2019-20 Budget
- Cash Balance
- Cummins/City of Greenwood Investment

**Minutes:**

Mrs. Otte shared the Superintendent Meeting Notes (listed above).

### 4.2 Upcoming Dates and Events

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Next Governing Board Meeting: July 11, 2019

## 5 High School Division Update

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**Minutes:**

Mr. Quaranta shared the High School Division Update (attached).

**Attachments:**

[C9 June 2019 Board Report.pdf](#)

## 6 Adult Education Division Action and Items of Information

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### 6.1 Approval of Adult Education Personnel Report

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**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Dawn Downer moved for approval of the Adult Education Personnel Report as presented. Joe Hubbard seconded the motion. Motion passed 8-0.

**Attachments:**

[Adult Education Personnel Report for June 2019 .pdf](#)

### 6.2 Request Approval of Indiana Department of Corrections Welding Class

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**Minutes:**

Michelle Davis requested approval for Central Nine to host a Department of Correction Welding Class. She explained that if approved, the class would run July 8-19, 2019 from 7:00 a.m. to 3:00 p.m. She stated that the Indiana Department of Corrections would be funding the entire cost of the class.

Dawn Downer moved for approval of the Indiana Department of Corrections Welding Class. Joe Hubbard seconded the motion. Motion passed 8-0.

**Attachments:**

[Action Item- Proposal for AE Indiana Department of Corrections AWS D1.1 MIG training class 1 .pdf](#)

## 6.3 Request Approval of Pay Rate Increases (Non-Cert & Administration)

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- 3.5% increase for Highly Effective
- 2.975% increase for Effective

**Minutes:**

Michelle Davis requested approval of the pay rate increases for the Adult Education non-certified and administrative positions.

Aaron Lamb moved for approval of the Adult Education pay rate increases. Joe Hubbard seconded the motion. Motion passed 8-0.

## 7 Adult Education Monthly Update

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**Minutes:**

Michelle Davis presented the Adult Education Monthly Update (attached).

**Attachments:**

[Total Enrollment 2011 - 2019.pdf](#)  
[total Enrollment for May 2017 to 2019.pdf](#)

## 8 Public Comments

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## 9 Board Member Comments

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**Minutes:**

The Board welcomed the Kovach family to the Central Nine Career Center.

## 10 Adjournment

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**Minutes:**

With no further business, Aaron Lamb moved for adjournment at 7:44 p.m.

	7/11/19		7/11/19
Greg Waltz, President	Date	Brian Bair, Secretary	Date