

# Governing Board Meeting

James Hixson Board Room  
Thursday, August 10, 2023  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation; Gary Robinson, Center Grove Community School Corporation

## 1 Pledge and Welcome

Greg Waltz, Board President

---

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order at 7:02 p.m. by President Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Those in attendance:

Alvin Bible, representing the C9 Teacher's Association; Chandra Beers, Data Specialist; Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dr. Kovach requested the following additions to the agenda: Item 3.2 Personnel Report and Item 5.2 Request Approval of Change Order for Card Readers.

Mike Metzger moved for approval of the change to the agenda. Dawn Downer seconded the motion. Motion passed 6-0.

## 2 Data Presentation

Chandra Beers, Data Specialist

---

### Minutes:

Dr. Kovach introduced Chandra Beers, Data Specialist. They shared the current data dashboard for all of Central Nine and also gave each partner school a breakdown of data on their significant school.

### Attachments:

[C9 DATA DASHBOARD 8.7.23 PDF.pdf](#)

## 3 Approval of Consent Agenda Items

---

**Minutes:**

Dawn Downer moved for approval of the Consent Agenda Items as presented. Gary Robinson seconded the motion. Motion passed 6-0.

### 3.1 Financial Report and Claims

---

**Attachments:**

[Pay Date 07-07-2023.pdf](#)

[Pay Date 07-21-2023.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

[Financial 4.pdf](#)

[Financial 5.pdf](#)

### 3.2 Personnel Recommendations

---

**Attachments:**

[HS Personnel Report 8.10.23.pdf](#)

### 3.3 Minutes for Approval

---

**Attachments:**

[Minutes 7.13.23.pdf](#)

## 4 Old Business

---

### 4.1 Update on Building Project

---

**Minutes:**

. Mr. Greg Waltz shared with the Board pictures of the progress on the Welding building.

## 5 Items of Action - ACTION

---

### 5.1 Request Approval of CERT Agreement

---

**Minutes:**

Dr. Kovach requested approval of the annual CERT Agreement. The only change is that Central Nine is now picking up the cost of the textbooks.

Dawn Downer moved for approval of the CERT Agreement. Steve Johnson seconded the motion. Motion passed 6-0.

**Attachments:**

[CERT Agreement 23.24.pdf](#)

## 5.2 Request Approval of Change Order for Card Readers

---

### **Minutes:**

Dr. Kovach requested approval of the Change Order for Card Readers. It was explained that this is to add card readers for the entry doors to the multi purpose room. Dr. Kovach explained that this is to help with the safety and security of the buildings. It was also stated that the order was never in the original bid and has always been the responsibility of Central Nine.

Gary Robinson moved for approval of the change order for the card readers. Linda Polesel seconded the motion. Motion passed 6-0.

### **Attachments:**

[REVISED 2100221 C9 OCO 03 - PR07 Access Control.pdf](#)  
[2100221 C9 OCO 04 - Unit A Engineering Charge.pdf](#)

## 5.3 Request Approval of Executive Director's Evaluation

---

### **Minutes:**

Dawn Downer moved for approval of the Executive Director's Evaluation as highly effective with a 5% increase in salary. Linda Polesel seconded the motion. Motion passed 6-0.

## 5.4 Request Approval of Project Excel Memorandum of Understanding

---

### **Minutes:**

Dr. Kovach explained that this is an annual renewal of the Project Excel Memorandum of Understanding with Vincennes University.

Linda Polesel moved for approval of the Project Excel Memorandum of Understanding. Dawn Downer seconded the motion. Motion passed 6-0.

### **Attachments:**

[Central Nine CC MOU 2023-2024.pdf](#)

## 5.5 Rescind Original Student Fee Approval for \$30.00 - Approved at the July 13, 2023 Meeting

---

### **Minutes:**

Dr. Kovach explained that at last months meeting a \$30 student fee was approved. He then stated that due to the new law, it is requested that the approval of the fee be rescinded.

Dawn Downer moved to rescind the original student fee approval of \$30.00. Steve Johnson seconded the motion. Motion passed 6-0.

## 5.6 Request Approval of Non Curricular Student Fees

---

- \$10.00 for Student ID's, Lanyards and Awards Day

### **Minutes:**

Dr. Kovach requested approval of the 2023-2024 Non Curricular Student Fees.

Linda Polesel moved for approval of the 2023-2024 Non Curricular Student Fees. Gary Robinson seconded the motion. Motion passed 6-0.

## 6 Director's Comments and Items of Information

Dr. Kovach, Director

---

### 6.1 Board Policy Review - 1st Reading

---

**Minutes:**

Dr. Kovach presented Policy Review for a 1st reading. Dr. Kovach asked for a Board Member to review the policy prior to the September 14, 2023 meeting. Mike Metzger agreed to review the policy on behalf of the Board.

**Attachments:**

[PO0144.2.pdf](#)  
[PO0152.pdf](#)  
[PO0164.5.pdf](#)  
[PO0167.3.pdf](#)  
[PO1213.01.pdf](#)  
[PO1220.pdf](#)  
[PO1231.pdf](#)  
[PO1425.pdf](#)  
[PO1615.pdf](#)  
[PO2410.pdf](#)  
[PO2461.pdf](#)  
[PO3120.pdf](#)  
[PO3124.pdf](#)  
[PO3213.01.pdf](#)  
[PO3215.pdf](#)  
[PO3231.pdf](#)  
[PO3362.01.pdf](#)  
[PO3425.pdf](#)  
[PO4120.pdf](#)  
[PO4215.pdf](#)  
[PO4231.01.pdf](#)  
[PO4231.pdf](#)  
[PO4425.pdf](#)  
[PO5330.pdf](#)  
[PO5512.pdf](#)  
[PO5516.pdf](#)  
[PO5517.01.pdf](#)  
[PO5517.pdf](#)  
[PO5771.pdf](#)  
[PO6550.pdf](#)  
[PO6700.pdf](#)  
[PO7434.pdf](#)  
[PO7440.pdf](#)  
[PO7540.02.pdf](#)  
[PO8310.pdf](#)  
[PO8451.pdf](#)  
[PO9111.pdf](#)

## 6.2 Upcoming Dates and Events

---

August 15, 2023 - Meet the Teacher Night - 5:30 p.m. to 7:00 p.m.

September 4, 2023 - Labor Day - No School

September 14, 2023 - Career Day

Next Governing Board Meeting - September 14, 2023- Program Showcase: Auto Service Technology

**Minutes:**

Dr. Kovach shared the upcoming dates and events (listed above).

## 7 High School Division Update

---

**Minutes:**

Mike Quaranta shared the high school division update (attached).

**Attachments:**

[August 2023 High School Board Report.pdf](#)

## 8 Adult Education Division Action and Items of Information

---

### 8.1 Request Approval of Adult Education Personnel Report

---

**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Dawn Downer moved for approval of the Adult Education Personnel Report as presented. Gary Robinson seconded the motion. Motion passed 6-0.

**Attachments:**

[Adult Education Personnel Report for August 2023.pdf](#)

### 8.2 Request Approval of Overnight Travel

---

- IAACE (Indiana Association of Adult And Continuing Education) Conference in Blue chip Casino and Resort in Michigan City, Indiana on September 27, 28, and 29<sup>th</sup> 2023

**Minutes:**

Michelle Davis requested approval for 7 Adult Education staff members to attend the IAACE Conference, Blue Chip Casino and Resort, Michigan City, Indiana on September 27-29, 2023.

Dawn Downer moved for approval of the Adult Education Overnight Travel. Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[Request for Approval of 7 Adult Education staff members to attend the IAACE conference fall 2023.pdf](#)

### 8.3 Request Approval of Additional Pay Increases

---

**Minutes:**

Michelle Davis requested approval of additional pay increases. She explained that these individuals were left off of the original approval in July.

Gary Robinson moved for approval of the additional pay increases. Dawn Downer seconded the motion. Motion passed 6-0.

**Attachments:**

[AE Pay increase for 2023-24-2 remaining employees.pdf](#)

## 9 Adult Education Monthly Update

---

Adult Ed Goals 2022-2023

**Minutes:**

Michelle Davis shared the Adult Education Monthly Update.

## 10 Public Comments

---

**Minutes:**

None presented.

## 11 Board Member Comments

---

**Minutes:**

The Board thanked the Administration for a smooth start to the 2023-2024 school year.

## 12 Adjournment

---

**Minutes:**

With no further business, Mike Metzger moved for approval at 7:45 p.m.