

**Request for Approval of 7 Adult Education staff members to attend the IAACE conference**

**IAACE (Indiana Association of Adult And Continuing Education) Conference in Blue chip Casino and Resort in Michigan City, Indiana on September 27, 28, and 29<sup>th</sup> 2023.**

Each employee paid their annual membership to belong to IAACE of \$45.00

The total for the Conference is \$2093.00. (7x\$299)

The approximate mileage to be paid will be \$210.00 per driver (5 drivers). (5x\$210) = \$1050.00

Cost approximately per hotel room is \$159.00 x 7 room for 3 nights = \$3339.00

Total approximate cost for the conference is = **\$6482.00**

I have **Professional Development money and grant** from the State that will cover the expenses.