

# MEMORANDUM

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To: Central Nine Governing Board  
From: Dr. William Kovach, Director  
Date: November 12, 2020  
RE: Personnel Recommendations:

## **New Hire(s):**

- Ms. Barbara Basham as Instructional Assistant. Ms. Basham will be hired at an hourly rate of \$12.09 for 6.5 hours per day for 180 days. This position includes benefits as outlined in policy. Ms. Basham's first day of employment will be November 2, 2020.

## **Correction:**

- Mr. Charles Roberts, Landscape Management Instructional Assistant was originally hired at \$11.15 per hour for 180 days. He should have been hired at \$12.09 per hour for 180 days. Mr. Roberts will receive the difference in his hourly rate retro back to his first day of employment which was September 29, 2020, until current.