

# Governing Board Meeting

James Hixson Board Room  
Thursday, September 8, 2022  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Dr. William Kovach, Executive Director; Ms. Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Mr. Dave Thompson, Clark Pleasant Community School Corporation

**Absent:** Mr. Ray Basile, Legal Counsel; Mr. Steve Johnson, Perry Township Schools; Mr. Joe Hubbard, Center Grove Community School Corporation

## 1 Pledge and Welcome

Joe Hubbard, Board President

---

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order by Vice President, Ms. Dawn Downer. Ms. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director, Steven Vitaoe, Welding Instructor, and Laura Showalter, Executive Assistant.

Dawn Downer asked if there were any additions/changes to the agenda. Dr. Kovach stated that Item 8.2 Adult Education Pay Rate Increases Attachment was added.

Mike Metzger moved to add Item 8.2 to the agenda. Jill Laker seconded the motion. Motion passed 6-0.

## 2 Program Showcase - Welding Technology

Steven Vitaoe, Instructor

---

### Minutes:

Mr. Vitaoe, Welding Instructor introduced himself and gave a brief outline of his curriculum. His students then shared with the Board their plans for the future.

## 3 Approval of Consent Agenda Items

### Minutes:

Dave Thompson moved for approval of the Consent Agenda Items as presented. Greg Waltz seconded the motion. Motion passed 6-0.

### 3.1 Financial Report and Claims

---

**Attachments:**

[CHECK DATE 08-05-2022.pdf](#)

[CHECK DATE 8-19-2022.pdf](#)

[Financial 1 13 .pdf](#)

[Financial 2 12 .pdf](#)

[Financial 3 11 .pdf](#)

[Financial 4 1 .pdf](#)

### 3.2 Personnel Recommendations

---

**Attachments:**

[Personnel Report 9.8.22.pdf](#)

### 3.3 Minutes for Approval

---

**Attachments:**

[Minutes 8.11.22.pdf](#)

[Executive Session Minutes 8.11.22.pdf](#)

## 4 Old Business

---

### 4.1 Update on Building Project

---

**Minutes:**

Dr. Kovach stated that we are still in the permit process. He shared that a Letter of Credit is required by the City of Greenwood. A discussion was held regarding the variances that the City is asking for.

## 5 Items of Action - ACTION

---

### 5.1 Removal and Donation of Vehicle(s) from Fixed Assets

---

**Minutes:**

Dr. Kovach requested permission of the removal and donation of vehicles from fixed assets. He stated that one vehicle would be donated to Area 31 Career Center for training purposes.

Jill Laker moved for the removal/donation of vehicles from Fixed Assets. Dave Thompson seconded the motion. Motion passed 6-0.

**Attachments:**

[Vehicle List.pdf](#)

### 5.2 Request Approval to Accept 50th Anniversary Sponsorships

---

- Major Tool - \$2,500
- Michelle Davis - \$200
- Endress + Hauser - \$775

**Minutes:**

Dr. Kovach requested approval to accept 3 sponsorships for the 50th Anniversary Festival.

Dave Thompson moved for approval of the 3 sponsorships for the 50th Anniversary Festival. Mike Metzger seconded the motion. Motion passed 6-0.

## 6 Director's Comments and Items of Information

Dr. Kovach, Director

---

### 6.1 Board Policy Review - 1st Reading

---

**Minutes:**

Dr. Kovach presented the Board with Board Policy for a 1st reading. He explained that he would bring the Policy back for approval at the October 6, 2022 Governing Board Meeting. Dawn Downer volunteered to review the Policy prior to the next meeting.

**Attachments:**

[po0167.3.pdf](#)  
[po1213.01.pdf](#)  
[po1216.pdf](#)  
[po2260.pdf](#)  
[po2370.02.pdf](#)  
[po2600.pdf](#)  
[po3213.01.pdf](#)  
[po3216.pdf](#)  
[po4213.01.pdf](#)  
[po4216.pdf](#)  
[po5722.pdf](#)  
[po6110.pdf](#)  
[po6114.pdf](#)  
[po6325.pdf](#)  
[po8450.01.pdf](#)  
[po8500.pdf](#)  
[po9150.pdf](#)

### 6.2 September Students of the Month

---

**Minutes:**

Dr. Kovach shared the September Students of the Month (attached).

**Attachments:**

[Sept. SOTM Board.pdf](#)

### 6.3 Upcoming Dates and Events

---

September 15, 2022 - College Day  
 September 22, 2022 - Advisory Board Banquet

October 1, 2022 - 50th Anniversary Celebration

October 10-14, 2022 - Fall Break

October 17, 2022 - Classes Resume

Next Governing Board Meeting - October 6, 2022 - Program Showcase: Aviation

**Minutes:**

Dr. Kovach shared the upcoming dates and events (listed above).

## 7 High School Division Update

---

### 7.1 ECA Risk Assessment

---

**Minutes:**

Mike Quaranta presented the Board with the ECA Risk Assessment Reports. He explained that the reports need to be reviewed annually by the Governing Board.

**Attachments:**

[eca\\_report\\_cert.pdf](#)

[eca\\_reconciliation.pdf](#)

[eca\\_risk\\_2021.pdf](#)

[eca\\_fund\\_receipts\\_exp.pdf](#)

[eca\\_fund\\_balances.pdf](#)

### 7.2 High School Division Monthly Report

---

**Minutes:**

Mike Quaranta shared the High School Division Update (attached).

**Attachments:**

[September 2022 High School Board Report.pdf](#)

## 8 Adult Education Division Action and Items of Information

---

### 8.1 Approval of Adult Education Personnel Report

---

**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Greg Waltz moved for approval of the Adult Education Personnel Report as presented. Mike Metzger seconded the motion. Motion passed 6-0.

**Attachments:**

[Adult Education Personnel Report for September 2022.pdf](#)

### 8.2 Request Approval of AE Pay Rate Increases

---

**Minutes:**

Michelle Davis requested approval of the Adult Education Pay Rate Increases.

Greg Waltz moved for approval of the Adult Education Pay Rate Increases. Jill Laker seconded the motion. Motion passed 6-0.

**Attachments:**

[AE Pay increase for 2022-23 rev I.pdf](#)

## 9 Adult Education Monthly Update

---

**Minutes:**

Michelle Davis shared the Adult Education Monthly Reports with the Governing Board.

**Attachments:**

[2022-23 AE Goals 1 1 .pptx](#)  
[August Enrollment 2018-2022.pdf](#)

## 10 Public Comments

---

## 11 Board Member Comments

---

**Minutes:**

Dave Thompson commended the local police departments on the handling of the recent local shooting.

## 12 Adjournment

---

**Minutes:**

With no further business, Mike Metzger moved for adjournment at 8:05 p.m.