

# MEMORANDUM

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To: Central Nine Governing Board  
From: Dr. Kovach, Director  
Date: January 12, 2023  
RE: Personnel Recommendations

**Retirement:**

- Darryl Willoughby, Precision Machining Instructor, is retiring at the end of the 2022-2023 contract year. Mr. Willoughby has served the students of Central Nine for 32 years.