



Request for Approval of Out of State/Overnight Travel

Type of Travel	Overnight Travel
Program	Staff Services
Instructor(s)	Laura Showalter, Benefits Coordinator
Event	IASBO Annual Conference
Location	Fort Wayne, Indiana
Dates	05/10/2023 - 05/12/2023
Rationale	Indiana Association of School Business Officials (IASBO) holds an annual conference to offer classes to get my Human Resources Specialist Certification.
Cost	
Registration	\$450.00
Transportation	\$176.20
Lodging	\$747.27
Parking	\$60.00
Meals	\$180 (\$60 per day)
Total Cost	\$1,613.47