

# Governing Board Meeting

James Hixson Board Room  
Thursday, August 12, 2021  
7:00pm

**Present:** Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Mr. Joe Hubbard, Center Grove Community School Corporation; Dr. William Kovach, Executive Director; Ms. Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Mr. Craig Koch, Clark Pleasant Community School Corporation; Ms. Jill Laker, Beech Grove City Schools

**Absent:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Ray Basile, Legal Counsel

## 1 Pledge and Welcome

Joe Hubbard, Board President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: Central Nine exists to engage and empower students by providing career-based instruction in an innovative learning environment. We make an IMPACT on our students' personal and professional SKILLS, which enables them to succeed in post-secondary and career opportunities.

### Minutes:

The meeting was called to order at 7:04 p.m. by President, Mr. Joe Hubbard. Mr. Hubbard welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Mike Quaranta, Assistant Director; Jared Clark, CERT Instructor; Michelle Davis, Adult Education Director; Steve Owen, Auto Service Technology and Laura Showalter, Executive Assistant/Benefits Coordinator.

## 2 Approval of Consent Agenda Items

### Minutes:

Mike Metzger moved for approval of the Consent Agenda Items as presented. Dawn Downer seconded the motion. Motion passed 7-0.

### 2.1 Financial Report and Claims

#### Attachments:

[Check Date 07-09-2021.pdf](#)

[Check Date 07-23-2021.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

[Financial 4.pdf](#)

## 2.2 Personnel Recommendations

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**Attachments:**

[Personnel Report 8.12.21.pdf](#)

## 2.3 Minutes for Approval

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**Attachments:**

[Minutes 7.8.21.pdf](#)

## 3 Old Business

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- Update on COVID Guidance

**Minutes:**

Dr. Kovach shared the updated Health and Safety Protocol. He stated the only change was 10-day quarantine to 14-day quarantine on the recommendation of the Johnson County Health Department.

Dawn Downer moved for approval of the Health and Safety Protocols. Steve Johnson seconded the motion. Motion passed 7-0.

**Attachments:**

[Health-and-Safety-Protocols 21-22 5 .pdf](#)

## 4 Items of Action - ACTION

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### 4.1 Request Approval of 2021-2022 School Billings

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**Minutes:**

Dr. Kovach requested approval of the 2021-2022 School Billings. He explained that the majority of the school corporations did see an increase due to the increased budget, increased assessed valuation, increase in enrollment numbers and no dollars refunded to the corporations from the cash balance.

Dawn Downer moved for approval of the 2021-2022 School Billings. Craig Koch seconded the motion. Motion passed 7-0.

**Attachments:**

[Pre-Enrollment Billings.pdf](#)

### 4.2 Request Approval of Out of State Travel

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- National ACTE Conference - November 30, 2021 - December 3, 2021 - New Orleans, LA
- Approx. \$1,700 per attendee Funded through the Perkins Grant - 8 attendees

**Minutes:**

Dr. Kovach requested approval of 8 staff members to attend the National ACTE Conference, November 30, 2021-December 3, 2021. He explained this would be funded through the Perkins Grant.

Dawn Downer moved for approval of the Out of State Travel. Jill Laker seconded the motion. Motion

passed 7-0.

### 4.3 Request Approval of the CERT Agreement

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**Minutes:**

Dr. Kovach requested approval of the CERT Agreement. He explained that an increase per student \$1,700 to \$1,850 is being requested. Jared Clark, CERT Instructor explained that the increase is being requested in order to allow him to have enough money to run the program. He explained that we actually paid more per student in the past.

Craig Koch moved for approval of the CERT Agreement. Dawn Downer seconded the motion. Motion passed 7-0.

**Attachments:**

[CERT Agreement.pdf](#)

### 4.4 Request Approval of New Mission and Goals

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**Minutes:**

Mr. Quaranta stated that every 2 years a team of Administrators and Teachers meet to reflect on the school's vision, mission, and goals. He shared the proposed new vision, mission and goals. Dr. Kovach stated that the goals actually align with his 6 goals.

Becky Nelson moved for approval of the New Vision, Mission and Goals. Jill Laker seconded the motion. Motion passed 7-0.

**Attachments:**

[Vision Mission Goals 2021-2023 DRAFT .pdf](#)

### 4.5 Request Approval of Project Excel Memorandum of Understanding

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**Minutes:**

Dr. Kovach shared that the only changes to the Project Excel Memorandum of Understanding is the date.

Craig Koch moved for approval of the Project Excel Memorandum of Understanding as presented. Dawn Downer seconded the motion. Motion passed 7-0.

**Attachments:**

[VU Project Excel Agreement.pdf](#)

### 4.6 Request Approval of Ivy Tech Facility Usage Agreement

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**Minutes:**

Dr. Kovach explained that Ivy Tech was able to procure grant money to offer adult education students manufacturing opportunities. We are working with them to use our facilities in the evening. Dr. Kovach shared that Ray Basile, legal counsel reviewed the agreement.

Jill Laker moved for approval of the Ivy Tech Facility Usage Agreement. Dawn Downer seconded the motion. Motion passed 7-0.

**Attachments:**

## 4.7 Request Approval of Lancer + Beebe Owner- Architect Agreement

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**Minutes:**

Dr. Kovach shared the Owner Architect agreement with Lancer + Beebe. He explained that Ray Basile, legal counsel has reviewed the agreement. There was a discussion regarding why no timeline was listed in the document. Dr. Kovach stated that under the scope of this agreement it can always be amended.

Mike Metzger moved for approval of the Lancer + Beebe Owner - Architect Agreement. Becky Nelson seconded the motion. Motion passed 7-0.

**Attachments:**

[Owner Architect Agreement.pdf](#)

## 4.8 Request Approval of Revised 21-22 School Calendar

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**Minutes:**

Dr. Kovach explained that on October 4, 2021, we are requesting an e-learning day for students for the purpose of moving with the Professional Learning Communities (PLC). Also a change in date for the Open House from December 2 to December 9 due to the fact that 8 staff members attending the ACTE Conference and would not present for the Open House.

Craig Koch moved for approval of the Revised 21-22 School Calendar. Jill Laker seconded the motion. Motion passed 7-0.

**Attachments:**

[2021-2022 Revised 8.12.21.pdf](#)

## 5 Director's Comments and Items of Information

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Dr. Kovach, Director

The year has started off very well. Our enrollment is strong, the students are focused, and we are fully staffed.

We will plan on doing as much of our normal school activities as possible. We will have our restaurant open again, our evening events will start back up like "Meet the teacher" night August 17th and our two open houses.

The design review team will meet August 19th at 3:00 PM to learn more specifically what the scope of the project will be for \$4.75 million.

**Minutes:**

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

### 5.1 Upcoming Dates and Events

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- Meet the Teacher Night - August 17, 2021
- Labor Day - September 6, 2021 - No School
- Next Governing Board Meeting - September 9, 2021 - Program Showcase: Diesel Technology

**Minutes:**

Dr. Kovach shared the Upcoming Dates and Events (listed above).

## 6 High School Division Update

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**Minutes:**

Mike Quaranta shared the High School Division Update (attached).

**Attachments:**

[C9 August 2021 Board Report.pdf](#)

## 7 Adult Education Division Action and Items of Information

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### 7.1 Approval of Adult Education Personnel Report

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**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Mike Metzger moved for approval of the Adult Education Personnel Report as presented. Craig Koch seconded the motion. Motion passed 7-0.

**Attachments:**

[Adult Education Personnel Report for August 2021.pdf](#)

### 7.2 Request Approval of Overnight Travel

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- IAACE (Indiana Association of Adult And Continuing Education) Conference in Blue Chip Resort in Michigan City on September 29-October 1, 2021.

**Minutes:**

Michelle Davis requested approval of overnight travel for 6 Adult Education employees to attend the IAACE (Indiana Association of Adult and Continuing Education). She explained that the overnight travel would be funded through grant money.

Dawn Downer moved for approval of the overnight travel. Craig Koch seconded the motion. Motion passed 7-0.

**Attachments:**

[Request for Approval of 6 Adult Education staff members to attend the IAACE conference 2021-rev 1 1 .pdf](#)

## 8 Adult Education Monthly Update

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**Minutes:**

Michelle Davis presented the Board with the Adult Education Monthly Update (attached).

**Attachments:**

[August Board - July Monthly Enrollment.pdf](#)

[August Board - July Total Enrollment.pdf](#)

## 9 Public Comments

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## 10 Board Member Comments

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## 11 Adjournment

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**Minutes:**

With no further business, Mike Metzger moved for adjournment at 8:04 p.m.