

Governing Board Meeting

James Hixson Board Room
Thursday, April 13, 2023
7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Ray Basile, Legal Counsel; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation; Gary Robinson, Center Grove Community School Corporation

1 Pledge and Welcome

Greg Waltz, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 7:01 p.m. by President, Mr. Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Others in attendance: Melanie Carpenter, Students Services Coordinator; Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dr. Kovach stated that there was an addition/revision to the agenda. He explained that Item 9.2 Adult Education Personnel Report had been revised since the agenda was posted.

Dawn Downer moved for approval of the addition/revision to the agenda. Jill Laker seconded the motion. Motion passed 6-0.

2 Program Showcase -Veterinary Assisting

Jessica Smith, Instructor

Minutes:

Jessica Smith, Veterinary Assisting Instructor introduced her students to the Governing Board. The students shared what they have learned and how it is helping them prepare for their future.

3 Enrollment Presentation

Melanie Carpenter & Corinna Vonderwell

Minutes:

Melanie Carpenter, Student Service Coordinator, gave a presentation on how the enrollment process works with each partner school.

4 Approval of Consent Agenda Items

Minutes:

Dr. Kovach made note that our current Welding Instructor has resigned his position as Welding Instructor.

Dawn Downer moved for approval of the Consent Agenda Items as presented. Becky Nelson seconded the motion. Motion passed 6-0.

4.1 Financial Report and Claims

Attachments:

[CHECK DATE 3-03-2023.pdf](#)

[CHECK DATE 03-17-2023.pdf](#)

[CHECK DATE 03-31-2023.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

4.2 Personnel Recommendations

Attachments:

[HS Personnel Report 4.13.23.pdf](#)

4.3 Minutes for Approval

Attachments:

[Minutes 3.9.23.pdf](#)

4.4 Donations

Attachments:

[Indy Auto Donation.pdf](#)

[J Brown 1 Donation.pdf](#)

[J Brown 2 Donation.pdf](#)

5 Old Business

5.1 Update on Building Project

Minutes:

Dr. Kovach gave an update on the facility project. He shared that construction on the Welding Building has begun.

6 Items of Action - ACTION

6.1 Request Approval of Overnight Travel

- Dr. Kovach to attend the IACTED Summer Conference, Brown County, Indiana, June 5-7, 2023
- Laura Showalter to attend the IASBO Annual Conference, Fort Wayne, Indiana, May 10-12, 2023

Minutes:

Dr. Kovach requested approval of overnight travel to attend the annual IACTED Summer Conference in Brown County, Indiana. He also requested overnight travel for Laura Showalter to attend the IASBO Annual Conference in Fort Wayne, Indiana.

Jill Laker moved for approval of the overnight travel. Gary Robinson seconded the motion. Motion passed 6-0.

Attachments:

[Overnight Travel - IACTED Annual Conference.pdf](#)

[Overnight Travel - IASBO Annual Conference.pdf](#)

6.2 Approval of FY2024 Perkins Grant

The total this year allocated to Central Nine Career Center is \$801,188. This is approximately \$100,000 more than last year. We are allocating more toward equipment as a result.

Minutes:

Dr. Kovach requested approval to submit the FY2024 Perkins Grant. He stated that this year Central Nine was allocated \$801,188.

Linda Polesel moved for approval of the FY2024 Perkins Grant. Dawn Downer seconded the motion. Motion passed 6-0.

7 Director's Comments and Items of Information

Dr. Kovach, Director

Cindy Payton and I are working on producing a proposed education and operating budget for the 2023-2024 school year. We will present our proposal to the superintendents on April 26th during a regularly scheduled meeting at C9 and then present for a first reading to the C9 school board in May.

I am compiling a survey for C9 staff to complete related to leadership at C9 this May. You will see the draft before it is published. This will be used as a tool in the executive director's evaluation in June.

Minutes:

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

7.1 April Students of the Month

Minutes:

Dr. Kovach presented the Board with the April Students of the Month (attached).

Attachments:

[April SOTM 2023 Board.pdf](#)

7.2 Upcoming Dates and Events

- Awards Day - May 4, 2023
- Last Day for Students - May 25, 2023
- Last 1/2 PM Day for Instructors - May 26, 2023
- Next Governing Board Meeting: May 11, 2023 Program Showcase: Construction Trades

Minutes:

Dr. Kovach shared the upcoming dates and events (listed above).

8 High School Division Update

Minutes:

Mike Quaranta presented the High School Division Update (attached).

Attachments:

[April 2023 High School Board Report.pdf](#)

9 Adult Education Division Action and Items of Information

9.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested the approval of the Adult Education Personnel Report.

Dawn Downer moved for approval of the Adult Education Personnel Report as presented. Gary Robinson seconded the motion. Motion passed 6-0.

Attachments:

[Adult Education Personnel Report for April2023 2 .pdf](#)

9.2 Request Approval for Out of State Travel

- 2023 GED Annual Conference, New York, NY, July 17-20, 2023

Minutes:

Michelle Davis requested approval of Out of State Travel for 2 adult education employees to attend the GED Annual Conference in New York, NY.

Dawn Downer moved for approval of the Out of State Travel. Jill Laker seconded the motion. Motion passed 6-0.

Attachments:

[Request for Approval of out of state travel 2023 GED Conference.pdf](#)

9.3 Request Approval of ABE and IELCE Grant Assurances Program Year 2023

Minutes:

Michelle Davis requested approval to submit the ABE and IELCE Grant Assurances for the 2023 Program Year.

Jill Laker moved for approval of the submission of the ABE and IELCE Grant Assurances. Dawn

Downer seconded the motion. Motion passed 6-0.

Attachments:

[Central Nine Career Center Assurances PY23 - ABE 1 .pdf](#)
[Central Nine Career Center Assurances PY23 - IELCE.pdf](#)

10 Adult Education Monthly Update

Adult Ed Goals 2022-2023

Minutes:

Michelle Davis presented the Board with the Adult Education Monthly Update (attached).

Attachments:

[April Board - March Enrollment.pdf](#)

11 Public Comments

Minutes:

None presented.

12 Board Member Comments

Minutes:

None presented.

13 Adjournment

Minutes:

With no further business, Jill Laker moved for adjournment at 8:18 p.m.