

**Central Nine Career Center**  
Greenwood, Indiana 46143  
MEMORANDUM

TO: Central Nine Career Center Governing Board  
FROM: Michelle Davis, Director of Adult Education  
DATE: 06-06-22  
SUBJ: Executive Summary – Request Stipend pay to AE staff

After reviewing and estimating the grant funding balance for PY 2021-22, AE will have an estimate of \$34,000.00 balance as of June 30, 2022. AE staff have not received pay increases since PY 2020-2021 which was only 2.5% increase. **Pay is sustainable by Adult Education Grant funding.**

**Full time AE employees stipend: \$ 1250.00 x 6 = \$7500.00**

**Part time AE Career Coaches: \$ 1000.00 x 4 = \$4000.00**

**Part time AE Certified Instructors: \$ 850.00 x 20 = \$17000.00**

**Part time AE Instructional Aides/Office staff: \$ 500.00 x 9 = \$4500.00**

**Part time AE Proctors: \$ 250.00 x 4 = \$1000.00**

This stipend will be paid using the balance of PY21 Grant funding.