



Request for Approval of Out of State/Overnight Travel

Type of Travel	Out of State Travel
Program	HVAC
Instructor(s)	Alvin Bible
Event	HVAC instructors conference
Location	Las Vegas, Nevada
Dates	03/24/2024 - 03/29/2024
Rationale	instructor resource and personal development
Cost	
Registration	425.
Transportation	900.
Lodging	380.
Parking	0
Meals	200.
Total Cost	1905.